




Office of the City Manager

CONSENT CALENDAR

October 30, 2012

To: Honorable Mayor and Members of the City Council  
From:  Christine Daniel, City Manager  
Submitted by: Teresa Berkeley-Simmons, Budget Manager  
Subject: Amendment: FY 2013 Annual Appropriations Ordinance

RECOMMENDATION

Adopt first reading of an Ordinance amending the FY 2013 Annual Appropriations Ordinance No. 7,254–N.S. for fiscal year 2013 based upon recommended re-appropriation of committed FY 2012 funding and other adjustments authorized since July 1, 2012, in the amount of \$59,102,317 (gross) and \$52,866,832 (net).

FISCAL IMPACTS OF RECOMMENDATION

On June 26, 2012 the City Council adopted the FY 2013 Budget, authorizing gross appropriations of \$364,920,134 and net appropriations of \$313,563,163 (net of dual appropriations).

This first amendment to the Annual Appropriations Ordinance totals \$59,102,317 (gross) and \$52,866,832 (net), increasing the gross appropriations to \$424,022,451 and net appropriations to \$366,429,965 and largely represents the re-authorization of funding previously committed in FY 2012. The recommendations in this report include most City operating and grant funds and are largely attributed to capital projects:

1. Encumbered contract obligations from FY 2012 totaling \$34,634,183;
2. Recommendations to re-appropriate committed, unencumbered FY 2012 funding for all funds in the amount of \$16,532,457; and
3. Changes to fund appropriations primarily due to receipt of new grants and use of available fund balances in the amount of \$7,935,677.

The changes to the General Fund total \$3,244,965, which includes encumbrances of \$2,269,021, unencumbered carry-over requests of \$775,329, and adjustments of \$200,615. The Capital Improvement Fund changes total \$5,949,516 and includes encumbrances of \$1,725,836 unencumbered carry-over requests of \$3,377,606 and adjustments of \$846,074.

BACKGROUND

The Annual Appropriations Ordinance (AAO) establishes the expenditure limits by fund for FY 2013. Throughout the year, the City takes actions that amend the adopted budget. These may include, but are not limited to, the acceptance of new grants,

revisions to existing grants, and adjustments to adopted expenditure authority due to emergency needs.

The adopted budget is also amended annually to reflect the re-appropriation of prior year funds for contractual commitments (i.e. encumbrances) as well as unencumbered carryover of unexpended funds previously authorized for one-time, non-recurring purposes. These budget modifications are periodically presented to the Council in the form of an Ordinance amending the Annual Appropriations Ordinance, which formally requires a two-thirds vote of the City Council. This report primarily addresses re-appropriating FY 2012 spending authority to FY 2013 of available cash for commitments entered into in prior years and is the first amendment to the FY 2013 AAO.

When Council adopts an appropriations ordinance (budget), it is based on projected revenues and expenditures. If revenues do not support the adopted level of expenditures then the adopted appropriations levels cannot be supported. If fund balances do not support the requested level of expenditures, no carryover is recommended.

The proposed changes, presented in their entirety in Exhibit A, are summarized as follows:

	Encumbered Recommended	Unencumbered Recommended	Other Adjustments	Total
General Fund (010)	\$ 2,269,021	\$ 775,329	\$ 200,615	\$ 3,244,965
Capital Improvement Fund (610)	\$ 1,725,836	\$ 3,377,606	\$ 846,074	\$ 5,949,516
All Other Funds	\$ 30,639,326	\$ 12,379,522	\$ 6,888,988	\$49,907,836
<b>Total</b>	<b>\$ 34,634,183</b>	<b>\$ 16,532,457</b>	<b>\$ 7,935,677</b>	<b>\$59,102,317</b>

### Carryover Process

Departments were asked to submit detailed information regarding the reasons for the unencumbered carryover requests to assist staff in determining which funds should be carried into FY 2013. In prior years, funds have been approved for carryover from one year to the next based on funding availability. This practice is consistent with a policy whereby funds approved for a particular program or project remains continually appropriated until expended, or completion of the project.

Given the significant program and staff reductions implemented in the last few years, requests for carryover were critically reviewed. This report recommends \$16.5 million in unencumbered carryover for Council review and approval, representing funding only for critical projects and programs.

### Types of Carryover

FY 2012 Encumbrance Rollovers, totaling \$34,634,183 reflect contractual obligations entered into in fiscal year 2012 which had not been paid as of June 30, 2012. Funding for these "encumbered" commitments is brought forward into the current fiscal year to provide for subsequent payment of these obligations. The FY 2013 Adjusted Budget currently includes the carry forward of FY 2012 encumbrances.

FY 2012 Unencumbered Carryover, totals \$16,532,457 and reflects the carryover of funding authorized by the City Council for specific purposes that had not been

expended by year-end. The carryover for the General Fund includes many non-discretionary funding allocations and represents around 5% of the total recommended unencumbered carryover amount. Capital Improvement Funds carryovers are for continuing projects and makes up 20% of the unencumbered carryover. The remaining 75% represents carryover items in non-discretionary funds.

FY 2013 Other Adjustments total \$7,935,677 and reflect actions taken by the City Council since adoption of the FY 2013 budget as well as adjustments required since budget adoption. Many of these adjustments are within non-discretionary funds and reflect the appropriation of grant funding and the use of available fund balance.

Below is a summary of the FY 2012 Unencumbered Carryover and the FY 2013 Adjustments for the City's General Fund and Other Funds.

### ***General Fund***

The General Fund includes unencumbered carry-over requests of \$775,329 and other adjustments of \$200,615 including the following program allocations:

#### *Carryover*

- ❑ \$116,062 for new payroll system
- ❑ \$265,076 for November 2012 election costs
- ❑ \$133,729 for the Public Safety System project
- ❑ \$54,634 for Council Office budgets
- ❑ \$43,499 for Customer Service software upgrades and call accounting software

#### *Other Adjustments*

- ❑ \$169,000 in funds received from the State of California for assistance with electronic record keeping

### ***Other Funds***

Other City funds (including capital improvement project funds) total unencumbered carryover of \$15,757,128 and other adjustments of \$7,735,062 including the following project allocations:

#### *Carryover*

- ❑ \$2,667,816 in HUD-HOME funds for Housing Trust Fund Projects
- ❑ \$594,806 in CDBG funds for Section 108 loan repayment, James Kenney Recreation Center Improvement Project, Housing Trust Fund loans, Senior Center kitchen improvements, and Senior Rehabilitation loans
- ❑ \$3,377,606 in Capital Improvement Projects funding for Housing Trust Fund loans, the Voiceover Internet project, parks projects, storm water repairs, and street rehabilitation projects
- ❑ \$2,009,664 in Metropolitan Transportation Grant funds for the Bay Trail Extension project and several Public Works Transportation projects
- ❑ \$804,887 in CALTRANS Grant Funds for the Berkeley Transportation Action Plan – Parking Management project and the Caldecott Tunnel 4<sup>th</sup> Bore Settlement projects
- ❑ \$1,014,399 in Measure WW funds for approved park projects

- ❑ \$712,337 in CALTRANS Safe Routes to School Grant Funds for the Safe Routes to School project
- ❑ \$534,450 in Clean Storm Water Funds for storm water projects in progress
- ❑ \$532,178 in Computer Replacement Funds for the Voiceover Internet project

#### *Other Adjustments*

- ❑ -\$431,475 in Health (General) grant fund reductions to align grant budgets with approved grant award amounts
- ❑ \$239,440 in Library Funds for professional services, supplies, and library materials
- ❑ \$798,421 in multiple Gas Tax Funds being transferred and consolidated into one Gas Tax Fund
- ❑ \$367,000 in UC Settlement Funds for the Hearst Avenue Corridor Improvement Project
- ❑ \$501,542 in Capital Improvement Funds being transferred to Fund 729 (2010 COP for Animal Shelter) to pay for FY 2013 debt service payments
- ❑ \$2,278,531 in Measure G Fire Seismic Bond Funds, Measure G Series B Public Safety Bond Funds, Measure S Civic Center Bond Funds, Measure S Downtown Area Bond Funds, and Building Purchases and Management Funds for the Civic Center & Public Safety Building Data Center Upgrades Project
- ❑ \$375,000 for the establishment of the Berkeley Tourism Business Improvement District (BID) Fund. This 1 percent self assessment supports tourism marketing and sales promotion for Berkeley hotels.

#### RATIONALE FOR RECOMMENDATION

The recommendation allows the City to amend the FY 2013 Adopted Budget, re-appropriating funds from FY 2012 to FY 2013 for contractual commitments that need to be paid and revising the budget to reflect approved carryover requests in both discretionary and non-discretionary funds.

The recommendations in this report deal with the unencumbered carryover in the funds listed above and the other adjustments in all funds. Staff has conducted a detailed analysis of the individual carryover requests submitted by departments and is presenting carryover recommendations for projects that are either currently under contract, represent council priorities, and/or are considered critical.

#### CONTACT PERSON

Teresa Berkeley-Simmons, Budget Manager, City Manager's Office, 981-7000  
Rama Murty, Senior Management Analyst, City Manager's Office, 981-7000

#### Attachments:

1: Ordinance

Exhibit A: Annual Appropriation Ordinance Summary of Appropriations by Fund  
2: FY 2012 Carryover Recommendations and FY 2013 Adjustments

ORDINANCE NO. -N.S.

AMENDING THE ANNUAL APPROPRIATIONS ORDINANCE NO. 7,254–N.S. FOR  
FISCAL YEAR 2013

BE IT ORDAINED by the Council of the City of Berkeley as follows:

Section 1. That the Annual Appropriations Ordinance based on the budget for FY 2013 submitted by the City Manager and passed by the City Council be amended as follows:

A. General Fund (001-599, with exceptions shown in B. and C. below)

Total General Fund 211,354,147

B. Special Funds

1. Library Fund (301)	15,748,729
2. Rent Stabilization & Eviction for Good Cause Fund (440)	4,278,806
3. Playground Camp Fund (330)	2,320,190
4. Community Development Block Grant Fund (CDBG) (370)	3,625,909
5. Community Action Program Fund (351-356)	127,195
6. Business Economic Development Fund (480)	156,095
7. State Prop. 172 Public Safety Fund (367)	1,309,827

C. Assessment District Funds (450-479)

1. Parks Tax	10,341,203
2. Downtown Berkeley Property & Improvement District (451)	1,543,185
3. Street Lighting Assessment District Fund (470)	1,999,778
4. Downtown Business Improvement District (476)	5,000
5. Telegraph Avenue Business Improvement District (477)	497,103

D. Capital Improvement Funds (600-699)

1. Capital Improvement Fund (600-699, exceptions below)	25,448,181
2. 00-Mello-Roos-Fire Equipment (656)	100,104

E. Debt Service Fund (700-799)

Total Debt Service Fund 9,056,758

F. Enterprise Funds (800-849)

1. Berkeley Housing Authority (801-806)	6,264,398
2. Refuse Collection and Disposal Fund (820)	35,628,384
3. Marina Operation and Maintenance Fund (825)	5,818,864
4. Sanitary Sewer Fund (830)	22,250,007
5. Clean Stormwater Fund (831)	2,858,879
6. Private Sewer Lateral FD (832)	235,958
7. Off-Street Parking Fund (835)	2,758,280

8. Parking Meter Fund (840)	6,475,367
9. Permit Service Center Fund (833)	8,807,767
10. Unified Program (CUPA) (845)	1,090,007
11. Building Purchases & Management (850)	5,883,615

G. Internal Service Funds (488,850-899)

1. Employee Training Fund	592,808
2. Equipment Replacement Fund (860)	5,496,556
3. Equipment Maintenance Fund (865)	6,856,624
4. Central Services Fund (870)	3,949,116
5. Building Maintenance Fund (866)	380,831
6. Workers' Compensation Self-Insurance Fund (875)	7,828,530
7. Public Liability Fund (881)	1,830,987
8. Computer Replacement (873)	1,072,674

H. Fiduciary Funds (900-999)

1. Redevelopment Obligation Retirement Trust (901)	948,418
2. Vital Health & Statistics Trust Fund (922)	33,100
3. Successor Agency -WBIP (935)	1,048,811
4. Successor Agency - WBIF DSF (937)	948,418
5. Successor Agency - Savo DSF (938)	57,760
6. JAG Grant (952)	58,947
7. Tobacco Control Trust Fund (959)	204,894
8. Health State Aid Realignment Fund (958)	3,713,625
9. Mental Health State Aid Realignment Fund (960)	2,080,570
10. City Opt. Public Safety Trust (961)	100,000
11. Alameda County Abandoned Vehicle Abatement (964)	193,029
12. Bioterrorism Grant (967)	268,017
13. Berkeley Tourism BID (971)	375,000

I. Total

Total General Fund	211,354,147
Add: Total Other Than General Fund	212,668,304
<b>Gross Revenue Appropriated</b>	<b>424,022,451</b>
Less: Dual Appropriations	-29,584,360
Less: Revolving/Internal Service Funds	-28,008,126
<b>Net Revenue Appropriated</b>	<b>366,429,965</b>

Section 2. The City Manager is hereby permitted, without further authority from the City Council, to make the following transfers by giving written notice to the Director of Finance:

- a. From the General Fund to the Paramedic Tax Fund; Streetlight Assessment Fund; Capital Improvement Fund; Debt Service Fund; Equipment Replacement Fund; Public Liability Fund; Sick and Vacation Payout Fund; Catastrophic Loss

Fund; Safety Members Pension Fund; Sick Leave Entitlement Fund; and Health State Aid Realignment.

- b. To the General Fund from the General Fund; Community Development Block Grant Fund; Street Lighting Assessment District Fund; West Berkeley Improvement Fund; Refuse Collection and Disposal Fund; Marina Operations and Maintenance Fund; Sanitary Sewer Operation, Fund; Clean Storm Water Fund; Permit Service Center Fund; Parking Meter Fund; Unified Program (CUPA); Equipment Maintenance Fund; and Health State Aid Realignment Fund.
- c. To the First Source Fund from the Parks Tax Fund and Capital Improvement Fund.
- d. To Health (Short/Doyle) Fund from Mental Health State Aide Realignment Fund.
- e. To Special Gas Tax Improvement Fund from the Special Gas Tax Fund (30); Special Gas Tax – Discretionary Fund; State 2107 Fund; State 2107.5 Fund; State SB300 Fund; and Traffic Congestion Relief Fund.
- f. From Special Gas Tax Improvement Fund to State 2106 Fund and State Prop 111 Fund.
- g. To Downtown Berkeley Property & Improvement District Fund from Downtown Business Improvement District Fund.
- h. From UC Settlement Fund to General Fund and Clean Storm Water Fund.
- i. From Capital Improvement Fund to 99 Lease Revenue Bonds BJPFA Debt Service Fund and 2010 COP (Animal Shelter) Debt Service Fund.
- j. To the Public Art Fund from the Parks Tax Fund and Capital Improvement Fund.
- k. From Sustainable Energy Financing District Debt Service Fund to Sustainable Energy Financing District Operating Fund.
- l. From Redevelopment Retirement Obligation Trust Fund to Successor Agency – WBIF DSF Fund.
- m. To Refuse Fund from Workers' Compensation Fund.
- n. To the Building Purchases and Management Fund from General Fund; Health (General) Fund; Measure B Local Streets & Road Fund; Parks Tax Fund; Employee Training Fund; Refuse Collection Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Off Street Parking Fund; Parking Meter Fund; Building Purchases & Management Fund; Building Maintenance Fund; Central Services Fund; and Health State Aide Realignment Trust Fund.
- o. To Equipment Replacement Fund from General Fund; Health (Short/Doyle) Fund; Vector Control Fund; Paramedic Tax Fund; Playground Camp Fund; State

Transportation Tax Fund; Rental Housing Safety Program Fund; Parks Tax Fund; Street Light Assessment District Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Permit Service Center Fund; Parking Meter Fund; Equipment Maintenance Fund; Building Maintenance Fund; and Central Services Fund.

- p. To the Equipment Maintenance Fund from General Fund; Health (Short/Doyle) Fund; Vector Control Fund; Paramedic Tax Fund; Alameda County Grants Fund; Library Fund; Playground Camp Fund; State Transportation Tax Fund; Rental Housing Safety Program Fund; Rent Stabilization Board Fund; Parks Tax Fund; Street Light Assessment District Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Permit Service Center Fund; Off Street Parking Fund; Parking Meter Fund; Equipment Maintenance Fund; Building Maintenance Fund; and Central Services Fund.
- q. To the Building Maintenance Fund from the General Fund; Health (General) Fund; Health (Short/Doyle) Fund; Measure B Local Street & Road Fund; Parks Tax Fund; Street Light Assessment District Fund; Refuse Collection Disposal Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Off Street Parking Fund; Parking Meter Fund; Equipment Maintenance Fund; and Building Maintenance Fund.
- r. To the Central Services Fund from the General Fund; First Source Fund; Health (Short/Doyle) Fund; Library Fund; Playground Camp Fund; Rent Stabilization Board Fund; Parks Tax Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation; Building Purchases & Management Fund; Building Maintenance Fund; and Central Services Fund.
- s. To Computer and Server Replacement Fund from General Fund; Health (General); Health (Short/Doyle); Playground Camp Fund; CDBG Fund; Rent Stabilization Board Fund; Parks Tax Fund; Employee Training Fund; West Berkeley Improvement Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation; Clean Storm Water Fund; Permit Service Center Fund; Unified Program (CUPA) Fund; and Health State Aide Realignment Trust Fund.
- t. To the Workers' Compensation Self-Insurance Fund from General Fund; Special Tax for Severely Disabled Measure E Fund; First Source Fund; HUD Fund; ESGP Fund; Health (General) Fund; Target Case Mgmt./Linkages Fund; Alameda County Tay Tip Fund; Mental Health Service Act Fund; Health (Short/Doyle) Fund; EPSDT Expansion Proposal Fund; Senior Nutrition (Title III) Fund; C.F.P. Title X Fund; Early Head Start Fund; Early Head Start Fund; Berkeley Unified School District Grant Fund; Vector Control Fund; Paramedic Tax Fund; Alameda County Grants Fund; Senior Supportive Social Services Fund; Family Care Support Program Fund; California Integrated Waste Management Fund; Domestic Violence Prevention – Vital Statistics Fund; Condo Conversion Program Fund; Library Fund; Playground Camp Fund; CALHOME Program Fund; Community Action Program Fund; PG&E Fund; State Proposition



172 Public Safety Fund; State Transportation Tax Fund; CDBG Fund; Waste Tire Enforcement Fund; Rental Housing Safety Program; Measure B Local State & Road Fund; Measure B Bike & Pedestrian Fund; Measure B Paratransit Fund; One-Time Grant: Special Revenue Fund; Rent Stabilization Board Fund; Parks Tax Fund; Measure GG – Fire Prep Tax Fund; Street Lighting Assessment District Fund; Employee Training Fund; Capital Improvement Fund; Private Party Sidewalks Fund; West Berkeley Improvement Fund; CALTRANS Grant Fund; Special Tax Bonds CFD#1 ML-ROOS Fund; Shelter+Care HUD Fund; Shelter+Care County Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Private Sewer Lateral Fund; Permit Service Center Fund; Off-Street Parking Fund; Parking Meter Fund; Unified Program (CUPA) Fund; Building Purchases & Management Fund; Equipment Replacement Fund; Equipment Maintenance Fund; Building Maintenance Fund; Central Services Fund; Workers' Compensation Fund; Public Liability Fund; Payroll Deduction Trust Fund; Health State Aid Realignment Trust Fund; Tobacco Control Trust Fund; Alameda Abandoned Vehicle Abatement Authority; and Bio-Terrorism Grant Fund.

- u. To the Sick Leave and Vacation Leave Accrual Fund from General Fund; Special Tax for Severely Disabled Measure E Fund; First Source Fund; HUD Fund; ESGP Fund; Health (General) Fund; Target Case Mgmt./Linkages Fund; Alameda County Tay Tip Fund; Mental Health Service Act Fund; Health (Short/Doyle) Fund; EPSDT Expansion Proposal Fund; Senior Nutrition (Title III) Fund; C.F.P. Title X Fund; Early Head Start Fund; Berkeley Unified School District Grant Fund; Vector Control Fund; Paramedic Tax Fund; Alameda County Grants Fund; Senior Supportive Social Services Fund; Family Care Support Program Fund; California Integrated Waste Management Fund; Domestic Violence Prevention – Vital Statistics Fund; Condo Conversion Program Fund; Library Fund; Playground Camp Fund; CALHOME Program Fund; Community Action Program Fund; PG&E Fund; State - Prop 172 Public Safety Fund; State Transportation Tax Fund; CDBG Fund; Waste Tire Enforcement Fund; Rental Housing Safety Program; Measure B Local State & Road Fund; Measure B Bike & Pedestrian Fund; Measure B Paratransit Fund; One-Time Grant: Special Revenue Fund; Rent Stabilization Board Fund; Parks Tax Fund; Measure GG – Fire Prep Tax Fund; Street Lighting Assessment District Fund; Employee Training Fund; Capital Improvement Fund; Private Party Sidewalks Fund; West Berkeley Improvement Fund; CALTRANS Grant Fund; Special Tax Bonds CFD#1 ML-ROOS Fund; Shelter+Care HUD Fund; Shelter+Care County Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Private Sewer Lateral Fund; Permit Service Center Fund; Off-Street Parking Fund; Parking Meter Fund; Unified Program (CUPA) Fund; Building Purchases & Management Fund; Equipment Replacement Fund; Equipment Maintenance Fund; Building Maintenance Fund; Central Services Fund; Workers' Compensation Fund; Public Liability Fund; Health State Aid Realignment Trust Fund; Tobacco Control Trust Fund; Alameda Abandoned Vehicle Abatement Authority; and Bio-Terrorism Grant Fund.

- v. To the Payroll Deduction Trust Fund from General Fund; Special Tax for Severely Disabled Measure E Fund; First Source Fund; HUD Fund; ESGP Fund; Health (General) Fund; Target Case Mgmt./Linkages Fund; Alameda County Tay Tip Fund; Mental Health Service Act Fund; Health (Short/Doyle) Fund; EPSDT Expansion Proposal Fund; Senior Nutrition (Title III) Fund; C.F.P. Title X Fund; Early Head Start Fund; Berkeley Unified School District Grant Fund; Vector Control Fund; Paramedic Tax Fund; Alameda County Grants Fund; Senior Supportive Social Services Fund; Family Care Support Program Fund; California Integrated Waste Management Fund; Domestic Violence Prevention – Vital Statistics Fund; Condo Conversion Program Fund; Library Fund; Playground Camp Fund; CALHOME Program Fund Community Action Program Fund; PG&E Fund; State - Prop 172 Public Safety Fund; State Transportation Tax Fund; CDBG Fund; Waste Tire Enforcement Fund; Rental Housing Safety Program; Measure B Local State & Road Fund; Measure B Bike & Pedestrian Fund; Measure B Paratransit Fund; CA One-Time Grant: Special Revenue Fund; Rent Stabilization Board Fund; Parks Tax Fund; Measure GG – Fire Prep Tax Fund; Street Lighting Assessment District Fund; Employee Training Fund; Capital Improvement Fund; Private Party Sidewalks Fund; West Berkeley Improvement Fund; CALTRANS Grant Fund; Special Tax Bonds CFD#1 ML-ROOS Fund; Shelter+Care HUD Fund; Shelter+Care County Fund; Refuse Collection Disposal Fund; Marina Operations/Maintenance Fund; Sanitary Sewer Operation Fund; Clean Storm Water Fund; Private Sewer Lateral Fund; Permit Service Center Fund; Off-Street Parking Fund; Parking Meter Fund; Unified Program (CUPA) Fund; Building Purchases & Management Fund; Equipment Replacement Fund; Equipment Maintenance Fund; Building Maintenance Fund; Central Services Fund; Workers' Compensation Fund; Public Liability Fund; Health State Aid Realignment Trust Fund; Tobacco Control Trust Fund; Alameda Abandoned Vehicle Abatement Authority; and Bio-Terrorism Grant Fund.
  
- w. To CFD#1 District Fire Protection Bond (Measure Q) from Special Tax Bonds CFD#1 ML-ROOS.

Section 3. Copies of this Ordinance shall be posted for two days prior to adoption in the display case located near the walkway in front of Old City Hall, 2134 Martin Luther King Jr. Way. Within 15 days of adoption, copies of this Ordinance shall be filed at each branch of the Berkeley Public Library and the title shall be published in a newspaper of general circulation.

Attachment for Annual Appropriations Ordinance Amendment No. 1- Fiscal Year 2013

**REVOLVING FUNDS/INTERNAL SERVICE FUNDS**

Appropriations are identified with revolving and internal service funds. Such funds derive revenue by virtue of payment from other fund sources as benefits are received by such funds, and the total is reflected in the "Less Revolving Funds and Internal Service Funds" in item I. The funds are:

**Revolving/Internal Service Funds**

Employee Training Fund	592,808
Equipment Replacement Fund	5,496,556
Equipment Maintenance Fund	6,856,624
Building Maintenance Fund	3,949,116
Central Services Fund	380,831
Computer Replacement Fund	1,072,674
Workers' Compensation Fund	7,828,530
Public Liability	1,830,987
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Subtotal Revolving/Internal Service Funds	\$ 28,008,126

**DUAL APPROPRIATIONS - WORKING BUDGET**

Dual appropriations are identified with revenues generated by one fund and transferred to another fund. Both funds are credited with the applicable revenue, and the total is reflected in the "Less Dual Appropriations" in item I. The dual appropriations are:

Transfers to the General Fund

<u>Indirect Cost Reimbursement</u>	
General Fund	34,451
CDBG Fund	129,600
Street Light Assessment District Fund	111,619
Refuse Collection Fund	1,982,894
Marina Enterprise Fund	357,744
Sanitary Sewer Fund	1,116,793
Clean Storm Water Fund	147,721
Permit Service Center Fund	671,581
Unified Program (CUPA) Fund	88,691
Successor Agency - WBIP	20,010
<u>Other Transfers</u>	
Mental Health State Aid Realignment Fund	2,080,570
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Subtotal Transfers to General Fund:	\$ 6,707,223

Transfer to Safety Members Pension Fund from General Fund	951,940
Transfer to Paramedic Tax Fund from General Fund	576,450
Transfer to Street Light Assessment District from General Fund	671,529
Transfer to Capital Improvement Fund (CIP) from General Fund	5,137,000
Transfer to the Debt Service Fund from General Fund	473,250
Transfer to the Public Liability Fund from General Fund	1,752,987
Transfer to Catastrophic Loss Fund from General Fund	500,000
Transfer to Health State Aid Realignment from General Fund	1,953,018
Transfer to Equipment Replacement Fund from General Fund	403,592
Transfer to Sick and Vacation Payout Fund from General Fund	250,000
Transfer to Sick Leave Entitlement Fund from General Fund	322,955
Transfer to Special Gas Tax Improvement Fund from Special Gas Tax Fund (30)	463
Transfer to Special Gas Tax Improvement Fund from Special Gas Tax Fund - Discretionary	54,164
Transfer to Special Gas Tax Improvement Fund from State 2107 Fund	526,494
Transfer to Special Gas Tax Improvement Fund from State 2107.5 Fund	111,557
Transfer to Special Gas Tax Improvement Fund from State SB300 Fund	103,831
Transfer to Special Gas Tax Improvement from Traffic Congestion Relief Fund	1,912
Transfer to State 2106 Fund from Special Gas Tax Improvement Fund	203,025
Transfer to State Prop 111 Fund from Special Gas Tax Improvement Fund	152,651
Transfer to Downtown Berkeley Prop & Improv. District Fund from Downtown B.I. District Revenue Fund	5,000
Transfer to General Fund from UC Settlement Fund	944,867
Transfer to Clean Storm Water Fund from UC Settlement Fund	238,811
Transfer from CIP Fund to 99 Lease Revenue Bonds BJPFA Fund	650,000
Transfer from CIP Fund to 2010 COP (Animal Shelter) Debt Service Fund	501,542
Transfer from Health State Aid Realignment to General Fund	2,604,024
Transfer from Special Tax Bonds CFD#1 ML-ROOS to CFD#1 District Fire Protect Bond (Measure Q)	100,000
Transfer from Sustainable Energy Financing District Debt Service Fund to Sustainable Energy Financing District Operating Fund	4,910
Transfer from Parking Meter Fund to General Fund	1,005,000
Transfer from Worker's Compensation Fund to Refuse Fund	1,600,000
Transfer from Redevelopment Retirement Obligation Trust Fund to Successor Agency - WBIF DSF Fund	948,418
Transfer to First Source Fund from Parks Tax Fund	1,125
Transfer to First Source Fund from Capital Improvement Fund	36,193
Transfer to Public Art Fund from Parks Tax Fund	1,688
Transfer to Public Art Fund from Capital Improvement Fund	54,290
Subtotal Transfers to Other Funds:	<u>22,842,686</u>
Sub-Total Dual Appropriations	<u>\$ 29,584,360</u>
<b>Grand Total Dual Appropriations</b>	<b><u>\$ 57,592,486</u></b>

## SUMMARY OF APPROPRIATIONS BY FUND

Fund	FY 2013 Adopted	1st AAO				FY 2013 Revised #1
		Encumbered Rollovers	Unencum. Carryovers	Other Adjustments	Total Amend.	
10 General Fund Discretionary	149,377,267	2,269,021	775,329	200,615	3,244,965	152,622,232
14 Asset Forfeiture	100,000				-	100,000
17 OTS DUI Enforcement Education Prg.	50,000			(1,631)	(1,631)	48,369
18 Special Tax Measure E	967,511				-	967,511
23 First Source Fund	39,340				-	39,340
40 HUD/Home	602,153	57,044	2,967,816	22,826	3,047,686	3,649,839
45 ESGP	327,465	28,413	46,700	7,727	82,840	410,305
48 Sec 108 Loan Gty Asst.	252,862				-	252,862
55 Health (General)	3,151,209	36,276		(431,475)	(395,199)	2,756,010
56 Target Case Management Linkages	296,186	564			564	296,750
61 Alameda County Tap Tip	563,663	9,922		(36,355)	(26,433)	537,230
63 Mental Health Service Act	5,180,573	236,376			236,376	5,416,949
65 Health (Short/Doyle)	4,060,559	26,638		60,327	86,965	4,147,524
66 EPSDT Expansion Proposal	78,523				-	78,523
72 Alcoholic Bev Ctr OTS/UC	50,000				-	50,000
80 Youth Lunch	30,000	57,762		32,659	90,421	120,421
85 Sr. Nutrition Title III	27,717			30,467	30,467	58,184
86 CFP Title X	199,404		3,751	(36,625)	(32,874)	166,530
89 Fund Raising Activities	-			53,330	53,330	53,330
111 Sports Field (Vendor Oper)	44,300		124,000		124,000	168,300
131 Early Head Start	9,283			1,717	1,717	11,000
134 BUSD Grant	118,769			32,447	32,447	151,216
139 Animal Shelter	42,000	186,741		4,861	191,602	233,602
150 Vector Control	313,091			87,791	87,791	400,882
160 Paramedic Tax	3,117,528				-	3,117,528
165 Alameda County Grants	688,877	1,400	50,048	(6,241)	45,207	734,084
175 Senior Supportive Social Services	40,255				-	40,255
178 Family Care Support Program	54,399				-	54,399
181 CA Integrated Waste Management	24,658	5,601		13,992	19,593	44,251
195 UC Berkeley-SYEP	55,581				-	55,581
197 Tieback Mitigation R-O-W	-	17,420	4,355		21,775	21,775
226 Reg. Ctr. E. Bay Reimb. FD	68,467				-	68,467
228 Alameda County Children Family Commission	-		3,212		3,212	3,212
231 Domestic Violence Prev - Vit Stat	41,209			(6,209)	(6,209)	35,000
251 Affordable Child Care	-			128,147	128,147	128,147
252 Climate Protection Campaign	-	15,044			15,044	15,044
258 Condo Conversion Program	16,911				-	16,911
301 Library	15,278,872	144,167	86,250	239,440	469,857	15,748,729
302 Direct Loan/Inter - Library Loan	76,000	7,186			7,186	83,186
304 Library Services & Technology	-			34,170	34,170	34,170
305 Public Library Fund	34,930				-	34,930
306 Library Gift Fund	128,327	5,450		3,970	9,420	137,747
307 Library Foundation - FF&E	1,600,000	21,491		148,681	170,172	1,770,172
308 2010 Measure FF - Branch Renovations	2,089,754	11,239,048			11,239,048	13,328,802
330 Playground Camp	2,120,443	109,235	90,512		199,747	2,320,190
340 CALHOME	270,878		250,000		250,000	520,878
351 Community Action	127,195				-	127,195
355 PG&E	55,669	11,648	42,872		54,520	110,189
357 ARRA Stimulus	-	5,570	110,789	50,560	166,919	166,919
360 Special Gas Tax Fund (30)	-			463	463	463
361 Special Gas Tax Fund - Discretionary	-			54,164	54,164	54,164
363 State 2107	-			526,494	526,494	526,494
364 State 2107.5	-			111,557	111,557	111,557
365 State - SB300	-			103,831	103,831	103,831
367 State-Prop 172 Pub.Safety	1,137,091	865		171,871	172,736	1,309,827
368 Traffic Congestion Relief	-			1,912	1,912	1,912
369 Special Gas Tax Improvement	3,428,673	917,297	100,896	355,676	1,373,869	4,802,542
370 CDBG	2,964,267	52,776	594,806	14,060	661,642	3,625,909
371 Waste Tire Enforcement	165,488				-	165,488
375 Rental Housing Safety Program	885,154	384			384	885,538
391 Measure B Local St & Road	2,738,154	788,118	271,834	10,000	1,069,952	3,808,106
392 Measure B - Bike and Pedestrian	456,577	171,054	125,613		296,667	753,244
393 Measure B Paratransit	224,007	3,908	34,448		38,356	262,363
405 CA OTS Grant	-	700			700	700
421 One-Time Grant: Special Revenue	47,279	198,258	19,000		217,258	264,537
422 1-Time Funding: Non-Grant	-	9,814	76,937	17,876	104,627	104,627

## SUMMARY OF APPROPRIATIONS BY FUND

Fund	FY 2013 Adopted	1st AAO				FY 2013 Revised #1
		Encumbered Rollovers	Unencum. Carryovers	Other Adjustments	Total Amend.	
440 Rent Board	4,150,000	81,806	47,000		128,806	4,278,806
450 Parks Tax	9,914,304	372,585	54,314		426,899	10,341,203
451 Downtown Berkeley Prop & Improv. District	1,192,884	350,301			350,301	1,543,185
456 Measure GG - Fire Prep Tax	3,604,352	102,197			102,197	3,706,549
470 Street Lighting	1,996,231	3,547			3,547	1,999,778
474 Solano Ave BID	35,000					35,000
476 Downtown B.I. Dist. Revenue	5,000					5,000
477 Telegraph Avenue Bus. Imp. District	263,000	234,103			234,103	497,103
478 North Shattuck BID	166,466	33,737			33,737	200,203
480 Berkeley Bus Ec Dev	156,095				-	156,095
482 Employee Computer Loan	43,000				-	43,000
485 Bayer (Miles Lab)	5,952	45,031	55,612		100,643	106,595
488 Employee Training	497,793	53,119	41,896		95,015	592,808
489 UC Settlement	1,055,242	8,000		595,436	603,436	1,658,678
490 Measure H - School Tax	500,000				-	500,000
610 Capital Improvement Fund	6,993,855	1,725,836	3,377,606	846,074	5,949,516	12,943,371
613 Bay Area Air Quality Management	-		100,000		100,000	100,000
614 MTC	59,228	1,969,484	2,009,664	217,349	4,196,497	4,255,725
618 FEMA	-	8,515			8,515	8,515
619 Measure G: Fire Seismic Bond	-	14,512	498,156	493,271	1,005,939	1,005,939
626 Coastal Conservancy	-		275,833		275,833	275,833
628 Dept. of Boating & Waterway	160,000	4,300	20,710		25,010	185,010
639 Measure G Series B Public Safety Building	-	18,526		100,772	119,298	119,298
640 BJPFA Lease Revenue Bonds	-	107,570			107,570	107,570
642 Private Party Sidewalks	164,200	40,000			40,000	204,200
645 Alameda Cty Waste Mgt.	350,000	2,868			2,868	352,868
646 Alameda Cty Recyl'g Brd	75,000	4,655			4,655	79,655
647 State Dept Conserv/Recylg	28,000				-	28,000
652 97 Gen.Ob.Bds. Meas.S Civic Center	-	20,697		56,367	77,064	77,064
653 97 Gen.Ob.Bds. Meas.S Downtown Area	-	19,816		535,851	555,667	555,667
656 00 Mello-Roos-Fire Equipment	100,000	104			104	100,104
657 Public Art Fund	55,978	24,442	13,874		38,316	94,294
661 West Berk Improvement Fund	244,798			(244,798)	(244,798)	0
662 Low & Mod Income Project	313,714			(313,714)	(313,714)	0
674 CALTRANS Grant	88,978	110,373	804,887	176,406	1,091,666	1,180,644
676 Animal Shelter Land/Bldg.	-	9,317			9,317	9,317
679 Measure WW Prk Bond - Grant	-	73,707	1,014,399		1,088,106	1,088,106
680 COPS Technology Program	12,250	12,250		(12,250)	-	12,250
681 2010 COP (Animal Shelter)	-	1,928,124		117,050	2,045,174	2,045,174
689 CALTRANS Safe Routes 2 School	-	7,344	712,337		719,681	719,681
710 Debt Service Fund	473,250			2,632	2,632	475,882
714 09 Measure FF Debt Service	1,604,969			1,690	1,690	1,606,659
715 West Berk Improvement Fund	1,639,581			(1,639,581)	(1,639,581)	0
716 Savo Island Project	86,682			(86,682)	(86,682)	0
718 G.O. Refinanced Bonds 2007 Series B	2,741,018			848	848	2,741,866
720 99 Lease Revenue Bonds BJPFA	626,863				-	626,863
721 Spl Tax Bds. CFD#1	868,761			2,582	2,582	871,343
722 Thousand Oaks Underground	99,573			2,438	2,438	102,011
723 2002 G.O. Refunding Bonds	1,458,870				-	1,458,870
725 G.O. Refinanced Bonds 2007 Series A	279,068			848	848	279,916
726 02 GO BDS Animal Shelter	440,375			895	895	441,270
728 Sustainable Energy Fin District	30,830			6,388	6,388	37,218
729 2010 COP (Animal Shelter)	412,975			1,885	1,885	414,860
801 BHA Section 8 Voucher	2,252,150				-	2,252,150
802 BHA Section 8 Mod Rehab	171,123				-	171,123
803 BHA Public Housing LIPH	661,950				-	661,950
804 BHA Public Housing RHCP	126,926				-	126,926
805 Shelter+Care HUD	2,818,473				-	2,818,473
806 Shelter+Care County	233,776				-	233,776
820 Refuse	34,312,517	1,315,867			1,315,867	35,628,384
825 Marina Operation	5,512,396	54,218	136,159	116,091	306,468	5,818,864
830 Sewer	17,577,480	4,637,230	35,297		4,672,527	22,250,007
831 Clean Storm Water	2,154,773	34,235	543,450	126,421	704,106	2,858,879
832 Private Sewer Lateral FD	235,958				-	235,958
833 Permit Service Center	8,484,025	323,742			323,742	8,807,767
835 Off Street Parking	2,637,318	118,259		2,703	120,962	2,758,280

## SUMMARY OF APPROPRIATIONS BY FUND

Fund	FY 2013 Adopted	1st AAO			Total Amend.	FY 2013 Revised #1
		Encumbered Rollovers	Unencum. Carryovers	Other Adjustments		
840 Parking Meter	5,787,519	662,264		25,584	687,848	6,475,367
845 Unified Program (CUPA)	1,013,825	44,462	12,537	19,183	76,182	1,090,007
850 Building Purchases and Management	4,389,668	23,787		1,470,160	1,493,947	5,883,615
860 Equipment Replacement	2,309,677	2,931,889	254,990		3,186,879	5,496,556
865 Equipment Maintenance	6,506,325	4,163		346,136	350,299	6,856,624
866 Building Maintenance Fund	3,895,392	53,724			53,724	3,949,116
870 Central Services	379,455	1,376			1,376	380,831
873 Computer & Server Replacement Fund	383,000		689,674		689,674	1,072,674
875 Workers Compensation	7,820,758	7,772			7,772	7,828,530
881 Public Liability	1,692,080	138,907			138,907	1,830,987
901 Redevelopment Obligation Retirement Trust	-			948,418	948,418	948,418
922 Vital & Health Statistics Trust Fund	33,100				-	33,100
935 Successor Agency - WBIP	-	248,881		799,930	1,048,811	1,048,811
937 Successor Agency - WBIF DSF	-			948,418	948,418	948,418
938 Successor Agency - Savo DSF	-			57,760	57,760	57,760
952 JAG Grant	50,000			8,947	8,947	58,947
958 Hlth State Aid Realign Trust	3,703,777	9,848			9,848	3,713,625
959 Tobacco Cont.Trust	87,923		54,894	62,077	116,971	204,894
960 Mental Health State Aid Realign	2,080,570				-	2,080,570
961 Cty Opt. Pub Safety Trust	341,375	1,502		(242,877)	(241,375)	100,000
964 Alameda Cty Abandoned Vehicle Abatement	157,060			35,969	35,969	193,029
967 Bioterrorism Grant	297,112			(29,095)	(29,095)	268,017
971 Berkeley Tourism BID	-			375,000	375,000	375,000
<b>GROSS EXPENDITURE:</b>	<b>364,920,134</b>	<b>34,634,183</b>	<b>16,532,457</b>	<b>7,935,677</b>	<b>59,102,317</b>	<b>424,022,451</b>
LESS: Dual Appropriations	(27,872,521)	-	-	(1,711,839)	(1,711,839)	(29,584,360)
Revolving & Internal Service Funds	(23,484,480)	(3,190,950)	(986,560)	(346,136)	(4,523,646)	(28,008,126)
<b>NET EXPENDITURE:</b>	<b>313,563,133</b>	<b>31,443,233</b>	<b>15,545,897</b>	<b>5,877,702</b>	<b>52,866,832</b>	<b>366,429,965</b>