Office of the City Manager

08

CONSENT CALENDAR
November 13, 2012

To: Honorable Mayor and Members of the City Council

From: Christine Daniel, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Requests for Proposals Scheduled For Possible Issuance After Council Approval on November 13, 2012

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **$656,961.**

PROJECT	**Fund**	**Source**	**Amount**
AS400 Lease Agreement	610	Capital Improvement Fund	$225,000 (3 yrs. $75,000 per year)
FY 13 Responsive Sidewalk Project	610 369 642	Capital Improvement Fund Sp Gas Tax Improvement Fund Private Party Sidewalks	$360,185 $21,776 $50,000
TOTAL:			**$656,961**

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager's purchasing authority. In addition, on May, 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to $50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of

$100,000 for goods; and $200,000 for playground and construction; and $50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. amending the City Manager's purchasing authority for goods and for playground and construction expenditures and May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 510-981-7326

Attachments:

1: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on November 13, 2012.

a. AS400 Lease Agreement
b. FY 13 Responsive Sidewalk Project

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Formal Bid Solicitations to be Issued After Council Approval on November 13, 2012

Attachment 1

a. AS400 Lease Agreement

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
13-10703-C	AS400 Lease Agreement	11/14/2012	12/6/2012	Capital Lease of AS400 (FUND$ Server)	$225,000 (3 yrs. $75,000 per year)	610-2750-410-3046	IT	Ivan Lapidus Ext.6549
DEPT. TOTAL					**$225,000**			

b. FY 13 Responsive Sidewalk Project

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
13-10702-C	FY 13 Responsive Sidewalk Project	11/14/2012	11/29/2012	Obtain contractor to repair damaged sidewalks, driveways, and curbs, at various locations throughout the City.	$360,185	610-5216-431-6540-13SW02	PW/Enginering	Vincent Chen Ext. 6409
					$21,776	369-5216-431-6540-13SW02		
					$50,000	642-5216-431-6540-13SW02		
DEPT. TOTAL					**$431,961**			