



Office of the City Manager

CONSENT CALENDAR

November 13, 2012

To: Honorable Mayor and Members of the City Council

From:  Christine Daniel, City Manager

Submitted by: Jane Micallef, Director, Health Housing & Community Services

Subject: Grant: Berkeley High School Development Group Substance Use Prevention and Consultancy Contract

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to:

1. Accept grant funds from the Berkeley High School Development Group in the amount of \$7,150 for the 2012-2013 academic school year to ensure the provision of alcohol and substance use prevention activities and provide related services;
2. Enter into a personal services expenditure contract with Ralph Cantor, consultant, as a single source vendor, in the amount of \$6,800; and
3. Accept the grant, and execute any resultant revenue and expenditure agreements and amendments.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive funds from Berkeley High School Development Group (BHSDG) in the amount of \$7,150 for the academic year 2012-2013 to conduct substance use prevention activities at Berkeley High School through the Berkeley High School Health Center. The City will contract with Ralph Cantor, a consultant, for \$6,800 to carry out program activities (CMS No. VQVC5), the remaining \$350 will fund operating costs associated with conducting focus groups with youth to inform the program. The contract has been entered into the Citywide contract management system and assigned CMS No. YPPX6 and the appropriation of the grant will be included in the Second Amendment to the FY 2013 Annual Appropriations Ordinance. The revenue will be deposited in Budget Code 421-4547-331-8105. There are no matching funds required for this grant.

CURRENT SITUATION AND ITS EFFECTS

The provision of youth substance use prevention services continues to be high priority for the City of Berkeley but there are limited resources for City staff to provide these services. The Berkeley Unified School District (BUSD) also has limited capacity to provide these services at Berkeley High School (BHS) and Berkeley Technology Academy. The Berkeley High School Health Center (BSHHC), a joint project between BUSD and the City, will use these dollars to contract with a consultant to provide

classroom presentations, staff/teacher trainings and parent workshops at both BHS and B-Tech.

### BACKGROUND

BHSDG has provided funding for this service for the past three years and remains committed to ensuring that this critical program remains in the high school. Last year, the City applied for and received grant funds directly from BHSDG. This grant has been used to fund a consultant specializing in alcohol and substance use prevention education and training, and to provide substance use prevention services at BHS. This program has been a mechanism to develop unique relationships with BHS at-risk students over the past several years and this grant will support the continuation of this important service.

### RATIONALE FOR RECOMMENDATION

This grant supports vital substance use prevention activities at BHS for students, teachers, staff, and parents. The grant fully covers the costs associated with the BSHC providing this valuable service without impact to the General Fund.

### ALTERNATIVE ACTIONS CONSIDERED

If the award is not accepted, over 100 classroom presentations, teacher trainings and parent workshops will not be conducted for the BHS and B-Tech communities. There are no alternative funding sources available.

### CONTACT PERSON

Janet Berreman, Health Officer, Health, Housing & Community Services, 981-5301

Attachment:

1. Resolution

RESOLUTION NO. -N.S.

GRANT AGREEMENT: BERKELEY HIGH SCHOOL DEVELOPMENT GROUP FOR THE BERKELEY HIGH SCHOOL HEALTH CENTER SUBSTANCE ABUSE PREVENTION PROGRAM TO PROVIDE ALCOHOL AND SUBSTANCE USE PREVENTION ACTIVITIES AND RELATED SERVICES; AND CONSULTANCY CONTRACT WITH RALPH CANTOR

WHEREAS, reducing alcohol and drug use among youth attending Berkeley High and B-Tech is a priority for the City; and

WHEREAS, for the past three years, the City of Berkeley Department of Health, Housing & Community Services has overseen substance use prevention activities at Berkeley High School; and

WHEREAS, the Department of Health, Housing & Community Services, through these prevention funds will provide vital alcohol and drug education in Berkeley High School and B-Tech classrooms and trainings for teachers, staff and parents; and

WHEREAS, grant revenue will be deposited in Budget Code 421-4547-331.81-05, and this agreement has been entered into the City's contract management database and assigned CMS No. YPPX6; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital health services.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to apply for and accept grant funds from the Berkeley High School Development Group in the amount of \$7,150 for the 2012-2013 academic school year to ensure the provision of alcohol and substance use prevention activities and provide related services; and to execute any resultant revenue and expenditure agreements and amendments, including a personal services expenditure contract with Ralph Cantor, consultant, in the amount of \$ 6,800 as a single source vendor. Budget Codes (Revenue): 421-4547-331.81-05; (Expenditure): 421-4547-440.30-38; Revenue CMS No. YPPX6. Expenditure CMS No. VQVC5. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

