



Office of the City Manager

CONSENT CALENDAR
April 30, 2013

To: Honorable Mayor and Members of the City Council

From:  Christine Daniel, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on April 30, 2013

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$1,100,000.**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Automated Data Collection/ Enhanced Enforcement System	674 614	Caltrans Grant Metropolitan Transportation Commission (MTC)	\$400,000 For FY 2014 \$200,000 For FY 2015
Professional Services Contract for Analysis of Refuse Collection Rates and Rate Setting Methodology to Include 218 Notification Process	820	Refuse Collection Disposal	\$140,000 For FY 2014
Plan Checking Services	833	Permit Service Center	\$360,000 (\$120,000/year for 3 years, FY 2014 – FY 2016)
TOTAL:			\$1,100,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 510-981-7326

Attachments:

1: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on April 30, 2013.

- a. Automated Data Collection/ Enhanced Enforcement System
- b. Professional Services Contract for Analysis of Refuse Collection Rates and Rate Setting Methodology to Include 218 Notification Process
- c. Plan Checking Services

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Attachment 1

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
a. Automated Data Collection/ Enhanced Enforcement System								
13-10753-C	Automated Data Collection/ Enhanced Enforcement System	5/9/2013	7/16/2013	System Integrator (and potential team of vendors) to provide: - Tools and equipment that can perform automated parking data collection AND enhanced parking enforcement. - Integration with existing City systems, vendors and requirements.	\$600,000	674-4920-431-30-38 11TD06 2014 - \$400,000 614-4920-431-30-38 11TD06 2015 - \$200,000	PW/ Transportation	Willa Ng 981-7064
b. Professional Services Contract for Analysis of Refuse Collection Rates and Rate Setting Methodology to Include 218 Notification Process								
13-10752-C	Professional Services Contract for Analysis of Refuse Collection Rates and Rate Setting Methodology to Include 218 Notification Process	5/1/2013	5/30/2013	Refuse collection rate study will evaluate allocation of costs by customer class, costs for collection operations and transfer operations and determine whether rates generate adequate revenue. Study will recommend a rate methodology, based on existing legal constraints to produce revenue to meet the Department's requirements for providing refuse services. Vendor will also perform 218 notification process.	\$140,000	820-5601-432-30-38 For FY 2014	PW/ Solid Waste Administration	Ken Etherington 981-6359
DEPT. TOTAL					\$740,000			

Attachment 1

c. Plan Checking Services									
13-10754-C	Plan Checking Services	5/1/2013	5/16/2013	Plan check services for the Planning and Development Department, including special field and office reviews and code development.	\$360,000	833-8602-463-3038 FY'14 - \$120,000 FY'15 - \$120,000 FY'16 - \$120,000	Planning/ Building and Safety	Alex Roshal 981-7445	
DEPT. TOTAL					\$360,000				