




Office of the City Manager

INFORMATION CALENDAR  
May 21, 2013

To: Honorable Mayor and Members of the City Council  
From:  Christine Daniel, City Manager  
Submitted by: Kristy van Herick, Secretary, Open Government Commission  
Subject: Annual Report – Open Government Commission

INTRODUCTION

The Open Government Ordinance (BMC Chapter 2.06; OGO) requires the City Manager to prepare an annual report to the Open Government Commission that contains at least the following information:

1. The number of Public Records Act requests received by the City;
2. The average length of time taken to respond to those requests;
3. The approximate number of pages produced in response to those requests;
4. The number and resolution of all written complaints received by the City concerning its compliance with the Public Records Act with respect to such requests;
5. The number and resolution of all complaints received by the City concerning its compliance with the Brown Act; and
6. Any other information the City Manager deems appropriate that relates to the City's compliance with this Ordinance, the Brown Act, the Public Records Act, or open and effective government in Berkeley. (BMC § 2.06.190.C.)

The attached report was presented to the Open Government Commission on March 21, 2013, at which time the Commission discussed and accepted it. The OGC took the following action:

*Motion to Accept Annual City Manager Report and forward to City Council. (M/S/C: Murray/Costa. Ayes: Costa, Lombardi, Murray, O'Donnell, and Smith; Noes: None; Abstain: None; Absent: Ritchie, [Prichard on approved leave of absence].)*

It is now being provided to the Council for its information.

BACKGROUND

This is the second report to the Commission. This report represents data from January 1, 2012 through December 31, 2012.

FISCAL IMPACTS

None.

CONTACT PERSON

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Attachment:

1. Report to Open Government Commission