Office of the City Manager

09

CONSENT CALENDAR
June 4, 2013

To: Honorable Mayor and Members of the City Council

From: Christine Daniel, City Manager

Submitted by: Andrew Clough, Director, Public Works

Subject: Contracts: On-Call Design Services for Storm Infrastructure and Watershed Management Plan Projects

RECOMMENDATION

Adopt 3 Resolutions authorizing the City Manager to execute contracts and any amendments with the following firms for on-call design services for storm infrastructure and Watershed Management Plan projects, for contract periods of June 5, 2013 through June 30, 2016 each:

1. AMEC Environmental and Infrastructure, Inc. for an amount not to exceed $300,000.
2. Pakpour Consulting Group, Inc. for an amount not to exceed $300,000.
3. Harrison Engineering, Inc., for an amount not to exceed $300,000.

FISCAL IMPACTS OF RECOMMENDATION

Initial funding for the contract for each consultant is available in the FY 2013 Capital Improvement (610) and Clean Storm Water Fund (831) budgets, as shown below. Funding for FY 2014 through FY 2016 of each contract is subject to appropriation in the future fiscal years' budget from the Clean Storm Water Fund, or other funds appropriate for watershed work.

CONSULTANT	BUDGET CODE FY 2013	AMOUNT	CMS NO.
AMEC Environmental and Infrastructure	610-5218-432.30-35-12SD01	$150,000	N74NE
Pakpour Consulting Group	831-5218-432.30-35-12SD01	$100,000	QNVI8
Harrison Engineering, Inc.	831-5218-432.30-35-12SD01	$100,000	FZ7MY

CURRENT SITUATION AND ITS EFFECTS

The City has used consultants in the past to design and manage projects to supplement city staff. These include situations where the nature of the work is specialized such as geotechnical engineering, construction materials testing, underground utility location and investigation using ground penetrating radar, or creek channel repair, restoration design, and permitting. On-call consultants have also enabled the City to meet tight schedules when short-term work needs to be addressed. On-call contracts will provide adequate engineering services when needed and not expose the City to the long-term burden of hiring additional staff and creating significant overhead.

BACKGROUND

A Request for Qualifications (RFQ) was issued on March 1, 2013 seeking qualified firms or individuals to provide on-call design services for storm infrastructure and Watershed Management Plan projects. Engineering staff has been reduced in recent years by not filling vacancies or by eliminating positions. At the same time, regulatory requirements for the City's Stormwater National Pollution Discharge Elimination System (NPDES) Permit have been increasing with additional requirements in the Trash Reduction and New Development sections.

On March 21, 2013, the City received 20 proposals, and after evaluation by the Review Panel 6 proposals were selected to go to a Presentation Panel. This Panel concluded that contracting with 3 consultants would be needed to meet the volume and range of specialty services required, and recommended that a contract be awarded to each of these firms.

RATIONALE FOR RECOMMENDATION

The teams assembled by AMEC Environmental and Infrastructure, Pakpour Consulting Group, and Harrison Engineering, Inc. are highly qualified. They have particular expertise in: design, project management, support engineering, environmental review, and seeking grant funded financial support; as well as underground utility investigation and location, and easement investigation and review.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Phil Harrington, Deputy Director, Public Works, 981-6661
Lorin Jensen, Supervising Civil Engineer, Public Works, 981-6411
Danny Akagi, Associate Civil Engineer, Public Works, 981-6394

Attachments:
1: Resolution for contract with AMEC Environmental and Infrastructure
2: Resolution for contract with Pakpour Consulting Group
3: Resolution for contract with Harrison Engineering, Inc.

RESOLUTION NO.:-N.S.

CONTRACT: AMEC ENVIRONMENT AND INFRASTRUCTURE, INC. FOR ON-CALL DESIGN SERVICES FOR STORM INFRASTRUCTURE AND WATERSHED MANAGEMENT PROJECTS

WHEREAS, on March 1, 2013, the City released a Request for Qualifications (Specification No. 13-10721-C) seeking firms or individuals to provide on-call design services for storm infrastructure and watershed management projects; and

WHEREAS, on March 21, 2013, the City received 20 submissions, which were reviewed and rated, and 6 submissions were selected for presentations to a panel on April 8, 2013; and

WHEREAS, the submission and presentation from AMEC Environmental and Infrastructure has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funds are available in the FY 2013 budget in the CIP Fund, budget code 610-5218-432.30-35-12SD01, and the contract has been entered into the Citywide contract database and assigned CMS No. N74NE; and

WHEREAS, funding is subject to appropriation in the future fiscal years' budgets in Clean Storm Water Fund (831-5218-432.30-35) or fund appropriate for watershed work.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with AMEC Environment and Infrastructure, Inc. for on-call design services for storm infrastructure and watershed management projects for the contract period of June 5, 2013 through June 30, 2016 in an amount not to exceed $300,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: PAKPOUR CONSULTING GROUP, INC. FOR ON-CALL DESIGN SERVICES FOR STORM INFRASTRUCTURE AND WATERSHED MANAGEMENT PROJECTS

WHEREAS, on March 1, 2013, the City released a Request for Qualifications (Specification No. 13-10721-C) seeking firms or individuals to provide on-call design services for storm infrastructure and watershed management projects; and

WHEREAS, on March 21, 2013, the City received 20 submissions, which were reviewed and rated, and 6 submissions were selected for presentations to a panel on April 8, 2013; and

WHEREAS, the submission and presentation from Pakpour Consulting Group has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funds are available in the FY 2013 budget in the Clean Storm Water Fund, budget code 831-5218-432.30-35-12SD01, and the contract has been entered into the Citywide contract database and assigned CMS No. QNVI8; and

WHEREAS, funding is subject to appropriation in the future fiscal years' budgets in Clean Storm Water Fund (831-5218-432.30-35).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Pakpour Consulting Group, Inc. for on-call design services for storm infrastructure and watershed management projects for the contract period of June 5, 2013 through June 30, 2016 in an amount not to exceed $300,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: HARRISON ENGINEERING, INC. FOR ON-CALL DESIGN SERVICES FOR STORM INFRASTRUCTURE AND WATERSHED MANAGEMENT PROJECTS

WHEREAS, on March 1, 2013, the City released a Request for Qualifications (Specification No. 13-10721-C) seeking firms or individuals to provide on-call design services for storm infrastructure and watershed management projects; and

WHEREAS, on March 21, 2013, the City received 20 submissions, which were reviewed and rated, and 6 submissions were selected for presentations to a panel on April 8, 2013; and

WHEREAS, the submission and presentation from Harrison Engineering, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funds are available in the FY 2013 budget in the Clean Storm Water Fund, budget code 831-5218-432.30-35-12SD01, and the contract has been entered into the Citywide contract database and assigned CMS No. FZ7MY; and

WHEREAS, funding is subject to appropriation in the future fiscal years' budgets in Clean Storm Water Fund (831-5218-432.30-35).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Harrison Engineering, Inc. for on-call design services for storm infrastructure and watershed management projects for the contract period of June 5, 2013 through June 30, 2016 in an amount not to exceed $300,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.