



Office of the City Manager

CONSENT CALENDAR
June 25, 2013

To: Honorable Mayor and Members of the City Council
From:  Christine Daniel, City Manager
Submitted by: Jane Micallef, Director, Health, Housing & Community Services
Subject: Contract: Easy Does It to Provide Emergency Services to Berkeley Residents with Severe Disabilities

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to enter into a contract with Easy Does It Emergency Services (EDI) to provide emergency services to Berkeley residents with severe disabilities for the period of July 1, 2013 to June 30, 2014 for a total contract amount not to exceed \$1,004,192; and approve an option authorizing the City Manager to extend the term of the contract annually up to two additional years contingent upon a satisfactory annual performance.

FISCAL IMPACTS OF RECOMMENDATION

The FY 2014 funds in the amount not to exceed \$1,004,192 will come out of budget code 018-7902-463-3510 and will be available upon Council adoption of the FY 2014 budget and appropriations ordinance. The contract has been entered into the City's contract database and assigned CMS No. K7V2H.

CURRENT SITUATION AND ITS EFFECTS

EDI is currently providing emergency services to Berkeley residents who have severe physical disabilities. Staff continues to monitor EDI's performance to determine if EDI is fully complying with its contractual obligations to broadly and effectively serve the community. Below is an update on each area for improvement outlined in the contract:

1. Increase attention to data collection, client usage and case management to assist clients in living more independently.

Over the past two years, EDI's administration has developed policies and procedures for working with consumers who are frequent users, contracted with a database developer to design a data collection and reporting system, and enhanced its case management capacity. EDI's case manager assists clients by linking them to private attendants and providing support during the hiring process.

2. Increase outreach to broaden its client base particularly to Berkeley's senior population.

During FY 2011, EDI hired an outreach specialist, which resulted in 73 new clients in FY 2012, including 45 (62%) clients older than 55 years of age. Though they did not achieve the goal for new attendant clients, 60 new attendant clients, they met the goal (60) for new clients receiving services at EDI. In FY 2013 (through March 2013), EDI provided services to 47 new clients, 15 (32%) over the age of 55 years old.

3. Review and adjustment of fee schedule to ensure co-pay amounts are not a barrier in accessing services

In December 2011, EDI notified its clients about a reduced co-pay pilot project for attendant services. The pilot project reduced the \$13 co-pay to \$6 for all clients who submit third-party verification that their income falls below the poverty threshold, (below \$11,490 for a one person household). During FY 2012, EDI extended the reduced co-pay program to its transportation services as well. Twenty-six clients have been approved for the program; 14 are new clients to EDI.

4. Broaden partnerships and knowledge of countywide resources to and improve leveraging these existing services.

EDI has a new Executive Director who has begun meeting with community agencies and community stakeholders including Center for Independent Living, Alameda County In-Home Support Services, City of Berkeley Health, Housing and Community Services and Fire Department staff and the Commissions on Aging and Disability.

5. Increase agency capacity and support further Board development.

EDI has added board members with professional experience and has established staggered six year board member term limits.

BACKGROUND

On June 22, 2010, the City Council adopted Resolution No. 64,926–N.S. to extend the contract with EDI services through December 31, 2010. On November 16, 2010 the City Council adopted Resolution No. 65,095–N.S. to extend the contract with EDI through June 30, 2011 and approved an option for the City Manager to authorize an extension of the term of the contract annually up to two additional years, till June 2013, contingent upon a satisfactory annual performance evaluation. On June 30, 2013, the City's contract (No. 7992D) with EDI will expire.

RATIONALE FOR RECOMMENDATION

Easy Does It continues to work on improving its outreach, administrative systems, and community partnerships and has met many of the initial implementation requirements.

ALTERNATIVE ACTIONS CONSIDERED

Initiate a Request for Proposals process and consider other potential emergency services providers.

CONTACT PERSON

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Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: EASY DOES IT EMERGENCY SERVICES TO PROVIDE EMERGENCY SERVICES TO BERKELEY RESIDENTS WITH SEVERE DISABILITIES

WHEREAS, in 1998 the City of Berkeley voters passed Measure E to fund emergency services for Berkeley residents with severe physical disabilities; and

WHEREAS, on March 29, 2010 the City released a Request for Proposals for the provision of Emergency Attendant Care with Incidental Case Management, Emergency Transportation with Incidental Case Management, Emergency Personal Assistive Equipment Repair, and Disaster Response Registry; and

WHEREAS, Easy Does It (EDI) was selected to continue to provide the services resulting in an annual contract starting in FY 2011 and continuing through FY 2013 based on annual satisfactory evaluations; and

WHEREAS, EDI continues to provide critical services to residents with disabilities; and

WHEREAS, on June 30, 2013, EDI's contract to provide these emergency services will expire;

WHEREAS, the FY 2014 funds in the amount not to exceed \$1,004,192 will come out of budget code 018-7902-463-3510 and will be available upon Council adoption of the FY 2014 budget and appropriations ordinance; CMS No. K7V2H.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract with EDI to provide emergency services from July 1, 2013 to June 30, 2014 for a total contract amount not to exceed \$1,004,192.

BE IT FURTHER RESOLVED that the City Manager is authorized to amend the contract for up to two additional years contingent upon satisfactory performance evaluations. A record copy of said contracts and any amendments are on file in the Office of the City Clerk.