



Office of the City Manager

CONSENT CALENDAR
July 16, 2013

To: Honorable Mayor and Members of the City Council
 From:  Christine Daniel, City Manager
 Submitted by: Donna LaSala, Director, Information Technology
 Subject: Contract No. 7759 Amendment: Gruber Power Supply for Uninterrupted Power Supply Spare Parts and Maintenance

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 7759 with Gruber Power Supply for Uninterrupted Power Supply (UPS) spare parts and maintenance, increasing the amount by \$11,485, for a total not to exceed \$83,559, from July 1, 2008 through June 30, 2014.

FISCAL IMPACTS OF RECOMMENDATION

Funding has been allocated in the Department of Information Technology FY 2013 baseline budget:

\$11,485 Budget Code: 010-2704-410-3046
 (General Fund, Information Technology, Network Operations, Professional Services)

The amendment has been entered into the City's Contract Management System and assigned CMS No. FAF26.

CURRENT SITUATION AND ITS EFFECTS

Gruber Power Supply provides UPS systems, regular maintenance, health checks, battery replacement, and 24x7 emergency replacements for six key network locations throughout the City. These systems provide back-up power supply to prevent server, router, switch, telephone, and other system shut-downs in the event of a power outage. In FY 2013, the City experienced four separate power outages that forced one or more of these locations to rely upon UPS back-up. The spare parts and maintenance agreement covers batteries, hardware and software, and repairs.

BACKGROUND

In 2007, Council authorized a contract with Gruber Power Supply after a competitive Request for Proposals (RFP), Specification No. 08-10277-C. In 2010, Council issued Resolution 64,887, stipulating that the City Manager consider discontinuing existing contracts with businesses headquartered in Arizona. During the process of gathering information to recommend renewal of this contract for multiple years, staff discovered that Gruber is headquartered in Arizona, despite a prior contact address located in Texas. Staff became aware of this fact very recently, and is therefore recommending renewal for only one year to allow time for a new RFP process aimed at identifying alternative vendors that are not headquartered in Arizona.

RATIONALE FOR RECOMMENDATION

Gruber Power Supply provides mission-critical UPS hardware, technical expertise, and excellent customer service to assist staff in protecting computer network resources. Staff will issue an RFP in FY 2014 to reexamine vendor options for this service, and recommends continuing with Gruber for one year to allow time for a new vendor selection process.

ALTERNATIVE ACTIONS CONSIDERED

Staff considered hurrying to issue a rushed RFP in May 2013 when it became clear that Gruber is based in Arizona, but determined that doing so would likely yield low vendor response and subpar staff analysis in determining the best course forward. The risk of having no power back-ups at core network locations, or installing new units without thorough analysis, would subject Citywide network equipment and operations to unpredictable downtime. Hence, staff is recommending a one-year extension of the Gruber Power Supply contract, and will issue an RFP for these services no later than October 2013.

CONTACT PERSON

Donna LaSala, Director, Information Technology, 510-981-6541

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 7759 AMENDMENT: GRUBER POWER SUPPLY – UPS SPARE
PARTS AND MAINTENANCE

WHEREAS, Uninterrupted Power Supply (UPS) is vital to supporting mission critical computer and telephone systems; and

WHEREAS, Uninterrupted Power Supply (UPS) is central to the City's disaster recovery plan; and

WHEREAS, Gruber Power Supply was chosen by competitive Request for Proposals in 2007 (Specification No. 08-10277-C); and

WHEREAS, Gruber Power Supply has provided consistent testing and maintenance of our core UPS devices since 2007; and

WHEREAS, the City will issue an updated Request for Proposals no later than October 2013; and

WHEREAS, funds have been allocated in Department of Information Technology FY 2013 baseline budget, budget code 010-2704-410-3046.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 7759 with Gruber Power Supply for Uninterrupted Power Supply (UPS) spare parts and maintenance, increasing the amount by \$11,485, for a total not to exceed \$83,559, from July 1, 2008 through June 30, 2014 (CMS No. FAF26).

