



Office of the City Manager

**RECESS ITEM**  
**CONSENT CALENDAR**  
September 10, 2013

To: Honorable Mayor and Members of the City Council  
From:  Christine Daniel, City Manager  
Submitted by: Jane Micallef, Director, Health, Housing and Community Services  
Subject: Revenue Contract No. 8616: County of Alameda for Shelter Plus Care Program

**RECOMMENDATION**

Adopt a Resolution ratifying the action of the City Manager taken during recess to execute Revenue Contract No. 8616 with the County of Alameda for a total contract amount of \$256,222, to provide tenant-based rental assistance through the Shelter Plus Care Program for the 12-month period of March 1, 2013 through February 28, 2014.

**NEGATIVE EFFECT IF ACTION IS DELAYED UNTIL AFTER COUNCIL RECESS**

This contract is a renewal agreement providing funds for the continuation of rental assistance for people currently housed through the Shelter Plus Care Program. The prior contract expired on February 28, 2013. Until a new contract is executed, the Department of Health, Housing and Community Services is unable to invoice Alameda County for reimbursement for the rental assistance that the department has paid since March 1, 2013.

**FISCAL IMPACTS OF RECOMMENDATION**

The Shelter Plus Care Program is an ongoing program providing permanent housing and supportive services to homeless people living with HIV/AIDS. This contract provides \$256,222 for a one-year period through County of Alameda, a higher amount than any of the prior awards. County of Alameda is the grantee with the Federal Department of Housing and Urban Development, and subcontracts with the City of Berkeley. Of the total amount, \$239,460 is for tenant-based rental assistance and \$16,762 is available to support grant-related administrative activities.

The funds will be deposited into the Shelter Plus Care County Fund (Fund 806) revenue code 806-7906-331-1023-HS9A01 and will be expended out 806-7906-463-3560-HS9A01. The amount originally budgeted for FY2014 was \$197,814. An appropriation for the additional amount received will be included in the First Amendment to the FY 2014 Annual Appropriations Ordinance.

This contract has been entered into the City's contract management database and assigned CMS No. GWW7B. The contract number is 8616.

#### CURRENT SITUATION AND ITS EFFECTS

This contract provides for the continuation of tenant-based rental assistance for 15 people who are disabled due to HIV/AIDS and who were formerly homeless in Berkeley. Council previously authorized renewal of this grant agreement on March 19, 2013 (Resolution No. 66,026-N.S.) for an amount up to \$241,057. Due to HUD delays in executing grant agreements, the actual amount of the award was not certain at the time the Council Report was submitted and is \$15,165 higher than anticipated in the earlier Council action.

#### BACKGROUND

Based on a national competition, the federal Department of Housing and Urban Development awarded a grant in the amount of \$4,418,511 to the Alameda County Shelter Plus Care Program for tenant-based rental assistance to support people who are homeless with HIV/AIDS. Alameda County subcontracts with the City of Berkeley Shelter Plus Care Program to provide tenant-based rental assistance and ongoing services to 15 households. The federal rent subsidies are matched by locally provided services to transition formerly homeless, disabled individuals and families into permanent, supportive housing units.

With the passage of the HEARTH Act, HUD changed the methodology for calculating the grant amounts which resulted in an unanticipated increase in the award amount. The City did not receive notice of the final award amount until July 15, 2013. Exercising her recess authority, the City Manager executed the contract with Alameda County for the higher amount which enables the City to begin recouping funds it had been advancing since the expiration of the former contract on February 28, 2013. Since the actual amount exceeded the amount authorized in Council Resolution No. 66,026-N.S., additional Council authorization is necessary for the execution of the contract with Alameda County.

#### RATIONALE FOR RECOMMENDATION

This contract allows the City of Berkeley to continue to provide permanent supportive housing for 15 individuals and families who were formerly homeless in Berkeley, and the head of household is disabled.

#### ALTERNATIVE ACTIONS CONSIDERED

No alternative action is being considered, due to the fact that failure to implement this contract would result in the displacement of 15 households currently being served and housed through the program.

#### CONTACT PERSON

Wing Wong, Community Services Specialist II, HH&CS, (510) 981-5428

Attachments:  
1: Resolution

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT NO. 8616: COUNTY OF ALAMEDA FOR SHELTER PLUS CARE PROGRAM

WHEREAS, on March 19, 2013 per Resolution No. 66,026-N.S. Council authorized the City Manager to execute a contract with the County of Alameda for an amount up to \$241,057 through the County's grant with the federal Department of Housing and Urban Development to provide Shelter Plus Care tenant-based rental assistance to people who are homeless and disabled; and

WHEREAS, due to HUD delays, the actual amount of the award was not certain at the time the Council Report was submitted and is \$15,165 higher than anticipated in the earlier Council action; and

WHEREAS, these funds will be deposited into the Shelter Plus Care County Fund (Fund 806) revenue code 806-7906-331-1023-HS9A01 and will be expended out 806-7906-463-3560-HS9A01; and

WHEREAS, this contract has been entered into the City's contract management database and assigned CMS No. GWW7B and the contract number is 8616; and

WHEREAS, the City operates the Shelter Plus Care program in partnership with several community-based agencies, which are responsible for the provision of coordinated services.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the City Manager's action taken during recess to execute Revenue Contract No. 8616 with the County of Alameda for the amount of \$256,222 for tenant-based rental assistance for the Shelter Plus Care Supportive Housing Program for the period of March 1, 2013 through February 28, 2014.