




Office of the City Manager

CONSENT CALENDAR
September 10, 2013

To: Honorable Mayor and Members of the City Council
 From:  Christine Daniel, City Manager
 Submitted by: Robert Hicks, Director, Finance Department
 Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on September 10, 2013

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$4,549,616**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Street Rehabilitation FY14	369	State Transportation Tax	FY 2014: 369-5212-431-6520-14ST01: \$144,000
	391	Complete Streets Policy Development Consultant	391-5212-431-6520-14ST01: \$724,000
	610	Capital Improvement Fund Infrastructure Streets	610-5212-431-6520-14ST01: \$1,507,000
			Total: \$2,375,000
On-call Transportation Planning Services	391	Complete Streets Policy Development Consultant	FY 14: 391 \$50,000
			392 \$76,874
			397 \$50,000
	392	Capital Improvement Program (un-programmed)	FY 15: 392 \$76,874
			397 \$50,000
	397	Hearst Complete Streets	FY 16: 392 \$76,874
			Additional \$619,378

			to be identified as projects and funding arise
Sanitary Sewer Rehabilitation at Potter Street	830	Sanitary Sewer Operation	\$800,000
Microfiche Digital Image Conversion	833	Building and Safety Community Development – Redevelopment and Housing Capital Improvement	\$200,000
Quality Assurance Program	010	General Fund Discretionary Parks	\$174,616
TOTAL:			\$4,549,616

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 510-981-7326

Attachments:

- 1: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on September 10, 2013
 - a. Street Rehabilitation FY14
 - b. On-call Transportation Planning Services
 - c. Sanitary Sewer Rehabilitation
 - d. Microfiche Digital Image Conversion
 - e. Quality Assurance Program

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Formal Bid Solicitation and Request for Proposal Scheduled for Possible Issuance After Council Approval on September 10, 2013

Attachment 1

a. Street Rehabilitation FY14									
SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE	
14-10776-C	Street Rehabilitation FY14	10/1/2013	10/22/2013	Overlay/reconstruction of various streets	\$2.375 million	FY 2014: 369-5212-431-6520-14ST01: \$144,000 391-5212-431-6520-14ST01: \$724,000 610-5212-431-6520-14ST01: \$1,507,000 Total: \$2,375,000	Public Works/Engineering	Jeffrey Egeberg x6400 Kenneth Emeziem x6444	
b. On-call Transportation Planning Services									
13-10768-C	On-call Transportation Planning Services	7/18/2013	7/31/2013	On-call Transportation Planning consultant services including planning, traffic engineering and transportation engineering/design.	\$1,000,000 for three (3) years	FY 14: 391 \$50,000 392 \$76,874 397 \$50,000 FY 15: 392 \$76,874 397 \$50,000 FY 16: 392 \$76,874 Additional \$619,378 to be identified as projects and funding arise	Public Works/Transportation	Eric Anderson x7062	

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c. Sanitary Sewer Rehabilitation									
SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE	
14-10778-C	Sanitary Sewer Rehabilitation at Potter Street	9/18/2013	10/8/2013	Sewer rehabilitation and replacement project to repair and replace old and deteriorated sewer lines	\$800,000	FY14 830-5213-432-6510-14SR02	Public Works/ Engineering	Kenneth Emeziem x6444 Ronald Ranada x6415	
DEPT. TOTAL					\$4,175,000				
d. Microfiche Digital Image Conversion									
13-10767-C	Microfiche Digital Image Conversion	7/18/2013	8/6/2013	To convert 16mm microfiche and 35mm microfiche as historical and permanent records into high quality digital imaging into PDF format on DVD.	\$200,000 total over three (3) years	833-8602-463-3038	Planning Dept / B&S	Danita Hardaway x7407	
DEPT. TOTAL					\$200,000				
e. Quality Assurance Program									
14-10772-C	Quality Assurance Program	7/18/2013	8/27/2013	Third (3rd)-party evaluation of program quality of current grantees, and technical assistance for grantees on strategies for increasing their capacity in the city-wide initiative to close the academic achievement gap in Berkeley.	\$174,616 Over 2 years (87,308 annually)	010-5801-450.30-38	Parks Recreation & Waterfront	Tanya Moore x6705	
DEPT. TOTAL					\$174,616				