

CONSENT CALENDAR September 10, 2013

To: Honorable Mayor and Members of the City Council

From: (), Christine Daniel, City Manager

Submitted by: Andrew Clough, Director, Public Works

Subject: Contract: Hustead's Towing, Inc. for Equipment Maintenance Towing

Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a towing contract with Hustead's Towing, Inc. for 3 years, for an amount not to exceed \$50,000; with options for two 1-year extensions, for a total contract amount not to exceed \$83,332.

FISCAL IMPACTS OF RECOMMENDATION

Funds are available in the FY 2014 budget Equipment Maintenance Fund (865).

3-Year Contract NTE Amount ... \$50,000 2-Year Extension Amount \$33,332 Total Contract NTE Amount \$83,332

The contract management system number for this contract is CMS No. E1NVA.

CURRENT SITUATION AND ITS EFFECTS

Public Works Equipment Maintenance uses towing services for City vehicles and equipment throughout the year, including: general towing of disabled vehicles; towing equipment from accidents; after hours towing in response to dead batteries and tire changes. This is separate from the towing contracts maintained by the Berkeley Police Department.

BACKGROUND

Hustead's Towing, Inc. is a Berkeley business and meets the requirements to have a business officer, dispatch, and storage facility located within 2 miles from the boundaries of the City. They provide dispatch services 24 hours a day and offer traditional, flat bed and specialized trucks to service different towing needs.

On April 2, 2013 the City of Berkeley Police Department released Request for Proposal Specification No. 13-10726-C for towing services and 5 bids were received. The Police review team selected vendors that met the needs of the scope. With Council approval, 4

vendors were awarded contracts starting July 1, 2013 and Hustead's Towing (Resolution No. 66,201-N.S.) was one of those vendors.

RATIONALE FOR RECOMMENDATION

This towing services contract will address the needs of Public Works Equipment Maintenance.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Bill Ivie, Equipment Superintendent, Public Works, 981-6469

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: HUSTEAD'S TOWING, INC. FOR EQUIPMENT MAINTENANCE TOWING SERVICES

WHEREAS, a towing services contract is required by Public Works Equipment Maintenance for City fleet vehicles and equipment; and

WHEREAS, on April 2, 2013 the City of Berkeley Police Department released Request for Proposal Specification No. 13-10726-C and 5 companies responded; and Hustead's Towing, Inc. met the scope requirements of the Police Department, and meets the towing needs of Equipment Maintenance; and

WHEREAS, on June 11, 2013 Council adopted Resolution No. 66,201-N.S. to execute a contract with Hustead's Towing, Inc. for the Police Department towing needs; and

WHEREAS, funds in the amount of \$83,332 are available in the FY 2014 Equipment Maintenance Fund (865) budget; CMS No. E1NVA.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Hustead's Towing, Inc. for a total amount not to exceed \$50,000 for 3 years with the option to extend for an additional 2 years, for a total contract amount not to exceed \$83,332.