

# INFORMATION CALENDAR December 3, 2013

To: Honorable Mayor and Members of the City Council

From: (\*\*Christine Daniel, City Manager

Submitted by: Michael K. Meehan, Chief of Police

Subject: Status Report: Property and Evidence Room POST Study Follow-Up Audit

## INTRODUCTION

The Auditor's Office presented the Police Property and Evidence Room POST Study: Follow-Up Audit report to City Council on January 18, 2011. The purpose of the audit was to:

 Determine the implementation status of the recommendations made by the California Commission on Peace Officer Standards and Training (POST) in their October 27, 2006 report.

The complete Police Property and Evidence Room POST Study: Follow-Up Audit report can be found on the City's website. This report provides a final update on the status of the implementation of final POST recommendation previously reported as not having yet been fully implemented. At the time the Auditor presented the report to Council, the department had implemented 4 of the 15 recommendations. As of this date, 15 of the 15 audit recommendations have been fully implemented. The Department previously provided a status report to the City Council on June 28, 2011, December 13, 2011 and June 26, 2012.

### CURRENT SITUATION AND ITS EFFECTS

This information item summarizes the status of the pending audit recommendation.

# Finding 1: Resolve concerns identified in the POST study

1.....

http://www.cityofberkeley.info/uploadedFiles/Auditor/Level 3 - General/2011-01-

<sup>18</sup> Item 14 Property and Evidence Room POST Study.pdf

http://www.ci.berkeley.ca.us/uploadedFiles/Clerk/Level 3 - City Council/2011/06Jun/2011-06-28 Item 52 Status Report Property and Evidence Room.pdf

<sup>&</sup>lt;sup>3</sup> http://www.ci.berkeley.ca.us/uploadedFiles/Clerk/Level 3 - City Council/2011/12Dec/2011-12-13 Item 33 Status Report Property and Evidence.pdf

<sup>&</sup>lt;sup>4</sup> http://www.ci.berkeley.ca.us/uploadedFiles/Clerk/Level 3 - City Council/2012/06Jun/2012-06-26 Item 50 Status Report Property and Evidence.pdf

**Recommendation 1:** The Department should implement the outstanding POST recommendations, or implement an alternative that resolves the concerns.

# **Status – Implemented:**

POST Finding 6: Alarm the property storage areas with motion detectors.

**City Manager's Response:** <u>Implemented.</u> Public Works Department installed nine motion activated security cameras covering the Property and Evidence Room areas. The activity is captured on a DVR machine, monitored daily and will be retained for twelve months.

### **FUTURE ACTION**

Although this completes the final recommendation of the audit, the Department will continue to monitor the operation of the Property and Evidence Unit to follow the recommendations of the POST audit. Professional Standards Unit will ensure regular audits, inspections and inventories of the operation. Annual staff training of the Property and Evidence staff continues through accredited property and evidence management associations. Training on updates for all department staff who book evidence are conducted as part of roll-call or daily unit briefings.

# FISCAL IMPACTS OF POSSIBLE FUTURE ACTION

Since there are no current plans, the future fiscal impacts are unknown.

# **CONTACT PERSON**

Michael K. Meehan, Chief of Police, 981-5700