Office of the City Manager

01

CONSENT CALENDAR
March 11, 2014

To: Honorable Mayor and Members of the City Council

From: Christine Daniel, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled for Possible Issuance After Council Approval on March 11, 2014

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **$2,915,599.**

PROJECT	Fund	Source	Amount
On-Call Traffic Engineering Services	369 391 610	State Transportation Tax Measure B Capital Improvement Fund	**$1,000,000 (for 3 years)**
Security Services	010 301 450 470 820 825 830 840 850 865 866	General Fund Discretionary Library Discretionary Parks Tax Street Light Assessment District Zero Waste Refuse Fund Marina Operations/Maintenance Sanitary Sewer Operation Parking Meter Fund Building Purchase and Management Equipment Maintenance Building Maintenance	**$638,533 (per year)** **$1,915,599 (for 3 years)**
Total:			**$2,915,599**

2180 Milvia Street, Berkeley, CA 94704 ● Tel: (510) 981-7000 ● TDD: (510) 981-6903 ● Fax: (510) 981-7099
E-Mail: manager@cityofberkeley.info Website: http://www.cityofberkeley.info/manager

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to $50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of $100,000 for goods; and $200,000 for playground and construction; and $50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S. amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Henry Oyekanmi, General Services Manager, Finance, 510-981-7326

Attachments:

1: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance After Council Approval on March 11, 2014.

a. On-Call Traffic Engineering Services
b. Security Services

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Formal Bid Solicitation and Request for Proposal Scheduled for Possible Issuance After Council Approval on March 11, 2014

Attachment 1

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
14-10837-C	On-Call Traffic Engineering Services	3/12/2014	4/8/2014	Under direct supervision of City traffic engineering staff, consultant will provide on-call municipal traffic engineering services to the City.	$40,000 FY2014 $960,000 FY2015 & FY2016 Total NTE $1,000,000 for three (3) years	369-4950-431.30-38 (Funding is project based and subject to availability in funds 369, 391, & 610)	PW/ Transportation	Hamid Mostowfi 981-6403
DEPT. TOTAL					**$1,000,000**			
14-10839-C	Security Services	3/12/2014	4/10/2014	3 year (FY 2015, 2016 and 2017) citywide Security Services for: Corp Yard Solid Waste Marina 1947 Center 2180 Milvia Library	$27,930. $36,000. $52,142. $123,549. $100,924. $23,959. $27,933. $4,624. $246,000. $220,810. $167,823. $237,076. $109,829. $537,000.	010-5408-410-3038 470-5408-410-3038 820-5408-432-3038 830-5408-432-3038 865-5408-410-3038 840-5408-410-3038 010-5408-410-3038 830-5408-410-3038 820-5607-432-3038 850-5412-410-3038 866-5412-410-3038 825-5901-450-3038 450-5408-450-3038 301-9201-450-3038	PW/CY PW/CY PW/CY PW/CY PW/CY PW/CY PW/CY PW/CY PW/CY PW/Facilities PW/Facilities PRW/Marina PRW/Landscape Library	Henry Oyekanmi x7326 Dennis Dang X6118
JOINT CONTRACT DEPTS. TOTAL					**638,533/yr $1,915,599/3yrs**			