



Office of the City Manager

CONSENT CALENDAR  
April 29, 2014

To: Honorable Mayor and Members of the City Council  
From:  Christine Daniel, City Manager  
Submitted by: Scott Ferris, Director of Parks Recreation & Waterfront  
Subject: Contract: Silverado Stages for Bus Service for Echo Lake and Teen Camp

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract with Silverado Stages, Inc. to provide bus transportation for Echo Lake and Teen Camp programs for a not-to-exceed total amount of \$135,000 over a five year period, beginning July 1, 2014 and ending June 30, 2019, contingent upon annual budget appropriations.

FISCAL IMPACTS OF RECOMMENDATION

The \$135,000 over a five year period averages out to an annual cost of approximately \$27,000 per year, depending on programming and the number of participants served. Funds in the amount of \$27,000 to cover this expense for one year (FY 2015) are budgeted as follows: \$19,550 from the Echo Lake (Camps Fund) (budget code: 330-5996-450.50-20); and \$7,450 from the General Fund Teen Program (budget code: 010-5994-450.50-20. CMS No.U7AD6.

CURRENT SITUATION AND ITS EFFECTS

The current contract for bus transportation for Echo Lake Camp and Teen Programs will expire on June 30, 2014. In February 2014, the City conducted a Request for Proposal process for bus transportation for Echo Lake and Teen Camp programs and ten vendors were invited to submit proposals (Spec. No. 14-10829-C). Silverado Stages, Inc. was the only bidder. Staff determined that Silverado Stages, Inc., was a responsive and responsible bidder according to the criteria set out in the Request For Proposal. As a result, staff recommends Council approval of a contract for a not-to-exceed total amount of \$135,000 for a five-year period beginning July 1, 2014 and ending June 30, 2019.

BACKGROUND

The City provides bus transportation to Echo Lake and Teen Camp programs. In 2007, the City obtained quotes for this service and selected Delta Bus Services, Inc. In 2011, the City conducted a Request for Proposal process for this service and selected Silverado Stages, Inc.

ENVIRONMENTAL SUSTAINABILITY

According to Silverado Stages, motorcoaches are one of the most fuel-efficient transportation modes in North America when measured in terms of passenger miles per gallon of fuel. Buses also fight congestion, as each motorcoach has the capacity to take up to 55 cars off the road at one time and in turn save fuel and slash emissions. Silverado Stages has established a Recycling Initiative at all of their locations and in their vehicles. Besides recycling paper, cardboard, fluids, tires and plastics at their facilities, they also recycle used engine oil that gets burned in waste oil burners in their shops. Their contract shuttle services for airports, schools, and private companies are mostly comprised of vehicles that run on Compressed Natural Gas (CNG). In addition to being a cleaner burning fuel, the use of shuttles removes additional passenger vehicles from the highway which reduces carbon dioxide emissions and improves local air quality.

RATIONALE FOR RECOMMENDATION

During a competitive RFP process in 2014, Silverado Stages, Inc. was determined to be a responsive and responsible bidder to the Request for Proposal for bus service for the City's Echo Lake Camp programs.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Denise Brown, Recreation and Youth Services Manager, 981-6707

Attachments:

1: Resolution

RESOLUTION NO.

-N.S.

CONTRACT: SILVERADO STAGES, INC. FOR BUS SERVICE TO ECHO LAKE CAMP

WHEREAS, the Parks Recreation & Waterfront Department provides bus transportation services for Echo Lake and Teen Camp programs; and

WHEREAS, the current contract for bus transportation to Echo Lake Camp Programs with Silverado Stages, Inc. expires on June 30, 2014. In February 2014, the City conducted a Request for Proposal process for bus transportation for Echo Lake and Teen Camp programs and received one response, Silverado Stages, Inc., which was determined to be a responsive and responsible bidder (Spec. No. 14-10829-C); and

WHEREAS, funds in the amount of \$27,000 to cover this expense for one year (FY 2015) are budgeted as follows: \$19,550 from the Echo Lake (Camps Fund) (budget code: 330-5996-450.50-20); and \$7,450 from the General Fund Teen Program (budget code: 010-5994-450.50-20. CMS No. U7AD6.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to execute a contract with Silverado Stages, Inc. to provide bus transportation for Echo Lake and Teen Camp programs for a not-to-exceed total amount of \$135,000 over a five year period, beginning, July 1, 2014 and ending June 30, 2019, contingent upon annual budget appropriations. A record signature copy of said contract to be on file in the Office of the City Clerk.

