



Office of the City Manager

CONSENT CALENDAR  
April 29, 2014

To: Honorable Mayor and Members of the City Council  
From:  Christine Daniel, City Manager  
Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront  
Subject: Contract: Sysco, Sacramento Inc. Food Services for Echo Lake Camp Programs

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Sysco Sacramento, Inc. for food services at City of Berkeley Echo Lake Camp for a five-year period, beginning July 1, 2014 and ending June 30, 2019, in an amount not to exceed \$1,055,000, subject to the City's annual budget appropriation process.

FISCAL IMPACTS OF RECOMMENDATION

Total funding of \$1,055,000 (\$155,000 in year one and \$225,000 in years 2 through 5) is required over the five-year contract. Funds in the amount of \$155,000 to cover this expense for one year (FY 2015) are budgeted as follows: \$55,000 from the Echo Lake (Camps Fund) (budget code: 330-5996-450.55-50); and \$100,000 from the Tuolumne (Camps Fund for Berkeley Sierra Family Camp) (budget code: 330-5998-450.55-50). Contract Management System (CMS): QSCLN.

An additional \$900,000 will be added to the budgets in each fiscal year for FY 2016 through FY 2019 (\$225,000 annually), subject to the City's annual budget appropriation process. The increase in subsequent years is an estimate based on current projections for programming and attendance, which will be re-evaluated at the end of the 2014 summer program.

CURRENT SITUATION AND ITS EFFECTS

The current contract with Sysco, Inc. for camp food services expired on October 30, 2013. Food services are crucial to the day-to-day operation of our resident camps. Due to the loss of Berkeley Tuolumne Camp in the Rim Fire of August 2013, a new program, Berkeley Sierra Family Camp, has been created at the Echo Lake Camp facility. This new program has been included in the projections for food expenditures at Echo Lake Camp, with the understanding that costs will fluctuate as programming and attendance change.

In February 2014, the City conducted a Request for Proposal process and thirteen vendors were invited to submit proposals (Spec No. 14-10828-C). Sysco Sacramento, Inc. was the only bidder. Staff determined that Sysco Sacramento, Inc. was a responsible and responsive bidder according to the criteria set out in the Request for Proposal. Therefore, staff recommends Council approval of a contract with Sysco Sacramento, Inc.

#### BACKGROUND

The Parks Recreation & Waterfront Department has provided food services and non-consumable goods for the Berkeley Tuolumne and Echo Lake camps for many decades, most recently through a contract with Sysco, Inc. from 2008-2013.

#### ENVIRONMENTAL SUSTAINABILITY

Sysco requires all fresh, ready-to-eat produce items to be grown in the fields that adhere to Good Agricultural Practices (GAP), a voluntary program administered by the U.S. Food and Drug Administration that aims to continually improve food safety, quality and traceability. By FY 2015, Sysco has committed to source 100% of their top Sysco Brand wild-caught seafood species from fisheries that are Marine Stewardship Council (MSC) certified, under assessment by the MSC, or involved in fishery improvement projects with the World Wildlife Fund.

Sysco employs multiple best practices to ensure their trucks are as efficient as possible, including utilizing alternative fuels, segmented temperature-controlled trailers, efficient routing and automatic engine shutoff. They used compressed natural gas and liquefied natural gas powered trucks with energy efficient trailers to deliver products. Although their warehouse footprint has grown 23% since 2006, their energy management program has resulted in a 20% reduction in energy use.

#### RATIONALE FOR RECOMMENDATION

In February 2014, the City conducted a Request for Proposal process and staff determined that Sysco Sacramento, Inc. was a responsible and responsive bidder according to the criteria set out in the Request for Proposal. Sysco, Inc. has been a reliable provider of this service to the City since 2000.

#### ALTERNATIVE ACTIONS CONSIDERED

None.

#### CONTACT PERSON

Denise Brown, Youth & Recreation Services Manager, 510 981-6707

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: SYSCO SACRAMENTO, INC. FOOD SERVICES FOR ECHO LAKE  
CAMP PROGRAMS

WHEREAS, the current contract for camp food services expired on October 30, 2013;  
and

WHEREAS, food services are required for the City's residential camp programs at Echo  
Lake as an essential part of camp services; and

WHEREAS, in February 2014, the City conducted a Request for Proposal process and  
thirteen vendors were invited to submit proposals (Spec. No. 14-10828-C). Sysco  
Sacramento, Inc. was the only bidder. Staff determined that Sysco Sacramento, Inc.  
was a responsible and responsive bidder according to the criteria set out in the Request  
for Proposal; and

WHEREAS, funds in the amount of \$155,000 to cover the cost of food services for one  
year (FY 2015) are budgeted as follows: \$55,000 from the Echo Lake (Camps Fund)  
(budget code: 330-5996-450.55-50); and \$100,000 from the Tuolumne (Camps Fund  
for Berkeley Sierra Family Camp) (budget code: 330-5998-450.55-50). An additional  
\$900,000 will be added to the FY 2016-2019 Camps Fund budget (\$225,000 per year),  
subject to the City's annual budget appropriation process. CMS No. QSCLN.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the  
City Manager or her designee is authorized to execute a contract and any amendments  
with Sysco Sacramento, Inc. for food delivery to Echo Lake Camp for the period July 1,  
2014 through June 30, 2019 in an amount not to exceed \$1,055,000, subject to the  
City's annual budget appropriation process. A record signature copy of contract and  
any amendments to be on file in the Office of the City Clerk.

