



Office of the City Auditor

INFORMATION CALENDAR

May 13, 2003

To: Honorable Mayor and  
Members of the City Council

From: Ann-Marie Hogan, City Auditor

Subject: Business License Tax Program Audit Reports For Fiscal Year 2002 and the First Three  
Quarters of Fiscal Year 2003

INTRODUCTION

The two attached Business License Tax Program Audit Reports identify the Business License tax revenue identification efforts and accomplishments of the Auditor's Office during the last year and nine months. One report covers activity during fiscal year 2002 and the other activity during the first three quarters of fiscal year 2003. In the past, the Auditor's annual Business License Tax Program Audit Report included our accomplishments in Business License revenue identification as well as audit findings and recommendations resulting from conditions observed during the course of our audit work. We have now changed the contents of our report, excluding the audit findings and recommendations. This will allow us to report more timely to Council on our own work plan and accomplishments, while continuing to monitor the implementation status of our earlier recommendations through follow-up reporting to the City Manager and to Council, as we do with other audits.

SUMMARY

New revenue resulting from our Business License Tax Program audits totaled \$82,374 for fiscal year 2002 and \$382,710 for the first three quarters of fiscal year 2003. Since inception of the program in 1982, the auditors have identified revenues totaling \$4,401,933. Additionally, since non-compliant businesses will often pay the correct tax after the audit, the identified revenue is not a one-time windfall, but often becomes part of the future revenue stream.

CONTACT PERSON

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Approved:

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