

SCHEDULE ONLINE VIA the Internet:



**Use Internet Explorer or Firefox Browser Only*

1. To **SCHEDULE ONLINE** go to:

www.CityofBerkeley.info/BuildingInspections

2. Enter your 6-digit Permit Number (ex: 11-0047)

3. Select Permit Type (Building, Electrical, Mechanical, Plumbing)

4. Select an Inspection Type Code from screen

5. Select Inspection Date from drop down menu

To get an estimated time of inspection, you must call between 8AM-9AM the morning of inspection, Call 510.981.7440, press 0.

OR

Via Automated Phone:



1. Call **(510) 981-7444**

2. Press 1 for Inspection Scheduling

3. Enter the 6-digit Permit Number (Ex: 11-0047)

4. Select Permit Type & verify property address

5. Enter an Inspection Type Code (*see reverse*)

6. Select an Inspection Date

7. Get Confirmation Number

8. To schedule more than one trade, press 3

To get an estimated **TIME** of inspection, you must call between 8AM-9AM the morning of inspection, Call 510.981.7440, press 0.

NOTE: All Public Works inspections are between 1pm-3pm.

July-December 2011

Holidays

and

Reduced Service Days*

(*On Reduced Service Days the Permit Service Center is closed, but the City may perform a limited number of inspections)

Independence Day	July 4	Monday
Reduced Services Day*	July 8	Friday
Reduced Services Day*	July 22	Friday
Reduced Services Day*	Aug 12	Friday
Reduced Services Day*	Aug 26	Friday
Labor Day	Sept 5	Monday
Reduced Services Day*	Sept 9	Friday
Reduced Services Day*	Sept 23	Friday
Indigenous People's Day	Oct 10	Monday
Reduced Services Day*	Oct 14	Friday
Reduced Services Day*	Oct 28	Friday
Reduced Services Day*	Nov 10	Thursday
Veteran's Day	Nov 11	Friday
Reduced Services Day*	Nov 23	Wed
Thanksgiving Day	Nov 24	Thurs
Thanksgiving Holiday	Nov 25	Friday
Reduced Services Day*	Dec 9	Friday
Reduced Services Day*	Dec 23	Friday
Christmas Day Observed	Dec 26	Monday
Reduced Services*	Dec 27-30	Tues-Fri

**24 Hour -AUTOMATED
INSPECTION
SELF-SCHEDULING**



Building and Safety

Via the Internet or the

Automated Phone System you can:

- Schedule a Permitted Inspection
- Cancel an Inspection
- Get Inspection Results

Via Internet, go to:

www.CityofBerkeley.info/BuildingInspections

Or via Automated Phone:

510.981.7444

**For Fire Inspections:
Please call 510.981.5585**



Inspection Type Codes to use for Automated Phone Scheduling

NOTE: To get the estimated timeframe (2-3 hour window) for your inspection, please call between 8-9AM the morning of inspection: 510-981-7440, press 0

CODE BUILDING Inspection Types

- 1000 BUILDING **SETBACK VERIFICATION**
- 1005 BUILDING **DEMOLITION**
- 1010 BUILDING **ENGINEERED SHORING**
- 1015 BUILDING **PIER HOLE**
- 1020 BUILDING **FOOTING AND FOUNDATION**
- 1025 BUILDING **FORMS AND STEEL AND REBAR**
- 1030 BUILDING **ANCHOR BOLT & HOLD DOWN**
- 1035 BUILDING **POST TENSION SLAB**
- 1040 BUILDING **SLAB AND CONCRETE FLOOR**
- 1050 BUILDING **SHOTCRETE**
- 1055 BUILDING **CAST IN PLACE CONCRETE WALL**
- 1060 BUILDING **RETAINING WALL**
- 1065 BUILDING **CONCRETE MASONRY UNIT**
- 1070 BUILDING **EXTERIOR DECK**
- 1075 BUILDING **UNDERFLOOR FRAMING**
- 1080 BUILDING **INSULATION UNDERFLOOR**
- 1085 BUILDING **FLOOR NAIL**
- 1090 BUILDING **SHEAR WALL**
- 1095 BUILDING **EXTERIOR SHEATHING**
- 1100 BUILDING **MOMENT FRAME**
- 1105 BUILDING **ROOF SHEATHING NAILING**
- 1110 BUILDING **EXTERIOR GYPSUM SCREW**
- 1115 BUILDING **TRUSS**
- 1120 BUILDING **FRAMING (ROUGH, BLOCKING)**
- 1120 BUILDING **ROUGH (General, Windows, Stairs etc.)**
- 1125 BUILDING **METAL STUD**
- 1130 BUILDING **LATH AND PAPER WIRE (Stucco)**
- 1135 BUILDING **INSULATION**
- 1140 BUILDING **SHEETROCK SCREW (DRYWALL)**
- 1145 BUILDING **TILEBACKING OR GREEN BOARD**
- 1150 BUILDING **DROPPED CEILING AND T-BAR**
- 1155 BUILDING **ROOF IN PROGRESS**
- 1160 BUILDING **SWIMMING POOL REBAR**
- 1170 BUILDING **SIGN**
- 1200 BUILDING **FINAL**

**Questions or comments:
Please call (510) 981-7440, option 0**

CODE ELECTRICAL Inspection Types

- 2000 ELECTRICAL **UNDERGROUND /UNDER FLOOR**
- 2005 ELECTRICAL **ROUGH**
- 2010 ELECTRICAL **RACEWAY AND CONDUIT**
- 2015 ELECTRICAL **T-BAR**
- 2020 ELECTRICAL **SOLAR PHOTOVOLTAIC**
- 2025 ELECTRICAL **NEW SERVICE UPGRADE FINAL**
- 2030 ELECTRICAL **TEMPORARY POWER POLE**
- 2035 ELECTRICAL **UNDERGROUND CONVERSION**
- 2040 ELECTRICAL **GROUNDING SWIMMING
POOL DECK REBAR**

- 2100 ELECTRICAL **FINAL**

CODE MECHANICAL Inspection Types

- 3000 MECHANICAL **UNDERGROUND /UNDER FLOOR**
- 3005 MECHANICAL **ROUGH**
- 3010 MECHANICAL **DUCT WORK**
- 3015 MECHANICAL **FIRE DAMPER**
- 3020 MECHANICAL **GAS METER SERVICE FINAL**
- 3025 MECHANICAL **GAS PIPING/GAS TEST FINAL**
- 3030 MECHANICAL **HYDRONIC TEST**
- 3035 MECHANICAL **T-BAR**
- 3040 MECHANICAL **EXHAUST SYSTEM**
- 3100 MECHANICAL **EQUIPMENT FINAL**

**For Fire Inspections:
Please call (510) 981-5585**

CODE PLUMBING Inspection Types

- 4000 PLUMBING **UNDERGROUND /UNDER FLOOR**
- 4005 PLUMBING **ROUGH AND OR TOP OUT**
- 4010 PLUMBING **SHOWER PAN TEST**
- 4015 PLUMBING **T-BAR**
- 4020 PLUMBING **WATER LINE PIPING**
- 4025 PLUMBING **SOLAR PANEL**
- 4030 PLUMBING **GAS PIPING / GAS TEST FINAL**
- 4035 PLUMBING **ON DEMAND HEATER**
- 4040 PLUMBING **WATER HEATER**
- 4045 PLUMBING **SEWER (Private residence)**
- 4100 PLUMBING **FINAL**

CODE PUBLIC WORKS Inspection Types

- 6000 PUBLIC WORKS **ELECTRICAL**
- 6001 PUBLIC WORKS **ROUGH**
- 6002 PUBLIC WORKS **SEWER LATERAL (PSL)**
- 6100 PUBLIC WORKS **FINAL**

Revised 6/11



**BUILDING AND SAFETY DIVISION
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