

Office of the City Manager

INFORMATION CALENDAR

July 8, 2003

To: Honorable Mayor and  
Members of the City Council

From: Weldon Rucker, City Manager

Subject: *Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance in the Next 30 Days*

INTRODUCTION

Pursuant to Council policy, attached for your information is a copy of the list of current invitation for bids and request for proposals (RFP), which are new for this month. For the next thirty (30) days or thereafter, these are bids and RFPs that will be, or are planned to be, issued upon final approval by the requesting department or division; that have been issued and received due to extenuating circumstances; or that have been sent out (opened) but not yet received (closed).

BACKGROUND

The City Manager is responsible for submitting for inclusion in the Council Agenda packet a list of all purchases in excess of \$25,000 for which formal bid solicitations and/or request for proposals may be issued in the following 30-day period. If Council does not object to the item being sent out for bid or proposal within one week of the item appearing on its agenda, and upon final notice to proceed from the requesting department, the bid or RFP may be sent out to the potential bidder/respondent list. Those bids and RFPs already sent out might be cancelled or delayed should Council express objections or concerns regarding the particular item.

Some of the bids and RFP's appearing in this report have been issued and closed prior to this Council report due to work being performed during the Council recess.

FISCAL IMPACTS OF POSSIBLE FUTURE ACTION

Total estimated costs of items included in this report is \$1,012,800. The availability of funding was verified in the FY 2004 Budget, from the following funds:

<u>Fund</u>	<u>Source</u>	<u>Amount</u>
(450)	Landscaping Assessment District/Parks/Administration	\$500,000
(610)	Capital Improvement Fund/Office of Transportation/Hwy and Streets	\$75,000
(850)	Building Purchases and Management/Facilities Maintenance	\$437,800

FORMAL BID SOLICITATIONS AND REQUEST  
FOR PROPOSALS SCHEDULED FOR POSSIBLE  
ISSUANCE IN THE NEXT 30 DAYS

INFORMATION CALENDAR  
July 8, 2003

CONTACT PERSON

Heather Murphy, Acting Purchasing Manager, 981.7320

Approved:

A handwritten signature in black ink, appearing to read 'Frances David', written over a horizontal line.

Frances David, Director of Finance

**FORMAL BID SOLICITATIONS TO BE ISSUED WITHIN THE NEXT 30 DAYS**  
**DATE SUBMITTED: July 8, 2003**

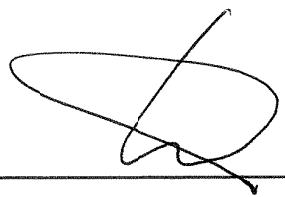
SPECIFICATION NO.	DESCRIPTION OF GOODS/SERVICES BEING PURCHASED	APPROXIMATE BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPARTMENT /DIVISION	NAME & PHONE FOR ADDITIONAL INFORMATION
F-9016-04	University Ave. Median Landscaping Planting and Irrigation - Phase II	July 15, 2003 August 12, 2003	Public landscaping Improvements	\$500,000	450-5850-450-6570 01SM02	Parks/Waterfront	Brad Ricards 981-6437
<b>DEPT TOTAL:</b>	<b>PARKS</b>			<b>\$500,000</b>			

DEPARTMENT APPROVAL *Lin Co*

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		CLOSING DATE					
F-9014-04	Construction Services	July 15, 2003	Elevator Modernization 1947 Center Street	\$269,500	850-5451-463-6570 03CB75	Public Works/ Capital Projects	Alex Tara 981-6339  J. Rosenbrock 981-6331
F-9015-04	Construction Services	July 15, 2003	Roof Replacement 1947 Center St	\$168,300	850-5451-463-6570 03CB64	Public Works/ Capital Projects	Alex Tara 981-6339  J. Rosenbrock 981-6331
		August 12, 2003					
<b>DEPT TOTAL:</b>	<b>PUBLIC WORKS</b>			<b>\$437,800</b>			

DEPARTMENT APPROVAL \_\_\_\_\_



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		CLOSING DATE					
F-9017-04	Professional planning and design services for a Parking Information System for downtown and southside.	July 15, 2003  August 12, 2003	PubContract with consultant or consulting firm.	\$75,000	610-0902-431-3038	CM/Office of Transportation	Matt Nichols 981-7068
<b>DEPT TOTAL:</b>	<b>CITY MANAGER</b>			<b>\$75,000</b>			
<b>CITY TOTAL:</b>				<b>\$1,102,800</b>			

DEPARTMENT APPROVAL

*Peggy Kuhlmann*