



Office of the City Manager

CONSENT CALENDAR  
November 29, 2005

To: Honorable Mayor and  
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Fran David, Director, Finance Department

Subject: Formal Bid Solicitations and Requests for Proposals Scheduled For Possible Issuance  
in the Next 30 Days

RECOMMENDATION

Approve the attached list of new invitations for bids and requests for proposals (RFP) that will be, or are planned to be, issued upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$2,908,000.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	
Sanitary Sewer Projects: Sacramento St., Cornell Ave., Belvedere Ave., Curtis St., Chestnut St., Franklin St./Action Backline, Lincoln St. Backlines, Gilman St., Marin St., and Le Roy Ave.	830	Sanitary Sewer Operations	\$600,000	
Emergency Sewer Project	830	Sanitary Sewer Operations	\$150,000	
Removal of Hazardous Waste	830	Sanitary Sewer Operations	\$56,000	
	820	Refuse Collections Disposal	\$56,000	
	825	Marina Operations Maintenance	\$1,000	
Provide food, fresh and frozen meats, fresh vegetables and dry goods for meals at Tuolumne Camp (This will be a two year contract with 3, 12 month options to extend.)	330	Playground Camp Food	FY06	\$125,000
			FY07	\$435,000
			FY08	\$465,000
			FY09	\$490,000
			FY10	\$530,000
<b>TOTAL:</b>			<b>\$2,908,000</b>	

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager's purchasing authority. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of: \$25,000 (services); \$100,000 (goods); and \$200,000 (playground and construction), for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

As part of the implementation of Ordinance No. 6,875, Council will receive reports on bids and RFPs that have gone out in recent months, and purchases being considered for bid or RFP in coming months, that would have gone to Council under the previous purchasing authority limits. The first report will cover retrospective FY06 first quarter bid and RFP activity, and as many projects planned or considered prospectively for the coming quarter, as can be identified by City departments. This initial report will be submitted to Council by December 13, 2005.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. amending the City Manager's purchasing authority, and directing staff to provide periodic information on projects that would have gone to Council had the limits not been raised, as well as those planned for the coming months. The first report with this information will be submitted to Council in December 2005.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510.981.7329

Attachments:

- 1: Sanitary Sewer Project - Claudette Ford, Public Works
- 2: Removal of Hazardous Waste - James Mason, Occupational Health and Safety
- 3: Tuolumne Camp Food - Marc Seleznow, Parks Waterfront and Recreation

Note: Originals of these attachments with live signatures of authorizing personnel are on file in General Services.

**FORMAL BID SOLICITATION TO BE ISSUED WITHIN THE NEXT 30 DAYS**

**DATE SUBMITTED: 11/22/2005**

<b>SPECIFICATION NO.</b>	<b>DESCRIPTION OF GOODS / SERVICES BEING PURCHASED</b>	<b>APPROX. RELEASE DATE</b>	<b>APPROX. BID OPENING DATE</b>	<b>INTENDED USE</b>	<b>ESTIMATED COST</b>	<b>BUDGET CODE TO BE CHARGED</b>	<b>DEPT. / DIVISION</b>	<b>CONTACT NAME &amp; PHONE</b>
<b>06-10101-C</b>	Sanitary Sewer Projects - Sacramento St., Cornell Ave., Belvedere Ave., Curtis St., Chestnut St., Franklin St./Acton Backline, Lincoln St. Backlines, Gilman St., Marin St., Le Roy Ave.	11/30/2005	12/20/2005	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines	\$600,000	830-5303-432-6510-06SR02	Public Works / Engineering	Jaime Robles 981-6424
	Emergency Sewer Project			Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizens complaints and city crew request.	\$150,000	830-5303-432-6510-06SR41		
<b>DEPT. TOTAL</b>					<b>\$750,000</b>			

FORMAL BID SOLICITATION TO BE ISSUED WITHIN THE NEXT 30 DAYS

Attachment 2

DATE SUBMITTED: 11/22/2005

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
06-10099-C	Removal of Hazardous Waste	11/30/2005	12/16/2005	Vendor to transport and dispose of hazardous waste accumulated at selected sites in the City.	\$113,000	830-5503-431-3038 \$56,000  820-5607-432-3038 \$56,000  825-5903-450-3039 \$1,000	Public Works / Streets & Sewer  Public Works / SWIM  PROW / Marina	Jim Mason 981-68725
<b>DEPT. TOTAL</b>					<b>\$113,000</b>			

SUBMITTED BY: James Mason, Occupational Health and Safety Officer      DATE: November 2, 2005

FORMAL BID SOLICITATION TO BE ISSUED WITHIN THE NEXT 30 DAYS

DATE SUBMITTED: 11/22/2005

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
06-10101-C	Food, fresh and frozen meats, fresh vegetables and dry goods.	11/30/2005	12/22/2005	Provide meals at Tuolumne Camp	FY06 \$125,000 FY07 \$435,000 FY08 \$465,000 FY09 \$490,000 FY10 \$530,000	330-5998-450-5550	Parks Recreation and Waterfront	David Pooch 981-5155
<b>DEPT. TOTAL</b>					<b>\$2,045,000</b>			