



Office of the City Manager

CONSENT CALENDAR

July 18, 2006

To: Honorable Mayor and
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Claudette Ford, Acting Director, Public Works

Subject: Contract: On-Call Traffic Engineering Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to the contract with Korve Engineering for on-call traffic engineering services; increasing the amount by \$50,000 for a new contract total amount not to exceed \$90,000; and extending the term of the contract through October 31, 2007.

FISCAL IMPACTS OF RECOMMENDATION

The additional \$50,000 needed to extend this contract is in the FY 2007 budget in the Capital Improvement Fund 610-4920-431-6580 (\$25,000) and 610-4950-431-6560 (\$25,000). The CMS number is BR2AQ.

CURRENT SITUATION AND ITS EFFECTS

The original contract awarded to Korve Engineering for \$40,000 is experiencing a rapid draw down due to a flurry of proposed developments and incoming requests for various traffic studies. Extending the on-call traffic engineering services will allow the City to be proactive and minimize future delay in assigning traffic engineering-related tasks, especially for situations where tight deadlines need to be met or special expertise is required.

BACKGROUND

Since 1999 the City has hired outside traffic engineering consultants to assist staff in handling its workload. The loss of a 0.5 FTE Traffic Engineer in FY06 has increased the workload on remaining staff. Traffic engineering consultants augment the services of permanent staff, especially in meeting critical deadlines.

Korve Engineering was selected last year as the on-call traffic engineers for the City, as a result of the City's request for proposals sent out in July 2005.

RATIONALE FOR RECOMMENDATION

Given that Korve Engineering is already working on a number of projects for the City and is familiar with the priorities and sensitivities of traffic-related issues in Berkeley, it makes logical and financial sense to extend their contract as opposed to hiring another traffic engineering consultant for the expected additional tasks.

ALTERNATIVE ACTIONS CONSIDERED

The only alternative would be to postpone indefinitely the execution of certain assignments.

CONTACT PERSON

Peter Hillier, Assistant Public Works Director, 981-7010.

Attachments:

1: Resolution

RESOLUTION NO. - N.S.

CONTRACT EXTENSION WITH KORVE ENGINEERING FOR ON-CALL TRAFFIC
ENGINEERING SERVICES

WHEREAS, outside traffic engineering consultants are needed to augment the services of permanent staff where tight deadlines are at issue or special expertise is required; and

WHEREAS, the City since 1999 has hired outside traffic engineering consultants to assist staff in handling heavy workloads; and

WHEREAS, a \$40,000 contract was awarded to Korve Engineering on March 1, 2006 based on competitive bidding to provide the City with on-call traffic engineering services; and

WHEREAS, the sheer volume of demand for Korve Engineering services is rapidly consuming the said contract and there is a long queue of traffic engineering tasks that still need to be worked on; and

WHEREAS, the funds for this contract extension in the amount \$50,000 are available in the Capital Improvement Fund in FY 2007 (\$25,000 in 610-4920-431-6560; \$25,000 in 610-4950-431-6580); CMS No. BR2AQ.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to the contract with Korve Engineering for on-call traffic engineering services increasing the amount by \$50,000 for a new contract total amount not to exceed \$90,000; and extending the term of the contract through October 31, 2007. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.