



Office of the City Manager

CONSENT CALENDAR

July 18, 2006

To: Honorable Mayor and
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Claudette R. Ford, Acting Director, Public Works Department

Subject: Contract: Security Guard Services

RECOMMENDATION

Adopt a Resolution 1) accepting the bid of Securitas Security Services USA, Inc.; 2) authorizing the City Manager to execute a contract and any amendments with Securitas Security Services USA, Inc., for security guard services at the Corporation Yard and Solid Waste Management Center for the period September 1, 2006 to June 30, 2007 for an amount not to exceed \$170,375; and 3) approving options to extend the contract for two additional one-year periods with the amounts to be adjusted pursuant to the Consumer Price Index (CPI).

FISCAL IMPACTS OF RECOMMENDATION

Solid Waste Management Center - The cost for security service for ten months of FY 2007 (September 1, 2006 to June 30, 2007) is \$59,045. The estimated total cost for FY 2007 through FY 2009 is \$204,003. Annual increases for FY 2008 and FY 2009 will be based on the CPI (not to exceed 3%) and will be included in future budgets. Funds are available in the Refuse Fund (Budget Code: 820-5607-432-3038). The CMS number is YBIDH.

<u>Term</u>	<u>Amount</u>	<u>Additional Svcs</u>	<u>Total</u>
FY 2007	\$ 57,045	\$2,000	\$ 59,045
FY 2008	69,438	2,000	71,438
FY 2009	<u>71,520</u>	<u>2,000</u>	<u>73,520</u>
Totals	\$198,003	\$6,000	\$204,003

Corporation Yard - The cost for ten months of FY 2007 (September 1, 2006 to June 30, 2007) is \$111,330. The estimated total cost for FY 2007 through FY 2009 for the Corporation Yard is \$388,627. Annual increases for FY 2008 and FY 2009 will be based on the annual CPI (not to exceed 3%) and will be included in future budgets.

<u>Term</u>	<u>Amount</u>	<u>Additional Svcs</u>	<u>Total</u>
FY 2007	\$107,330	\$ 4,000	\$ 111,330
FY 2008	132,657	4,000	136,657
FY 2009	<u>136,638</u>	<u>4,000</u>	<u>140,638</u>
Totals	\$376,625	\$12,000	\$ 388,625

FY 2007 funding for this portion of the contract will be shared by the various funds and activities located at this site as follows:

Fund	Account Code	Amount
General Fund	010-5405-410-3038	3,500
Parks Tax	450-5408-410-3038	11,000
Street Light Assessment Dist.	470-5408-410-3038	6,600
Street Light. Assessment Dist.	470-5502-431-3038	10,000
Refuse Fund	820-5502-431-3038	35,230
Sanitary Sewer Operation	830-5408-410-3038	26,000
Equipment Maintenance	865-5405-410-3038	9,000
Equipment Maintenance	865-5702-410-3038	10,000
Total		\$111,330

CURRENT SITUATION AND ITS EFFECTS

The City currently is under contract with ABC Security Services, Inc., to provide security guard services at the Corporation Yard and Solid Waste Management Center during the evening and twilight hours. The current contract with ABC Security ends August 30, 2006.

BACKGROUND

The City does not have staff available to perform security guard services and in past years, the Corporation Yard and the Solid Waste Management Center have experienced burglaries and vandalism of property and equipment. When the City hired security guard services these incidences subsided. To prevent burglaries and vandalism of City property and equipment at these sites, security guard services were hired by the City to keep watch and patrol these areas during the evening and twilight hours.

A Request for Proposals for security services (Specification No. 06-10137-C) was issued on May 23, 2006, and 15 proposals were received (See Attachment 2). A selection committee convened to review the proposals including qualifications, job references, hiring and training policies, work history, and price, and determined that Securitas Security Service USA, Inc. best met the City's needs. They have a good reputation, a local office, and currently provide services at several City buildings, including 2180 Milvia Street and 1947 Center Street.

RATIONALE FOR RECOMMENDATION

Trained and uniformed security personnel provide a visible security presence at the Solid Waste Management Center and Corporation Yard to prevent burglaries and vandalism of City property and equipment.

ALTERNATIVE ACTIONS CONSIDERED

None. We no longer have the City staff to provide this service.

CONTACT PERSON

Joseph Ayankoya, Acting Corporation Yard Superintendent, Public Works, 644-6622, Ext 235
Elaine Magalit, Associate Management Analyst, Public Works, 644-6622, Ext 205

Attachments:

- 1: Resolution
- 2: Bid Abstract

RESOLUTION NO. ##,###-N.S.

CONTRACT WITH SECURITAS SECURITY SERVICES USA, INC. FOR SECURITY
GUARD SERVICES

WHEREAS, security guard services are needed at the City's Corporation Yard and Solid Waste Management Center; and

WHEREAS, a competitive proposal solicitation was held and proposals were received from fifteen companies; and

WHEREAS, based on a favorable review of qualifications, references, and price, the proposal submitted by Securitas Security Services USA, Inc.'s proposal was determined to best meet the City's needs; and

WHEREAS, the current security services contract expires August 30, 2006; and

WHEREAS, the cost of security services will not exceed \$170,375 for the period September 1, 2006 to June 30, 2007 (from budget codes 010-5405-410-3038, 450-5408-410-3038, 470-5408-410-3038, 470-5502-431-3038, 820-5502-431-3038, 830-5408-431-3038; 865-5405-410-3038, and 865-5702-410-3038 (CMS No. YBIDH); and the costs for FY 2008 and FY 2009 to be adjusted according to the Consumer Price Index (not to exceed 3%) and charged against the same funds as in FY 2007 subject to future budget authorization by the City Council.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley authorizes the City Manager to execute a contract with Securitas Security Services USA, Inc., for security services at the Solid Waste Management Center and Corporation Yard for the period September 1, 2006 to June 30, 2007 in an amount not to exceed \$170,375, with the option to extend the contract for two additional one-year periods with the amounts to be adjusted pursuant to the Consumer Price Index (not to exceed 3%).



City of Berkeley
Abstract of Bids Worksheet

ATTACHMENT 2

Finance Department
Purchasing Division

FOR: Security Guard Services

SPECIFICATION # 06-10137-e

BID DATE: 5/23/06

Bidders:	Base Bid	Proposal	Berk. Bus. Lic.	Living Wage	Ins. / Bonds	Opp. States	Nuc. Free	Work Force Comp.	Equal Benefits
United Protective Serv									
ACE Security Services									
Campanelli Security Serv									
All Private Security/Force									
US Security Associates									
Palmer Security Consultants									
Bilman Valley Security + Patrol									
Linwood Shield Security									
West State Patrol Services									
Western Guard Services									
Winnell West Security Patrol									

Bid Opener Signature:

Deborah Ogden 5/23/06

Recorder Signature:

Deborah Ogden

Project Mgr. Signature:

Diana Margolis

