




Office of the City Manager

CONSENT CALENDAR

July 25, 2006

To: Honorable Mayor and
Members of the City Council

From:  Phil Kamlarz, City Manager

Submitted by: David W. Hodgkins, Director of Human Resources

Subject: Contract: Occupational Health Medical Examinations

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with U. S. HealthWorks for occupational health medical examinations including pre-employment and annual physicals, and drug and alcohol sample collection for the period of July 1, 2005 through June 30, 2007 in an amount not to exceed \$150,000. Due to a staff oversight, the original contract from November 1, 2002 to June 30, 2005 was allowed to expire.

FISCAL IMPACTS OF RECOMMENDATION

Expenditures will not exceed \$150,000 for the period of July 1, 2005 through June 30, 2007. Expenditures for occupational health medical services are paid from a variety of funding sources in budgets of individual operating departments, including, but not limited to, Police, Fire, Public Works and Parks, Recreation and Waterfront. The funds for occupational medical services are included in the adopted budget. The contract for U. S. HealthWorks has CMS# SPRX5.

CURRENT SITUATION AND ITS EFFECTS

U. S. HealthWorks has provided this service to the City since November 1, 2002. The contract was awarded U. S HealthWorks in November 2002 through Request for Proposals Specification No. F-8945-02. U. S. HealthWorks has provided adequate service during this period and would like to continue until the City goes out for Request for proposals in 2007.

BACKGROUND

U. S. HealthWorks has a clinic located at 2850 Seventh Street in Berkeley and seventeen other facilities in Northern California. For jobs requiring a high level of physical demands (e.g., Police Officers, Fire Fighters and manual labor occupations), U. S. HealthWorks provides pre-employment physical examinations to assess the prospective employee's current medical condition. U. S. HealthWorks also provides annual physical examinations for these same types of occupations (except Police which is served by Sutter). Treatment for industrial injuries will continue to be primarily performed at the U. S. HealthWorks facility through Innovative Claims Solutions, Inc, the City's third party administrator for workers' compensation. Emergencies will continue to be referred to Alta Bates Hospital's emergency room. For occupations covered by the Omnibus Transportation and Employee Testing Act of 1991, U. S. HealthWorks provides

pre-employment random, reasonable suspicion, post accident and return-to-work drug testing specimen collection and alcohol testing.

Costs for the medical examinations are borne by the operating departments. The principal users of U. S. Healthworks are the departments of Public Works, Parks, Recreation and Waterfront, Police and Fire. Cost for the occupational health services for U. S. HealthWorks have been \$20,000 for FY 2006 and staff did not realize the contractual agreement had expired. Therefore, it is necessary for the City Council to retroactively authorize the increase of Blanket Purchase Order #57267 by \$20,000 for FY 2006.

RATIONALE FOR RECOMMENDATION

The medical services provided by U. S. Healthworks adequately meet our needs and will continue to do so through FY 2007 when the City goes out with Request for Proposals in FY 2007.

ALTERNATIVE ACTIONS CONSIDERED

A break in our ability to obtain necessary medical services until a suitable provider is found and developed.

CONTACT PERSON

David W. Hodgkins, Director of Human Resources, 981-6805

James Mason, Occupational Health and Safety Coordinator, 981-6825

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: OCCUPATIONAL HEALTH MEDICAL EXAMINATIONS

WHEREAS, Article XI, Section 67.5 of the Charter of the City of Berkeley and Section 7.18.010 of Berkeley Municipal Code require City Council authorization by Resolution of expenditures in excess of \$25,000 by contract authorized by Resolution of the City Council; and

WHEREAS, the City has an ongoing, working relationship with U. S. HealthWorks; and

WHEREAS, U. S. HealthWorks continues to provide adequate services to meet the City's needs through FY 2007 for occupational medicine services.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley hereby authorizes the City Manager to execute a contract and any amendments with U. S. HealthWorks Medical Group, Inc., for occupational medical services in an amount not to exceed \$150,000 for the period July 1, 2005 through June 30, 2007 to be paid by departments using the services of the contractor from a variety of funding sources in budgets previously adopted by the departments of Police, Fire, Public Works and Parks, Recreation and Waterfront et. al. The contract has CMS# SPRX5.

BE IT FURTHER RESOLVED that because cost for the occupational health services for U. S. HealthWorks is \$40,000 for FY 2006 and staff did not realize the contractual agreement had expired and continued to incur costs, the Council of the City of Berkeley hereby ratifies the increase of Blanket Purchase Order #57267 in the amount of \$20,000 for payment of services in fiscal year 2006.