




Office of the City Manager

RECESS ITEM
CONSENT CALENDAR
September 19, 2006

To: Honorable Mayor and
Members of the City Council

From:  Phil Kamlarz, City Manager

Submitted by: Claudette Ford, Acting Director, Public Works Department

Subject: Purchase Order: Uniform Rental and Laundry Services

RECOMMENDATION

Adopt a Resolution ratifying the action taken by the City Manager during recess to increase the FY 2006 Blanket Purchase Order No. 57441 for Aramark Uniform Services from \$42,343 to \$47,952, in order to pay an outstanding account balance of \$5,609 incurred in FY 2006.

NEGATIVE EFFECT IF ACTION IS DELAYED UNTIL AFTER COUNCIL RECESS

The City must pay the outstanding FY 2006 charges timely to avoid service charges and possible interruption in the provision of monthly uniform rental and laundry services required until the Purchasing Division completes the competitive bid process for this service for FY 2007.

FISCAL IMPACTS OF RECOMMENDATION

On March 7, 2006, Council passed Resolution No. 63,227-N.S., increasing the total amount of the FY 2006 purchase order with Aramark from \$24,999 to \$42,343. At the end of FY 2006, it was found that the City still owed a balance of \$5,609 on this account. With this addition, the total purchase order amount will be \$47,952 (\$42,343 plus \$5,609). Funds are available in FY 2007 in budget code 820-5607-432-3038 to cover this difference.

CURRENT SITUATION AND ITS EFFECTS

Since 1999, the City has contracted with Aramark Uniform Services to provide uniforms for City employees. On April 13, 1999, Council passed Resolution No. 59,968-N.S. authorizing the City Manager to execute a contract and any amendments with Aramark Uniform Services to provide uniform rental and laundry services on a month-to-month basis in an amount not to exceed \$375,000 over three years. This contract (No. 4811) was awarded as a result of a competitive bid by the City of Sunnyvale and was renewed through the end of FY 2002. The bid procedures used by the City of Sunnyvale satisfied the requirement of the Berkeley Charter, Section 67 and 67.2, thereby saving the City the time and expense of seeking competitive bids and contracts that another public entity competitively bid. Since FY 2003, the City has procured Aramark's services through the use of blanket purchase orders instead of contracts.

BACKGROUND

Uniform rental and laundry services are used by the City to outfit employees with uniforms and other various garments. In addition, union contracts state that the City will provide uniforms to employees whose classifications require them to have uniforms and to have laundry services provided by the City.

RATIONALE FOR RECOMMENDATION

The FY 2006 blanket purchase order with Aramark Uniform Services has expired. The Purchasing Division recommended that staff ask Council to approve increasing the FY 2006 purchase order total to \$47,952 to accommodate the \$5,609 overage.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Peter Holtzclaw, Acting Manager of Recycling and Solid Waste, 981-6359

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

INCREASING THE FY 2006 BLANKET PURCHASE ORDER NO. 57441 FOR ARAMARK
UNIFORM SERVICES

WHEREAS, uniforms and laundry services are required by the Public Works Department, Solid Waste Management Division; and

WHEREAS, the FY 2006 blanket purchase order No. 57441 for Aramark Uniform Services incurred an overage of \$5,609 at the end of the year; and

WHEREAS, in order to close the FY 2006 account the purchase order has to be increased by \$5,609; and

WHEREAS, funds are available in FY 2007 in budget code 820-5608-432-3038 to pay this account balance.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to increase the amount of blanket purchase order No. 57441 by \$5,609 for a total not to exceed \$47,952 for FY 2006.