




Office of the City Manager

ACTION CALENDAR

September 26, 2006

To: Honorable Mayor and
Members of the City Council

From:  Phil Kamlarz, City Manager

Submitted by: Sherry M. Kelly, City Clerk

Subject: 2007 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the Council regular meeting schedule for 2007, with starting times of 7:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None

BACKGROUND

The Council has generally adopted an annual meeting schedule consisting of either two or three meetings per month and providing for Spring, Summer and Winter recess periods. The proposed schedule for 2007 generally provides for City Council meetings every other week, with the exception of recess periods. Meetings have not been scheduled on City holidays or days of religious observance.

Work sessions for topics to be determined by the City Manager are proposed for 5:00 p.m. prior to a regularly scheduled Council meeting. These meetings should be called as special meetings as needed. The schedule also takes into consideration the Housing Authority adopting a meeting schedule of meeting once at month at 6:00 p.m. and the Redevelopment Agency adopting a schedule of meeting once a quarter at 6:30 p.m. as shown on Exhibit A.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

CONTACT PERSON

Sherry M. Kelly, City Clerk, 981-6900

Attachments:

1: Resolution and Exhibit A

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2007 REGULAR MEETING SCHEDULE

WHEREAS, Council has a policy of meeting two to three times each month with the exception of those months which are impacted by Spring, Summer and Winter Recesses or holidays; and

WHEREAS, the proposed schedule provides for regular meetings to occur with starting times of 7:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2007; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley, adopts the 2007 regular meeting schedule on specified Tuesdays at 7:00 p.m. as indicated:

Winter Recess – December 13, 2006 – January 15, 2007
January 16, 2007 and January 30, 2007
February 13, 2007 and February 27, 2007
March 13, 2007 and March 27, 2007
Spring Recess – March 28, 2007 – April 23, 2007
April 24, 2007
May 8, 2007 and May 22, 2007
June 12, 2007 and June 26, 2007
July 10, 2007 and July 24, 2007
Summer Recess – July 25, 2007 – September 10, 2007
September 11, 2007 and September 25, 2007
October 9, 2007 and October 23, 2007
November 6, 2007 and November 20, 2007
December 4, 2007 and December 18, 2007
Winter Recess – December 19, 2007 – January 14, 2008

2007 Calendar – Proposed

Council ~ Housing Authority ~ Redevelopment Agency

Exhibit A

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Work Session	HA	RDA	Council
January				
Jan 2	Winter Recess – December 13 – January 15			
Jan 9				
Jan 16				7:00 p.m.
Jan 23				
Jan 30		6:00 p.m.		7:00 p.m.
February				
Feb 6				
Feb 13				7:00 p.m.
Feb 20				
Feb 27		6:00 p.m.		7:00 p.m.
March				
Mar 6				
Mar 13			6:30 p.m.	7:00 p.m.
Mar 20				
Mar 27		6:00 p.m.		7:00 p.m.
April				
April 3	Spring Recess – March 28 – April 23			
April 10				
April 17				
April 24				7:00 p.m.
May				
May 1				
May 8				7:00 p.m.
May 15				
May 22		6:00 p.m.		7:00 p.m.
May 29				
June				
June 5				
June 12			6:30 p.m.	7:00 p.m.
June 19				
June 26		6:00 p.m.		7:00 p.m.
July				
July 3				
July 10				7:00 p.m.
July 17				
July 24		6:00 p.m.		7:00 p.m.
July 31	Summer Recess – July 25 – September 10			

2007 Calendar – Proposed

Council ~ Housing Authority ~ Redevelopment Agency

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Work Session	HA	RDA	Council
September				
Sept 4				
Sept 11			6:30 p.m.	7:00 p.m.
Sept 18				
Sept 25		6:00 p.m.		7:00 p.m.
October				
Oct 2				
Oct 9				7:00 p.m.
Oct 16				
Oct 23		6:00 p.m.		7:00 p.m.
Oct 30				
November				
Nov 6				7:00 p.m.
Nov 13				
Nov 20				7:00 p.m.
Nov 27				
December				
Dec 4			6:30 p.m.	7:00 p.m.
Dec 11				
Dec 18		6:00 p.m.		7:00 p.m.
Dec 25	Winter Recess – December 25 – January 15			

HA: Housing Authority

RDA: Redevelopment Agency

2007 Holidays and Observances

New Years #	Jan 1 (Mon)	Memorial Day#	May 28 (Mon)	Diwali (New Year)	Nov 9 (Fri)
MLK Day #	Jan 15 (Mon)	Independence Day #	July 4 (Wed)	Veterans' Day #	Nov 12 (Mon)
Muharram (New Year)	Jan 20 (Sun)*	Labor Day #	Sept 3 (Mon)	Thanksgiving #	Nov 22/23 (Thurs-Fri)
Lincoln's Birthday #	Feb 12 (Mon)	Rosh Hashanah	Sept 13 (Thurs)	Hanukkah	Dec 5 (Wed)
Presidents' Day #	Feb 19 (Mon)	Ramadan	Sept 13 (Thurs)	Eid al Adha	Dec 20(Thurs)*
Passover	Apr 3 (Tues)	Yom Kippur	Sept 22 (Sat)	Christmas #	Dec 25 (Tues)
Easter	April 8 (Sun)	Indigenous Peoples#	Oct 8 (Mon)	Kwanzaa	Dec 26 (Wed)
Malcolm X Day #	May 18 (Fri)	Eid al Fitr	Oct 13 (Sat)	New Years #	Jan 1 (Tues)

*These dates are approximate.

City holidays