



Office of the City Manager

CONSENT CALENDAR

November 14, 2006

To: Honorable Mayor and  
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Robert Hicks, Acting Director, Finance Department

Subject: Formal Bid Solicitations and Requests for Proposals Scheduled For Possible Issuance  
in the Next 30 Days

RECOMMENDATION

Approve the attached list of new invitations for bids and requests for proposal (RFP) that will be, or are planned to be, issued in the next 30 days upon final approval by the requesting department.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$2,377,750.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Occupational Health Services	010	General Fund	\$600,000
	450	Parks Tax	over 4
	830	Sanitary Sewer Operations	years
	866	Building Maintenance	
	470	Street Lighting Assessment District	
	820	Refuse Collection Disposal	
		Note: Departmental funding is dependent upon usage. As a result the actual dollar amounts are not available at this time.	
Rescue/fostering of animal shelter animals	010	General Fund	\$72,750
			over two
			years
Note: Due to an inadvertent clerical error this Notice of RFP was not submitted to the October 19 <sup>th</sup> Council Meeting. Because of this oversight this contract will not be awarded until after the November 14 <sup>th</sup> Council Meeting.			

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Warm water pool design services	610	Capital Improvement Fund	\$100,000
Services for emergencies in times of heavy storms	610	Capital Improvement Fund	\$50,000 over two years
Sanitary Sewer Project – 8 <sup>th</sup> Street, 9 <sup>th</sup> Street and Folger Avenue	830	Sanitary Sewer Operation	\$580,000
Emergency Sewer Project	830	Sanitary Sewer Operations	\$75,000
Sanitary Sewer Project – Baker Street Tyler Street, Sacramento Street, Milvia Street, Hearst Avenue, Scenic Avenue and Highland Place	830	Sanitary Sewer Operations	\$435,000
Emergency Sewer Project	830	Sanitary Sewer Operations	\$75,000
Plan Check Services	833	Permit Service Center	\$240,000 over two years
Network Development and Security Services	010	General Fund	\$150,000 over two years
		Note: Depending on departmental funding source projects budgets may vary.	
<b>TOTAL:</b>			<b>\$2,377,750</b>

### CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager's purchasing authority. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$25,000 for services; \$100,000 for goods; and \$200,000 for playground and construction, for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

### BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. amending the City Manager's purchasing authority.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510.981.7329

Attachments:

1: Formal Bid Solicitations to be Issued Within the Next 30 Days

- a. Occupational Health Services – James Mason, Human Resources
- b. Rescue/Fostering the Animal Shelter animals and Warm Water Pool Design Services – Lisa Caronna, City Manger's Office
- c. Services for emergencies in times of heavy storms and Sanitary and Emergency Sewer Projects – Claudette Ford, Public Works
- d. Plan Check Services, Wendy Cosin, Planning
- e. Network Development and Security Services – Chris Mead, Information Technology

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Attachment: 1. Formal Bid Solicitations to be Issued Within the Next 30 Days

a. Occupational Health Services

SPECIFICATION NO.	DESCRIPTION OF GOODS /SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
06-10177-C	Occupational Health Services	11/1/06	1/08/07	To obtain occupational health and wellness services. The service will provide pre-employment and annual wellness physicals for Police, Fire, Public Works, Parks, Rec. & Waterfront and Health & Human Services.	\$600,000 over 4 years	010-4620-440-3037 450-5802-450-3037 450-5803-450-3037 830-5201-410-3038 866-5402-410-3037 470-5406-431-3037 866-5411-410-3037 820-5502-431-3037 830-5503-431-3037 820-5602-432-3037 820-5607-432-3037 010-6402-420-3037 010-7003-420-3037	HHS PRW PRW PW PW PW PW PW PW PW Fire Police	James Mason 981-6825
<b>DEPT. TOTAL</b>					<b>\$600,000</b>			

SUBMITTED BY: James Mason, Human Resources-Employee Relations

DATE: October 18, 2006

b. Rescue/Fostering the Animal Shelter animals, Warm Water Pool Design Services

SPECIFICATION NO.	DESCRIPTION OF GOODS /SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10169-C	Rescue/Fostering of Animal Shelter animals	9/20/06	10/17/06*	Fostering and rescuing of Berkeley Animal Shelter animals	\$72,750 over 2 years	010-9703-410-3510	CMO / BACS	Kate O'Connor 981-6601
07-10183-C	Warm Water Pool Design Services	11/1/06	12/5/06	Schematic Design of Warm Water Pool at PHS Milvia Street	\$100,000	610-5215-463-3038	CMO / Public Works	Lisa Caronna 981-7000
<b>DEPT. TOTAL</b>					<b>\$172,750</b>			

\*Due to a clerical error this Notice of RFP was not submitted to the October 10<sup>th</sup> Council Meeting. Because of this oversight this contract will not be awarded until after the November 14<sup>th</sup> Council Meeting.

SUBMITTED BY: Lisa Caronna, City Manager's Office

DATE: October 18, 2006

c. Services for emergencies in times of heavy storms, (2) Sanitary Sewer & Emergency Projects

<b>SPECIFICATION NO.</b>	<b>DESCRIPTION OF GOODS / SERVICES BEING PURCHASED</b>	<b>APPROX. RELEASE DATE</b>	<b>APPROX. BID OPENING DATE</b>	<b>INTENDED USE</b>	<b>ESTIMATED COST</b>	<b>BUDGET CODE TO BE CHARGED</b>	<b>DEPT. / DIVISION</b>	<b>CONTACT NAME &amp; PHONE</b>
<b>07-10180-C</b>	Services for emergencies in times of heavy storms	10/9/06	11/21/06	On-call services for inspection (including closed circuit television video-taping) and cleaning of, and minor repairs to storm drain pipes, and other services related to storm drains.	\$50,000 over two years	610-5308-432-3038	PW / Infrastructure Maintenance	Peggy Kiriara 981-7067
<b>07-10181-C</b>	Sanitary Sewer Project - 8th St., 9th St., and Folger Ave.	12/18/06	1/23/07	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines.	\$580,000	830-5303-432-6510-07SR02	PW / Engineering	Jaime Robles 981-6424
	Emergency Sewer Project - Various City Locations			Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizen's complaints and city crew requests.	\$75,000	830-5303-432-6510-07SR03		
<b>07-10182-C</b>	Sanitary Sewer Project - Baker St., Tyler St., Sacramento St., Milvia St., Hearst Ave., Scenic Ave. and Highland Pl. 12/4/06	12/4/06	1/9/07	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines.	\$435,000	830-5303-432-6510-07SR02	PW / Engineering	Jaime Robles 981-6424
	Emergency Sewer Project - Various City Locations			Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizen's complaints and city crew request.	\$75,000	830-4303-432-6510-07SR03		
<b>DEPT. TOTAL</b>					<b>\$1,215,000</b>			

SUBMITTED BY: Claudette Ford, Public Works

DATE: October 18, 2006

d. Plan Check Services

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10178-C	Plan Check Services	10/21/06	11/21/06	Plan check services for the Planning & Development Department including special field and office reviews and code development.	\$240,000 over 2 years	833-8502-463-3038	Planning / Building and Safety	Dan Lambert 981-7406
<b>DEPT. TOTAL</b>					<b>\$240,000</b>			

SUBMITTED BY: Wendy Cosin, Planning

DATE: October 18, 2006

e. Network Development and Security Services

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10185-C	Network Development and Security Services	10/30/06	11/21/06	Consultant services for improving network security and performance	\$150,000 over 2 years	010-2701-410-3038	IT / Admin	Chris Mead 981-6500
<b>DEPT. TOTAL</b>					<b>\$150,000</b>			

SUBMITTED BY: Chris Mead, Information Technology

DATE: October 18, 2006