



Office of the City Manager

CONSENT CALENDAR
May 22, 2007

To: Honorable Mayor and
Members of the City Council
From: *PK* Phil Kamlarz, City Manager
Submitted by: Robert Hicks, Acting Director, Finance Department
Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance in
the Next 30 Days

RECOMMENDATION

Approve the attached new invitation for bid/request for proposal (RFP) that will be, or is planned to be, issued in the next 30 days upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$927,000.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Sanitary Sewer Project Addison St., Byron St., Cowper St., Allston Way, MLK Jr., Way	830	Sanitary Sewer Operation	\$782,000
Emergency Sewer Project Various City Locations	830	Sanitary Sewer Operation	\$75,000
After Hours Answering Services	865	Equipment Maintenance	\$35,000
	450	Parks Tax	\$10,500
	830	Sanitary Sewer Operations	\$14,000
	470	Street Light Assessment District	\$10,500
TOTAL:			\$927,000

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875–N.S. effective August 24, 2005, which increased the City Manager’s purchasing authority. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$25,000 for services; \$100,000 for goods; and \$200,000 for playground and construction, for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If

Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875–N.S. amending the City Manager’s purchasing authority.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510.981.7329

Attachments:

1: Formal Bid Solicitations to be Issued Within the Next 30 Days

- a. Professional Services to develop Master Plan for Berkeley Tuolumne Camp – Marc Selenow, Parks, Recreation & Waterfront
- b. Payment Processing Service – Robert Hicks, Finance
- c. Building Maintenance/Repair Services – Stephen Barton, Housing
- d. Workers’ Compensation Actuarial Study – David W. Hodgkins, Human Resources

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Attachment: 1. Formal Bid Solicitations to be Issued Within the Next 30 Days

a. Sanitary Sewer Project Addison St., Byron St., Cowper St., Allston Way, MLK Jr., Way

SPECIFICATION NO.	NAME OF RFP/RQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	DESCRIPTION OF GOOD/SERVICES BEING PURCHASED	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10231-C	Sanitary Sewer Project Addison St., Byron St., Cowper St., Allston Way, MLK Jr., Way	May 9, 2007	June 5, 2007	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines.	\$782,000	830-5303-432-6510-07SR02	Public Works, Engineering	C. Ford 981-6030 J. Egeberg 981-6406 H. Yee 981-6429
DEPT. TOTAL					\$782,000			

SUBMITTED BY: Claudette Ford, Public Works Department

DATE: April 23, 2007

b. Emergency Sewer Project – Various City Locations

SPECIFICATION NO.	NAME OF RFP/RQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	DESCRIPTION OF GOOD/SERVICES BEING PURCHASED	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10231-C	Emergency Sewer Project Various City Locations	May 9, 2007	June 5, 2007	Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizen's complaints and city crew requests.	\$75,000	830-5303-432-6510-07SR03	Public Works, Engineering	J. Robles 981-6424
DEPT. TOTAL					\$75,000			

SUBMITTED BY: Claudette Ford, Public Works Department

DATE: April 23, 2007

c. After Hours Answering Services

SPECIFICATION NO.	NAME OF RFP/RQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	DESCRIPTION OF GOOD/SERVICES BEING PURCHASED	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
07-10232-C	After Hours Answering Services	May 30, 2007	June 14, 2007	Receive and dispatch calls received after normal business hours, on weekends and holidays beginning FY 2008 for a 5-year contract. Amounts listed are per year. Total of contract will be \$70,000.	FY08 \$7,000 Total \$35,000 FY08 \$2,100 Total \$10,500 FY08 \$2,800 Total \$14,000 FY08 \$2,100 Total \$10,500	865-5408-410-3038 450-5408-410-3038 830-5408-410-3038 470-5408-410-3038	Public Works/Facilities Mice.	Elaime Magalit 644-6622 ext. 205
DEPT. TOTAL					\$70,000			

SUBMITTED BY: Claudette Ford, Public Works Department

DATE: April 23, 2007

