



Office of the City Manager

CONSENT CALENDAR  
June 12, 2007

To: Honorable Mayor and  
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Douglas Hambleton, Chief of Police, Police

Subject: Increase Purchase Order for Alameda County Medical Center

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to increase Purchase Order No. 61813 to Alameda County Medical Center for sexual assault examinations by \$22,000 for a total amount not to exceed \$47,000 for FY07.

FISCAL IMPACTS OF RECOMMENDATION

Approval of the recommendation would increase Purchase Order No. 61813 by \$22,000 for FY 2007. Funding for this cost is allocated via General Fund budget code 010-7104.420-30-38 for FY 2007.

CURRENT SITUATION AND ITS EFFECTS

Alameda County Medical Center through Highland/Fairmont Hospital provides evidentiary examinations to adult victims of suspected sexual assault upon request of the Police Department. The County has established a flat rate for the examination of \$535 per examination to which the Hospital adds the cost of the emergency room of \$366 and various charges for medical injections and additional tests. The average cost of the examination including physical and biological evidence collection with resultant report averages \$1,200 per victim.

The hospital is timely in providing reports to the Department however; the billing process is batched resulting in months elapsing between examination and invoice. We have invoices from April totaling \$6,000 and anticipate billing in May and June approximately equal to \$16,000 for examinations that have not been invoiced.

BACKGROUND

We have received invoices that exceeded the amount authorized; therefore, we request a new level of purchase authority. Increasing the purchase order will insure prompt payment and no interruption in service.

RATIONALE FOR RECOMMENDATION

Authorizing the City Manager to increase the authorized amount of Purchase Order No. 61813 will ensure continuity of service.

ALTERNATIVE ACTIONS CONSIDERED

No other alternatives have been considered.

CONTACT PERSON

William Pittman, Jr., Captain, Police, 981-5960

Lynne Ohlson, Public Safety Business Manger, 981-5976

Attachment

1. Resolution

RESOLUTION NO. -N.S.

AUTHORIZING THE CITY MANAGER TO INCREASE PURCHASE ORDER NO. 61813 TO ALAMEDA COUNTY MEDICAL CENTER FOR SEXUAL ASSAULT EXAMINATIONS BY \$22,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$47,000 FOR FY07

WHEREAS, there is a need for adult sexual assault examinations to obtain evidence necessary for complete investigation leading to prosecution and conviction in felony sexual assault cases; and

WHEREAS, Alameda County Medical Center through Highland/Fairmont Hospital provides expert adult sexual assault evidentiary examinations; and

WHEREAS, the cost of examinations under Purchase Order No. 61813 will exceed the purchase limit by \$22,000 in FY 2008: and

WHEREAS, the Police Department desires to remain current in payments and continue using Alameda County Medical Center through Highland/Fairmont Hospital for sexual assault evidentiary examination services; and

WHEREAS, funds are available in budget code budget code 010-7104.420-30-38 for FY 2007.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley that the City Manager is authorized to increase FY 2008 Purchase Order No. 61813 by \$22,000.00 and continue the annual purchase order for FY2008 to the County of Alameda Medical Center through Highland/Fairmont Hospital for sexual assault medical examinations.

