

**Attachment 4 - Index to Admin. Record**  
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2629 - 2635 Ashby Avenue			
Index to Administrative Record			
<b>General Notes:</b>			
1. Document date is the date the document was stamped received, or if there is no stamp, the original date of the document.			
2. Applicant is abbreviated as app.			
3. Documents are assumed to be from or to the City unless otherwise noted			
4. Charity Wagner (abbreviated CW) of LSA Associates is contract planner for City.			
5. Steven Ross (abbreviated SR) is the City's project planner.			
6. Design Review Committee (abbreviated DRC)			
7. Elmwood Merchant's Association (abbreviated EMA)			
Item No.	Date	Document	Page #
<b>2006</b>			
1	27-Jul	Use Permit Application Materials, including plans	1
2	25-Aug	Letter to Applicant re: Use Permit Incomplete	39
3	19-Sep	Building History Documents	41
4	19-Sep	Neighborhood Pre-Application Contact	46
5	19-Sep	e-mail from Lori Rosenthal to Charity Wagner (CW) re: ABC form	50
6	19-Sep	Build It Green letter	51
#REF!	18-Oct	e-mail from Steven Ross (SR) to CW re: 2629 Neighbor concerns	52
#REF!	19-Oct	Memo to DRC and ZAB from Elmwood Merchant's Association (EMA)	53
#REF!	19-Oct	DRC Action, 10/19/06	54
#REF!	26-Oct	Letter to app. deeming application complete	55
#REF!	26-Oct	Memo to app. from CW summarizing 10/4/06 Roundtable mtg. comments.	56
#REF!	1-Dec	Revised Plans	58
#REF!	4-Dec	Transmittal to CW from app. with responses to Interdept. Roundtable Comments	65
	30-Nov	Public Hearing Notice (PHN) and mailing list for 12/14/06 ZAB Mtg.	70
	14-Dec	ZAB Staff Report Packet and late correspondence	82
	14-Dec	Speaker cards- 12/14/06 ZAB mtg.	139
	18-Dec	Memo to SR from Douglas N. Hambleton, Chief of Police	142

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	11-Jan	ZAB Staff Report Packet and late correspondence	145
	11-Jan	Speaker cards- 1/11/07 ZAB mtg.	204
	25-Jan	ZAB Staff Report Packet and late correspondence	218
	25-Jan	Speaker Cards- 1/25/07 ZAB mtg.	289
	25-Jan	Uses in C-E District survey summary	298
	26-Jan	e-mail from app. re: Huntmont Parking Garage	307
	31-Jan	e-mail from app. FWD from Jon Vicars	308
	2-Feb	e-mail from Charles Kahn	309
	5-Feb	e-mail from Debra Sanderson re: Kitchen Democracy report from Robert Vogel	310
	8-Feb	ZAB Staff Report Packet and late correspondence	311
	9-Feb	e-mail from Stephen Born	343
	21-Feb	e-mail from Peter Eakland to CW re: parking demand spreadsheet	344
	22-Feb	e-mail from app. to CW re: wall construction and sound transmission	346
	26-Feb	e-mail from Amy Brooks to CW re: inquiry	347
	26-Feb	e-mail from Judith Epstein to CW re: CEQA Determination	348
	2-Mar	Petition Against City Approval	353
	7-Mar	Letter from Pollack & Davis	400
	8-Mar	ZAB Staff Report Packet and late correspondence	402
	13-Mar	CEQA Notice of Exemption filing forms and receipt	463
	14-Mar	Proof of Service and Notice of Decision	466
	15-Mar	Letter to ZAB from Elizabeth B. Roth appealing ZAB approval.	497
	28-Mar	Appeal letter and petition	501
	28-Mar	Appeal from Elmwood Merchants Association	509
	28-Mar	Appeal from Amber Vierling, attorney for EMA	515