



Office of the City Manager

CONSENT CALENDAR
September 11, 2007

To: Honorable Mayor and
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Claudette Ford, Director, Public Works

Subject: Contract No. 7154 Amendment: Vehicle Equipment Installation

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 7154 with West Coast Police and Fire to install equipment on Police Department vehicles, increasing the contract by \$9,600 for a total amount not to exceed of \$33,600 for the contract period March 1, 2007 to June 30, 2008.

FISCAL IMPACTS OF RECOMMENDATION

The original contract with West Coast Police and Fire was for \$13,000, which amount was encumbered in FY 2007. The City Manager approved an amendment in FY 2008 for \$11,000 for the period March 1, 2007 to June 30, 2008, increasing the total amount to \$24,000. This amendment will add \$9,600 in FY 2008 funds for the installation of equipment bringing the total not to exceed amount to \$33,600 (Equipment Maintenance Fund 860-5405-410-3038). The CMS number is YA31P.

CURRENT SITUATION AND ITS EFFECTS

At the end of last fiscal year and the beginning of this fiscal year, the City received a total of fifteen new public safety vehicles requiring installation of emergency equipment such as light bars, sirens, and radios. Equipment installation contractors were contacted about this installation job and asked to send in cost estimates. Of the six written estimates received, West Coast Police and Fire submitted the lowest responsible bid and were awarded the contract.

Since executing the original contract, we have received six additional public safety vehicles that need emergency equipment. West Coast Police and Fire are best suited to install equipment on these additional vehicles as they will ensure the continuity, timeliness, and quality they provided on the first set of public safety vehicles they serviced.

BACKGROUND

In the past, City staff has installed equipment on public safety vehicles. Due to staff shortages and higher priority jobs, these vehicles cannot be equipped in a timely manner. These vehicles are needed to replace vehicles that have reached the end of their economic life and are due for replacement.

Once internal recruitments are complete, City staff will again be able to provide in-house installation of public safety vehicle equipment.

RATIONALE FOR RECOMMENDATION

None.

ALTERNATIVE ACTIONS CONSIDERED

City staff would need to be pulled off of their current workload and this group is already short one employee.

CONTACT PERSON

Mike Loyola, Senior Electrical Supervisor, Public Works, 981-9490

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT AMENDMENT: WEST COAST POLICE AND FIRE FOR
VEHICLE EQUIPMENT INSTALLATION

WHEREAS, equipment installation services are needed to outfit new public safety vehicles recently acquired; and

WHEREAS, at this time due to staff shortages and higher priority projects, these vehicles cannot be equipped by City staff in a timely manner; and

WHEREAS, of six bids received, West Coast Police and Fire submitted the lowest price bid to install light bars, electronic equipment and other public safety equipment inside public safety vehicles; and

WHEREAS, fifteen vehicles have been serviced by West Coast Police and Fire, and six vehicles remain to be outfitted with equipment; and

WHEREAS, the original \$13,000 contract was encumbered in FY 2007; and

WHEREAS, the City Manager approved an amendment in FY 2008 for \$11,000 for the period March 1, 2007 to June 30, 2008 for a total amount not to exceed \$24,000; and

WHEREAS, this amendment will add \$9,600 in FY 2008 funds for a not to exceed total of \$33,600 from the Equipment Replacement Fund (860-5405-410-3038; CMS No. YA3IP).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 7154 with West Coast Police and Fire to install equipment on Police Department vehicles, increasing the contract by \$9,600 for a total amount not to exceed of \$33,600 for the contract period March 1, 2007 to June 30, 2008.

