



Office of the City Manager

CONSENT CALENDAR
September 11, 2007

To: Honorable Mayor and
Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance in the Next 30 Days

RECOMMENDATION

Approve the attached new invitation for bid/request for proposal (RFP) that will be, or is planned to be, issued in the next 30 days upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$6,149,898.**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Sanitary Sewer Project 4 th Street, Bancroft Way, Claremont Ave., Webster St.	830	Sanitary Sewer Operation	\$ 860,000
FY 2008 Spiral Sidewalk Project	610	Capital Improvement Fund	\$ 175,000
	366	State – Prop 111	\$ 21,775
	642	Private Party Sidewalks	\$ 50,000
Two (2) Medium-sized Trucks for Measure Q Above-ground Firefighting Water System	656	CFD#1 Dis. Fire Protection Bond	\$ 150,000
Architectural and Engineering Services for the Construction of the Fire Warehouse	656	CFD#1 Dis. Fire Protection Bond	\$ 560,000
Fire Fighting and Suppression	010	General Fund Discretionary	\$ 250,000

Fire Fighting and Suppression	860	Equipment Replacement	\$2,000,000
Sewer Rehabilitation and Replacement Project	830	Sanitary Sewer Operation	\$ 720,000
Street Rehabilitation FY 2008 Phase 1	610	Capital Improvement Fund	\$1,000,000
Homeless Prevention Grants Program	010	General Fund Discretionary	\$ 166,123
Berkeley Tuolumne Camp Master Plan	330	Playground Camp Fund	\$ 75,000
Youth Workforce Development Programs Assessment	010	General Fund Discretionary	\$ 50,000
Recruiting and Job Applicant Tracking Software	010	General Fund Discretionary	\$ 72,000
TOTAL:			\$6,149,898

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager’s purchasing authority. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$25,000 for services; \$100,000 for goods; and \$200,000 for playground and construction, for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. amending the City Manager’s purchasing authority.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510.981.7329

Attachments:

1: Formal Bid Solicitations to be Issued Within the Next 30 Days

- a. Sanitary Sewer Project 4th Street, Bancroft Way, Claremont Ave., Webster St.
- b. FY 2008 Spiral Sidewalk Project
- c. Two (2) Medium-sized Trucks for Measure Q Above-ground Firefighting Water System
- d. Architectural and Engineering Services for the Construction of the Fire Warehouse
- e. Fire Fighting and Suppression--Four (4) Fire Engine Replacements
- f. Fire Fighting and Suppression -- Two (2) Fire Truck Replacements
- g. Sanitary Sewer Project, Bancroft Way, Sacramento St., Stanton St., Dohr St., Oregon St., Russell St.
- h. Street Rehabilitation FY 2008 Phase 1
- i. Homeless Prevention Grants Program--Fiscal Agent
- j. Berkeley Tuolumne Camp Master Plan
- k. Youth Workforce Development Programs Assessment
- l. Recruiting and Job Applicant Tracking Software

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Attachment: 1. Formal Bid Solicitations to be Issued Within the Next 30 Days

a. Sanitary Sewer Project 4th Street, Bancroft Way, Claremont Ave., Webster St

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10252-C	Sanitary Sewer Project 4 Street, Bancroft Way, Claremont Ave., Webster Street	9/19/07	10/16/07	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines.	\$760,000	830-5303-432-6510-07SR03	Public Works, Engineering	C. Ford 981-6030 J. Egeberg 981-6406 H. Yee 981-6429
	Emergency Sewer Project	9/19/07	10/16/07	Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizens complaints and city crew requests	\$100,000	830-5303-432-6510-07SR03		J. Robles 981-6424
DEPT. TOTAL					\$860,000			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

b. FY 2008 Spiral Sidewalk Project

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10254-C	FY 2008 Spiral Sidewalk Project	9/18/07	10/2/07	Select a contractor for sidewalk repair at various locations throughout the City	\$175,000 \$21,775 \$50,000	610-5306-431-6540-08SW01 366-5306-431-6540-08SW01 642-5306-431-6540-08SW03	Public Works, Engineering	Kenneth Emeziem 981-6444 Vincent Chen 981-6409
DEPT. TOTAL					\$246,775			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

c. Two (2) Medium-sized Trucks for Measure Q Above-ground Firefighting Water System

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10257-C	Two (2) Medium-sized Trucks for Measure Q Above-ground Firefighting Water System	8/07	10/07	Use Trucks to transport crew and equipment	\$150,000	656-6402-420-7042	Fire/Suppression	David Orth 981-5501
DEPT. TOTAL					\$150,000			

SUBMITTED BY: Debra Pryor, Fire Dept.
2007

DATE: August 15,

d. Architectural and Engineering Services for the Construction of the Fire Warehouse

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT./ DIVISION	CONTACT NAME & PHONE
08-10259-C	RFQ for Architectural and Engineering Services for the construction of the Fire Warehouse	1/1/08	2/1/08	Construction documents for the design of the Fire Warehouse	\$560,000	656-6402-420-6580	Public Works, Engineering	Carmella Rejwan 981-6341
DEPT. TOTAL					\$560,000			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

e. Fire Fighting and Suppression

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT./ DIVISION	CONTACT NAME & PHONE
08-10260-C	Four (4) fire engines – replacement Lease/purchase	9/07	11/07	Fire fighting and suppression	\$250,000 per year for lease term (Lease term to be negotiated) Total 2.5 million	010-9902-470-8210 (principal payment) 010-9902-470-8225 (interest payment)	Public Works Fire/Suppression Purchasing CM/Budget	Bill Ivie, PW 981-6469 David Orth, Fire 981-5501 Sharon Thygesen, Purchasing 981-7329 Rama Murty, CM 981-7044
DEPT. TOTAL					\$250,000			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

f. Fire Fighting and Suppression

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT./ DIVISION	CONTACT NAME & PHONE
08-10261-C	Two (2) fire trucks-- replacement	8/07	10/07	Fire fighting and suppression	\$2 million (Funds are not in the account at this time). Funds will be appropriated at time of purchase. There are sufficient funds in the fund balance.	860-5703-410-7042	Public Works Fire/Suppression Public Works Purchasing CM/Budget	Bill Ivie, PW 981-6469 David Orth, Fire 981-5501 Lisa Malek-Zadeh, PW 981-6306 Sharon Thygesen, Purchasing 981-7329 Rama Murty, CM 981-7044
DEPT. TOTAL					\$2 million			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

g. Sanitary Sewer Project Bancroft Way, Sacramento St., Stanton St., Dohr St., Oregon St., Russell St.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT./ DIVISION	CONTACT NAME & PHONE
08-10262-C	Sanitary Sewer Project Bancroft Way, Sacramento St., Stanton St., Dohr St., Oregon St., Russell St. Emergency Sewer and Storm Project Various City Locations Note: Sanitary Sewer Project and Emergency Sewer Project will be combined into one.	9/21/07	8/21/07	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old ad deteriorated sewer lines. Unplanned sewer rehabilitation project to replace deteriorated sewer lines in response to citizen's complaints and city crew request.	\$620,000	830-5303-432-6510-08SR02	Public Works, Engineering	C. Ford 981-6030 J. Egeberg 981-6406 H. Yee 981-6429 J. Robles 981-6424
DEPT. TOTAL					\$720,000			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

h. Street Rehabilitation FY 2008 Phase 1

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10265-C	Street Rehabilitation FY 2008 Phase 1	8/28/07	9/18/07	For reconstruction or overlay of various streets in Berkeley	\$1 million	Capital Improvement Fund: 610-5302-431-6520	Public Works/ Engineering	Jeffrey Egeberg 981-6400 Kenneth Ermeziem 981-6444 Wendy Wong 981-6428
DEPT. TOTAL					\$1 million			

SUBMITTED BY: Claudette Ford, Public Works Dept.

DATE: August 15, 2007

i. Homeless Prevention Grants Program – Fiscal Agent

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10268-C	Homeless Prevention Grants Program – Fiscal Agent	9/12/07	9/27/07	Fiscal Agent shall disburse checks in response to appropriately documented requests.	\$166,123	General Fund 010-9703-410-3510	Housing/Housing Services Division	Jennifer Vasquez 981-5431
DEPT. TOTAL					\$166,123			

SUBMITTED BY: Renelda (Rae) Mary, Housing Dept.
2007

DATE: August 15,

j. Berkeley Tuolumne Camp Master Plan

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10271-C	Berkeley Tuolumne Camp Master Plan	9/4/07	10/2/07	Landscape architecture and engineering services	\$75,000	330-5998-450-3035	PR & W/Parks Planning & Design	Deborah Chernin 981-6715
DEPT. TOTAL					\$75,000			

SUBMITTED BY: William Rogers, PR & Waterfront Dept.

DATE: August 15, 2007

k. Youth Workforce Development Programs Assessment

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10274-C	Youth Workforce Development Programs Assessment	9/12/07	10/2/07	Consultant services to provide a thorough review of existing employment & training programs in Berkeley, with a final product that includes a set of recommendations and an implementation work plan that will identify priorities, possible redirection of resources, tasks and timelines. The report shall include, 1) current landscape of existing programs & best practices, 2) how the programs tie-in to the larger set of city-wide youth priorities, 3) connections to academic settings, 4) relationships to the business community, 5) public/private partnerships, 6) inter-departmental collaboration, 7) job creation, 8) meeting labor market demand, including jobs in a green economy, and, 9) inter-agency linkages.	\$50,000	010-4803-440-3038	HHS/Youth Works	Delfina Geiken 981-7551
DEPT. TOTAL					\$50,000			

SUBMITTED BY: Fred Medrano, Health & Human Services Dept.
2007

DATE: August 15,

I. Recruiting and Job Applicant Tracking Software

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10275-C	Recruiting and Job Applicant Tracking	9/17/07	9/17/07	A new Job Applicant Tracking software system to automate the Human Resources Department's recruitment and hiring process. The HR Dept. desires a system that will create an electronic personnel requisition and approval process; allow for posing job announcements and receiving applications electronically; screen and score tests and perform item analysis; create eligible lists and forward certifications electronically; and send notifications to applicants.	\$72,000	010-3803-410-7047	Human Resources	David Abel 981-6807
DEPT. TOTAL					\$72,000			

SUBMITTED BY: David Hodgkins, Human Resources Dept.
2007

DATE: August 15,