



Office of the City Manager

CONSENT CALENDAR
October 23, 2007

To: Honorable Mayor and Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: William Rogers, Acting Director, Parks Recreation & Waterfront

Subject: Contract: Berkeley Tuolumne Camp Master Plan – 2M Associates, Inc.

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract with 2M Associates, Inc. to prepare a Master Plan for Berkeley Tuolumne Camp for an amount not to exceed \$75,000 for the period October 24, 2007 to December 31, 2008.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract is allocated in the department's FY 2008 budget in code 330-5849-450-30.35-08CP01. The CMS number is AFC6D.

CURRENT SITUATION AND ITS EFFECTS

The City must prepare a draft Master Plan for the Berkeley Tuolumne Camp by March 1, 2008, and a final Master Plan sometime thereafter in order to comply with U.S. Forest Service requirements. The Master Plan will create immediate and long-range plans that will help the City program and budget for much-needed improvements. The Master Plan will address the following:

- Structures, existing and proposed
- Circulation, including camp-wide ADA "path of travel" access
- Site amenities
- Landscaping
- Natural Resources
- Infrastructure
- Operations

Specifically, the Master Plan will provide the following elements:

- Camp background
- Objectives (or guiding principles)
- A Site Analysis/Opportunities and Constraints Map
- A Capital Improvements Plan
- A Capital Improvement Implementation Plan

- An Environmental Restoration, Management and Sustainability Plan; and
- Identification of the regulatory compliance requirements including those for the California Environmental Quality Act (CEQA) and the National Environmental Protection Act (NEPA).

City staff sent a Request for Qualifications to four local planning and design firms. Three proposals were received and evaluated by a selection committee consisting of three Parks Recreation & Waterfront staff. The committee ranked 2M Associates as the top candidate.

BACKGROUND

The City has been operating Berkeley Tuolumne Camp (BTC) since 1922. Since 1921, the camp sits on 14.5 acres of U.S. Forest Service land pursuant to a special use permit. Berkeley families have been attending this camp for over 84 years, enjoying arts and crafts, nature projects, hiking, campfires, and swimming in the South Fork of the Tuolumne River. Each summer BTC serves over 3,500 participants.

RATIONALE FOR RECOMMENDATION

The City must provide the U.S. Forest Service with a draft Master Plan by March 1, 2008 and a final Master Plan sometime thereafter in order to comply with U.S. Forest Service requirements

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSONS

Deborah Chernin, Acting Principal Planner, 981-6715

Attachments

1: Resolution

RESOLUTION NO. -N.S.

CONTRACT WITH 2M ASSOCIATES FOR PLANNING AND DESIGN SERVICES FOR
BERKELEY TUOLUMNE CAMP MASTER PLAN

WHEREAS, the City has been operating Berkeley Tuolumne Camp (BTC) since 1922 on United States Forest Service (USFS) land pursuant to a special use permit; and

WHEREAS, Berkeley families have been attending this camp for over 84 years, enjoying arts and crafts, nature projects, hiking, campfires, and swimming in the South Fork of the Tuolumne River; and

WHEREAS, each summer, BTC serves over 3,500 participants; and

WHEREAS, the USFS is requiring the City to prepare a draft Master Plan by March 1, 2008 and a final Master Plan sometime thereafter; and

WHEREAS, funding is available in FY 2008 in the following budget code: 330-5849-450-30.35-08CP01. CMS No. AFC6D.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with 2M Associates to provide planning and design services to create a master plan for the Berkeley Tuolumne Camp for an amount of not to exceed \$75,000 for the period October 24, 2007 to December 31, 2008. A record signature copy of said agreement and any amendments to be on file in the Office of the City Clerk.

