



Office of the City Manager

CONSENT CALENDAR
November 27, 2007

To: Honorable Mayor and Members of the City Council

From: *PK* Phil Kamlarz, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance in the Next 30 Days

RECOMMENDATION

Approve the attached new invitation for bid/request for proposal (RFP) that will be, or is planned to be, issued in the next 30 days upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$1,484,166**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Sanitary Sewer Project – Grant St., Dwight Way, Roosevelt Ave., Rose St., Russell St., and Eunice St.	830	Sanitary Sewer Operations	\$800,000
Emergency Sewer and Storm Project – Various City Locations	830	Sanitary Sewer Operations	\$100,000
Consultant to manage the City's Utility Underground Program	610	Capiteal Improvement Fund	\$100,000
Solid Waste Containers and Roll Off Metal Bins	820	Refuse Collection Disposal	\$216,666 over 3 years
Solid Waste Plastic Carts	820	Refuse Collection Disposal	\$267,500 over 3 years
TOTAL:			\$1,484,166

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875–N.S. effective August 24, 2005, which increased the City Manager's purchasing authority. As a result, this

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required report submitted by the City Manager to Council is now for those purchases in excess of \$25,000 for services; \$100,000 for goods; and \$200,000 for playground and construction, for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875–N.S. amending the City Manager's purchasing authority.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510-981-7329

Attachments:

1: Formal Bid Solicitations to be Issued Within the Next 30 Days

- a. Sanitary Sewer Project and Emergency Sewer and Storm Project; Consultant to manage the City's Utility Underground Program; Solid Waste Containers and Roll Off Metal Bins; Solid Waste Plastic Carts – Claudette Ford, Public Works

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Attachment: 1. Formal Bid Solicitations to be issued within the next 30 days

- a. Sanitary Sewer Project and Emergency Sewer and Storm Project; Consultant to manage the City's Utility Underground Program, Solid Waste Containers and Roll Off Metal Bins and Solid Waste Plastic Carts

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10290-C	Sanitary Sewer Project Grant St., Dwight Way, Roosevelt Ave., Rose St., Russell St. Eunice St. Emergency Sewer and Storm Project Various City Locations Note: Sanitary Sewer Project and Emergency Sewer Project will be combined into one.	11/8/07	12/11/07	Sewer Rehabilitation and replacement project to correct sewer overflow and to replace old and deteriorated sewer lines Unplanned sewer rehabilitation project to replace deteriorated sewer lines in respond to citizens complaints and city crew request	\$800,000 \$100,000	830-5303-432-6510 08SR02 830-5303-432-6510 08SR03	PW / Engineering	C. Ford 981-6030 J. Egeberg 981-6406 H. Yee 981-6429 J. Robles 981-6424
08-10291-C	Consultant to manage the City's Utility Underground Program	10/18/2007	12/4/2007	To manage the City's Utility Underground Program by developing informational brochures, conducting public outreach, preparing and processing petitions from potential Underground Districts and conducting the establishment of utility underground and assessment districts.	\$100,000	610-5212-431-3038	PW / Engineering	Ken Emeziem 981-6444 Lorin Jensen 981-6411

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED TO	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10292-C	Solid Waste Containers	11/28/2007	12/13/2007	Solid Waste Collection Containers	FY08 \$25,000 FY09 \$23,333 FY10 \$23,333	820-5608-432-7110	PW / SWMD	Peter Holtzclaw 981-6359 Rogelio Marquina 981-6355
	Roll Off Metal Bins				FY08 \$25,000 FY09 \$25,000 FY10 \$25,000	820-5604-432-7041		
08-10293-C	Solid Waste Plastic Carts	11/28/2007	12/13/2007	Solid Waste Storage Containers (Refuse, Recycling and Green Waster Containers)	FY08 \$37,500 FY09 \$57,500 FY10 \$57,500	820-5608-432-7110	PW / SWMD	Peter Holtzclaw 981-6359 Rogelio Marquina 981-6355
					FY09 \$34,500 FY10 \$34,500	820-5603-432-7110		
					FY09 \$23,000 FY10 \$23,000	820-5602-432-7110		
DEPT. TOTAL					\$1,484,166			