




Office of the City Manager

CONSENT CALENDAR
December 18, 2007

To:  Honorable Mayor and Members of the City Council

From:  Phil Kamlarz, City Manager

Submitted by: Pamyla Means, City Clerk

Subject: 2008 Agenda Committee Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the Agenda Committee regular meeting schedule for 2008.

FISCAL IMPACTS OF RECOMMENDATION

None

BACKGROUND

Eight days prior to Council meetings, an Agenda Committee meeting is held to provide direction to staff regarding the Council agenda for the upcoming regular meeting.

The purpose of this action is to establish a regular meeting schedule of the Agenda Committee that automatically coincides with regular meetings of the City Council as established by resolution of the Council.

CONTACT PERSON

Pamyla C. Means, MMC, City Clerk, (510) 981-6900

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

ADOPTING THE 2008 AGENDA COMMITTEE MEETING SCHEDULE

WHEREAS, eight days prior to Council meetings, an Agenda Committee meeting is held to discuss the draft agenda for the upcoming regular City Council meeting; and

WHEREAS, these regular Agenda Committee meetings occur at 2:30 p.m. on specified Mondays of each month coinciding with the regular meeting schedule of the City Council as adopted by resolution; and

WHEREAS, the Mayor or a majority of the Agenda Committee may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that said Council hereby adopts the 2008 regular Agenda Committee meeting schedule to be held on Mondays, eight days prior to the subsequent regular City Council meeting as adopted by City Council resolution; and

BE IT FURTHER RESOLVED that the meeting schedule of the Agenda Committee will be adjusted to take city recognized holidays or recess periods into account as follows:

Winter Recess – December 19, 2007 – January 15, 2008
January 7 and 22, 2008
February 4 and 19, 2008
March 3 and 17, 2008
Spring Recess – March 26 – April 21, 2008
April 14 and 28, 2008
May 12 and 27, 2008
June 9 and 16 and 30, 2008
July 7 and 14, 2008
Summer Recess – July 23 – September 8, 2008
September 8 and 15 and 29, 2008
October 14 and 20, 2008
November 10 and 24, 2008
December 8, 2008
Winter Recess – December 17, 2008 – January 13 2009

BE IT FURTHER RESOLVED that any changes to the regular City Council meeting schedule will automatically adjust the correlating meeting of the Agenda Committee.