



Gordon Wozniak
Councilmember District 8

CONSENT CALENDAR
December 18, 2007

To: Honorable Mayor and Members of the City Council
From: Councilmember Wozniak
Subject: Expanding City Manager's Authority Over Service Contracts

RECOMMENDATION

Direct the City Manager to investigate increasing the current expenditure authority of \$25,000 for service contracts to \$50,000 or an appropriate amount that takes into account inflation and the general increase in the cost of services. The City Manager should report back to Council with a recommendation in March 2008.

FINANCIAL IMPLICATIONS

The primary financial impact of this recommendation will be to reduce staff time preparing and recording purchase and contract award recommendation for City Council approval, which is expected to result in savings for the City in terms of improved staff productivity.

BACKGROUND

Although the City Manager expenditure authority for capital improvements and material, supplies, and equipment was increased in 2005, the expenditure authority for services has not been raised for a number of years. Over this period the purchasing power for services has eroded due to inflation. The City Manager should review what the appropriate limit is to improve staff productivity.

CONTACT PERSON

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