



Office of the City Manager

CONSENT CALENDAR

January 15, 2008

To:  Honorable Mayor and Members of the City Council

From:  Phil Kamlarz, City Manager

Submitted by: Pamyla Means, Director, City Clerk Department

Subject: Annual Commission Attendance Report and 2008 Meeting Schedule

RECOMMENDATION

Accept annual attendance report and adopt a Resolution approving the 2008 meeting schedule.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

Each of the City's 36 commissions submitted an annual attendance report for the period of November 2006 through October 2007. The reports provide meeting-level information on number and frequency of meetings, meeting cancellations, commissioners in attendance, length of meetings, number of speakers and members of the public present.

Based on the information provided in the 2007 annual attendance reports, most commissions are meeting on a regular and frequent basis. However, the Commission on the Status of Women met less frequently, and therefore the meeting frequency schedule for this commission has been adjusted accordingly.

BACKGROUND

On June 14, 2005, the City Council discussed reduction of commission meetings as a cost-savings measure. Council adopted a proposal which created three categories of commission meeting schedules, a process for requesting Council approval of any extra meetings, direction to commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum, and an annual attendance report. Council adopted Resolution No. 63,472–N.S. on November 14, 2006, which set out commission meeting frequency for calendar year 2007 by category and directed staff to submit an annual attendance report each year.

RATIONALE FOR RECOMMENDATION

The annual commission attendance report informs the Council of commission activity and allows for comparison with the meeting frequency schedule. The annual attendance report documents increased demand on or under utilization of commissions, and allows Council to make changes to the meeting frequency schedule accordingly.

To more closely align with the number of meetings and meeting frequency displayed in the annual attendance report, Category D has been added to the Commission Meeting Frequency Schedule to provide for a quarterly meeting schedule. The Commission on the Status of Women achieved a quorum to meet five times during the past twelve months, and has been placed in Category D of the Commission Meeting Frequency Schedule.

CONTACT PERSON

Pamyla Means, City Clerk, 981-6900

Attachments:

- 1: Resolution
- 2: 2007 Annual Commission Attendance Reports
- 3: 2007 Excused Leaves of Absence by Commission Report

RESOLUTION NO. ##,###-N.S.

2008 COMMISSION MEETING FREQUENCY SCHEDULE

WHEREAS, on June 13, 2005, the City Council adopted a plan which created three categories of meeting schedules and a process for requesting Council or Agenda Committee approval of any extra meetings; and

WHEREAS, Council also directed commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum and an annual attendance report; and

WHEREAS, adopting a commission meeting schedule will provide commissions with direction to set their respective regular meeting schedules for subsequent years.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that commission secretaries shall submit an information report to Council whenever a commission cancels two consecutive meetings for lack of quorum.

BE IT FURTHER RESOLVED, that commissions may request that the Council approve extra meetings by placing a report on the City Council agenda for consideration.

BE IT FURTHER RESOLVED, that commissions will meet according to the following categories:

Category A. These commissions will meet on their own schedule.

- Board of Library Trustees
- Design Review Committee
- Fair Campaign Practices Commission (established by initiative)
- Housing Advisory Commission
- Landmarks Preservation Commission
- Personnel Board
- Planning Commission
- Police Review Commission (established by initiative)
- Zoning Adjustments Board

Category B. These commissions will have a maximum of ten meetings per year.

- Citizens Humane Commission
- Civic Arts Commission
- Commission on Aging
- Commission on Disability
- Commission on Early Childhood Education
- Commission on Labor
- Community Health Commission
- Community Environmental Advisory Commission
- Disaster and Fire Safety Commission

Energy Commission  
Homeless Commission  
Human Welfare and Community Action Commission  
Mental Health Commission  
Parks and Recreation Commission  
Peace and Justice Commission  
Public Works Commission  
Transportation Commission  
Waterfront Commission  
West Berkeley Project Area Commission  
Youth Commission  
Zero Waste Commission

Category C. These commissions will meet as necessary to fulfill their legal requirements as determined by the board chair and/or staff.

Downtown Berkeley Business Improvement District  
Elmwood Advisory Board  
Loan Administration Board  
Solano Avenue Business Improvement District Advisory Board

Category D. These commissions will meet once quarterly.  
Commission on the Status of Women

BE IT FURTHER RESOLVED, that commission secretaries will submit an annual commission attendance report for the period November through October to the City Clerk in November of each year.

BE IT FURTHER RESOLVED, that a report presenting commission attendance and meeting frequency will be submitted to the City Council for review in December of each year.

BE IT FURTHER RESOLVED, that any changes to the meeting frequency schedule will be submitted through resolution.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

## Attachment 2

Commission: Board of Library Trustees

Commission Secretary: Donna Corbell

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/15/06	Yes, meeting held later in the month.				
11/18/06	No	5 of 5	11	3	7 hours
11/29/06	No	5 of 5	8	6	4 hours
12/6/06	No	5 of 5	28	9	3.25 hours
12/20/06	Yes, meeting held earlier in the month.				
1/17/07	No	5 of 5	8	2	2 hours
2/21/07	No	5 of 5	15	3	2 hours
3/21/07	No	5 of 5	18	2	2 hours
4/18/07	No	5 of 5	16	4	2 hours
5/9/07	No	5 of 5	13	4	3 hours
6/9/07	No	4 of 5	27	0	1.5 hours
6/13/07	No	5 of 5	10	4	2.5 hours
6/19/07	No	3 of 5	12	0	1.25 hours
7/11/07	Yes, meeting held later in the month.				
7/18/07	No	5 of 5	11	2	2.25 hours
8/1/07	No	5 of 5	30	7	3.5 hours
9/18/07	No	5 of 5	1	1	2 hours
10/10/07	Yes, meeting held later in the month.				
10/24/07	No	4 of 5	1	0	1.5 hours

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Citizens Humane Commission

Commission Secretary: Kate O'Connor

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/15/07		6	2	1	1hr 55mins
1/17/07		8	0	0	2hrs 30mins
2/21/07		6	0	0	2hrs
3/21/07		6	1	1	1hr 30mins
4/18/07		8	1	1	2hrs 30mins
5/16/07		7	1	1	1hr 15mins
6/20/07	No quorum				
7/18/07		7	3	2	2hrs 15mins
9/19/07		7	1	1	2hrs 50mins
10/17/07		7	1	1	2hrs 50mins

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Civic Arts Commission

Commission Secretary: Mary Ann Werker

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/29/06	N	7	2	2	2hrs, 30 min
01/24/07	N	6	1	0	2hrs, 15 min.
2/28/07	N	6	4	4	2 hrs, 30 min
03/28/07	N	6	1	1	2 hours
04/25/07	N	6	2	2	2 hours
05/23/07	N	6	1	1	2 hours
7/25/07	N	6	2	1	1 hour, 40 min.
9/26/07	N	8	1	1	2 hours
10/24/07	N	7	1	1	2hrs, 30 min

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Commission on Aging

Commission Secretary: Kelly Wallace

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/15/06		6/7	0	0	1 hr.
1/17/07		6/6	4	2	2 hrs.
2/21/07		6/7	4	5	2 hrs. 40 min
3/21/07		8/8	1	1	2 hrs. 15 min
4/18/07		6/8	0	0	2 hrs. 4 min
5/16/07		8/8	0	1	2 hrs. 15 min
6/20/07		8/8	0	0	2 hrs. 5 min
7/18/07		7/8	4	2	2 hrs. 15 min
9/19/07		7/7	0	1	1 hr 45 min

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Commission on Disability

Commission Secretary: Paul Church

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/8/06	Yes – Decision of Chair				
12/13/06	YES – No Quorum				
1/10/07	Yes – Decision of Chair				
2/1/07		6 of 8	3	2	2.75 hrs.
3/14/07		6 of 7	2	1	2.5 hrs
4/11/07		7 of 7	4	2	3 hrs
5/9/07		5 of 7	29	4	2.75 hrs
6/13/07		6 of 7	19	4	2.5 hrs
7/11/07		4 of 7	24	4	2.5
10/10/07		6 of 7	25	4	3 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Commission on Early Childhood Education

Commission Secretary: Angellique De Coud

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/06/06		7	0	0	2hrs 20 min.
01/11/07		6	0	0	2hrs 15 min.
03/08/07		5	1	0	2hrs 5 min.
05/12/07		6	0	0	2hrs 5 min.
07/12/07		6	1	0	1 hr 50 min.
09/13/07		6	0	0	2 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Commission on Labor

Commission Secretary: Delfina Geiken

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/15/06	Yes, rescheduled to 11/16/07				
11/16/06	No	8 of 8	1	1	2.0
1/17/07	no	7 of 8	12	6	2 hrs.
3/07/07 (Special)	No	9 of 9	12	7	2 hrs.
3/21/07	no	8 of 9	8	2	2 hrs
5/16/07	no	6 of 8	2	0	1 hr. 20 min.
7/19/07	Yes, no quorum				
9/19/07	No	5 of 7	4	2	2.0
10/03/07 (Special)	no	7 of 7	3	2	1 hr. 45 min.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Commission on the Status of Women

Commission Secretary: Tasha Tervalon

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/1/06		5 of 7	0	0	1.5 hrs.
12/6/06		5 of 8	0	0	1.5 hrs
2/7/07		6 of 8	0	0	1.5 hrs
3/7/07		7 of 8	0	0	1.5 hrs
4/4/07		4 of 8	0	0	1.5 hrs
5/2/07	Yes – no quorum		0	0	
6/6/07		5 of 8	0	0	1.5 hrs
7/4/07	Yes- Holiday		0	0	
9/5/07		4 of 8	2	1	1.5 hrs
10/3/07	Yes No Quorum		0	0	

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Community Environmental Advisory Commission

Commission Secretary: Nabil Al-Hadithy

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/2/06		5 of 7	5	3	2.5 hrs
12/7/06	No Meeting Scheduled				
1/4/07		5 of 7	3	3	2 hrs
2/1/07		7 of 7	1	1	2 hrs
3/1/07		7 of 7	2	2	2 hrs
4/5/07		6 of 7	6	6	2 hrs
5/5/07		7 of 7	7	6	2 hrs
6/7/07		4 of 7	18	3	2 hrs
7/5/07	No meeting scheduled				
8/2/07		7 of 7	10	6	2 hrs
9/6/07		5 of 8	5	3	2 hrs
10/4/07		6 of 8	5	3	2 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Community Health Commission

Commission Secretary: Kimi Sakashita

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/9/06	no	13 of 16	5	0	3 hours
12/14/06	no	11 of 14	0	0	2.5 hours
2/8/07	No	12 of 15	1	1	2.5 hours
3/8/07	no	14 of 15	1	0	2.5 hours
4/12/07	no	10 of 13	0	0	2.5 hours
5/10/07	no	8 of 14	0	0	2.5 hours
6/14/07	No	12 of 14	0	0	2 hours
7/12/07	no	8 of 12	1	1	1.5 hours
No Meeting Scheduled					
9/13/07	no	11 of 13	2	0	3 hours
10/11/07	no	14 of 16	7	1	2.5 hours

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Design Review Committee

Commission Secretary: Anne Burns

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/16/06		6 of 7	22	10	3.25 hrs
12/21/06		7 of 7	21	9	4 hrs
1/18/07		6 of 7	15	5	2 hrs
2/15/07		7 of 7	22	8	4.75 hrs
3/15/07		7 of 7	24	10	4.75 hrs
4/19/07		6 of 6	39	16	5 hrs
5/17/07		6 of 6	18	10	5 hrs
6/21/07		7 of 7	14	7	3 hrs
7/19/07		5 of 7	9	5	2 hrs
8/16/07		6 of 7	28	21	2.5 hrs
9/20/07		6 of 7	26	12	3 hrs
10/18/07		7 of 7	22	10	3 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Disaster & Fire Safety Commission

Commission Secretary: Gil Dong

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
12/6/06		7 of 8	0	0	2.25 hrs.
12/13/06		6 of 9	0	0	2 hrs.
1/17/07		8 of 8	1	0	2.75 hrs.
1/24/07		7 of 9	0	0	3 hrs.
2/28/07		9 of 9	0	0	3.5 hrs.
3/14/07		9 of 9	0	0	2 hrs.
4/25/07		8 of 9	1	0	2 hrs.
5/23/07		7 of 9	0	0	2 hrs.
8/8/07		8 of 9	0	0	2 hrs.
9/5/07	Yes – no quorum				
9/13/07		7 of 9	0	0	3 hrs.
9/26/07		7 of 8	1	1	3 hrs.
10/24/07		7 of 8	0	0	2 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Downtown Area Plan Advisory Committee

Commission Secretary: Matt Taecker

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/1/06		15 of 21	10	1	2.5 hrs.
11/15/06		18 of 21	10	1	3.5 hrs.
12/6/06		17 of 21	10	4	3.5 hrs.
12/19/06	(UC sponsored event noticed to allow DAPAC participation)				2 hrs.
12/20/06		16 of 21	15	0	3 hrs.
1/17/07		20 of 21	14	6	3.75 hrs.
1/31/07		21 of 21	30	7	3.75 hrs.
2/7/07		16 of 21	15	1	3 hrs.
2/21/07		18 of 21	10	1	3.5 hrs.
3/7/07		21 of 21	10	2	3 hrs.
3/21/07		20 of 21	20	4	3 hrs.
4/4/07		16 of 21	10	1	3 hrs.
4/18/07		20 of 21	15	3	3.5 hrs.
5/2/07		19 of 21	15	5	3 hrs.
5/16/07		16 of 21	10	4	3 hrs.
5/30/07		20 of 21	20	1	3.5 hrs.
6/6/07		20 of 21	20	7	3.5 hrs.
6/16/07		14 of 21	40	16	2.5 hrs.
6/20/07		19 of 21	10	4	3 hrs.
7/16/07		19 of 21	10	3	3 hrs.
7/18/07		20 of 21	15	5	3.5 hrs.
9/4/07		20 of 21	25	17	3 hrs.
9/19/07		17 of 21	22	9	3 hrs.
10/3/07		20 of 21	30	10	3.75 hrs.
10/17/07		21 of 21	20	7	3 hrs.
10/20/07		15 of 21	60	39	3 hrs.
10/29/07		20 of 21	20	6	3.75 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

**Commission:** Downtown Berkeley Business Improvement District Advisory Board

**Commission Secretary:** Michael Caplan

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
12/4/06		7	1	0	58 minutes
2/26/07		8	0	0	50 minutes
4/16/07		6	1	0	55 minutes
5/21/07		6	1	0	1 hr 13 minutes
6/25/07		8	1	0	1 hr 8 minutes
9/17/07		5	2	1	1 hr 50 minutes
9/24/07		5	1	0	1 hr 45 minutes
10/17/07		7	1	0	1 hr 15 minutes

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Elmwood Advisory Board

Commission Secretary: David Fogarty

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
6/7/07		3 of 5	0	0	30 minutes
8/30/07		5 of 6	2	2	50 minutes

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Energy Commission

Commission Secretary: Neal De Snoo

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
12/13/07		7	3	2	1:40
1/31/07		8	4		0:55
2/28/07		8	1		1:45
3/28/07		7	4		2:20
4/25/07		7	1	1	2
5/23/07		8		1	2:40
6/27/07		7	~25	6	3:00
7/25/07		7	~8		2:10
9/26/07		8	~4	3	2:55

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Fair Campaign Practices Commission

Commission Secretary: Kristy van Herick

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/16/06	No	7 of 7		10	2.0 hrs.
12/21/06	Yes-by commission action				
1/18/07	No	7 of 8		2	1.25 hrs
3/15/07	No	9 of 9		0	1.75 hrs.
4/19/07	No	6 of 9		2	1.75 hrs.
6/21/07	No	7 of 9 (1 absent, 1 on approved leave)		2	1.75 hrs.
7/26//07	No	7 of 9 (1 absent, 1 on approved leave)		3	2.0 hrs.
8/16/07	Yes-by Commission action				
9/20/07	No	9 of 9 (includes 2 temporary for 2 on approved leave)		5	2.0 hrs.
10/18/07	No	8 of 9 (includes 2 temporary for two on approved leave)		12	2.5 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Homeless Commission

Commission Secretary: Jennifer Vasquez

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/8/06	No	6 of 8	1	1	2.25 hrs
12/13/06	No	5 of 7	2	2	2 hrs
1/10/07	No	7 of 9	26	13	2 hrs
1/31/07	No	8 of 9	22	9	2 hrs
2/14/07	No	8 of 8	0	0	2.5 hrs
2/21/07	No	8 of 8	0	0	2.5 hrs
3/7/07	No	7 of 9	0	0	2 hrs
3/14/07	No	6 of 9	2	0	2.15 hrs
3/19/07	No	7 of 9	2	1	2.05 hrs
4/11/07	No	8 of 9	4	3	2.05 hrs
5/9/07	No	8 of 8	1	1	2 hrs
6/13/07	No	5 of 8	3	2	2 hrs
7/11/07	No	5 of 8	2	2	2 hrs
9/19/07	No	7 of 9	3	2	2.15 hrs
10/10/07	No	7 of 9	1	1	2.45 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Housing Advisory Commission

Commission Secretary: Oscar A. Sung

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/02/06	No	7 of 9	4	0	2.0 hrs.
12/07/06	"	7 of 9	2	0	2.75 hrs
01/08/07	"	7 of 8	9	15	2 hrs.
01/10/07	"	7 of 8	17	10	1.75 hrs.
01/18/07	"	7 of 8	15	7	1.5 hrs.
02/01/07	"	7 of 8	3	1	1.25 hrs.
03/01/07	"	7 of 8	86	17	2.75 hrs.
03/15/07	"	9 of 9	8	4	3.25 hrs.
04/05/07	"	7 of 9	1	1	1.45 hrs.
05/03/07	"	8 of 9	3	0	2.5 hrs.
06/07/07	"	9 of 9	6	2	3.25 hrs.
07/05/07	"	8 of 9	5	4	1.75 hrs.
08/01/07	"	7 of 9	10	8	2 hrs.
09/06/07	"	7 of 9	4	2	2.5 hrs.
10/04/07	"	9 of 9	11	4	4 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Human Welfare and Community Action Commission

Commission Secretary: Angellique De Coud

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/15/06		8	0	0	1 hr 25 min.
12/13/06		8	0	0	1 hr 15 min.
01/09/07		9	0	16	2 hrs 10 min.
Special Meeting		9	0	8	1 hr 20 min.
01/17/2007		9	0	0	2 hrs 10 min.
02/07/07		10	0	0	2 hrs 5 min.
Special Meeting		10	0	0	2 hrs
02/14/07		10	0	0	2 hrs
Special Meeting		9	0	0	2 hrs
02/21/07		9	0	0	2 hrs. 5 min.
Special Meeting		9	0	0	1 hr 50 min.
03/14/07		8	0	0	2 hrs 4 min.
Special Meeting		7	0	0	1 hr. 1 min.
04/18/07		7	0	0	1 hr. 1 min.
05/16/07		6	0	0	1 hr. 20 min.
Special Meeting		7	0	0	1 hr. 1 min.
05/23/07		6	0	0	1 hr. 1 min.
Special Meeting		7	0	0	1 hr. 20 min.
06/20/07		7	0	0	1 hr. 30 min.
08/15/07		7	0	0	1 hr. 30 min.
10/17/07		6	0	0	1 hr. 10 min.
10/30/07		5	0	0	1 hr. 10 min.
Special Meeting					

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Landmarks Preservation Commission

Commission Secretary: Terry Blount

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
10/05/06		7 of 9	34	14	3.5 hrs.
11/02/06		8 of 9	19	20	4.25 hrs.
12/07/06		7 of 9	22	11	3.75 hrs.
1/04/07		9 of 9	33	25	4.25 hrs.
2/07/07		9 of 9	25	20	4 hrs.
3/07/07		7 of 9	37	15	4 hrs.
4/05/07		9 of 9	93	64	4.5 hrs.
5/03/07		8 of 9	43	35	4 hrs.
6/07/07		8 of 9	73	45	4.25 hrs.
7/05/07		9 of 9	24	13	3.75 hrs.
8/02/07		6 of 9	33	24	4.25 hrs.
9/06/07		9 of 9	11	4	3/5 hrs.
10/04/07		9 of 9	7	2	3.5 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Loan Administration Board

Commission Secretary: Michael Caplan

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
4/23/07		4	2	2	58 minutes

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Mental Health Commission

Commission Secretary: Carol Patterson

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/09/06		9 of 12	3	2	2.75 hrs.
12/14/06		9 of 13	2	0	2.5 hrs.
1/25/07		9 of 13	2	1	2.5 hrs.
2/22/07		8 of 12	1	1	2.5 hrs
3/22/07		8 of 12	2	2	2.5 hrs.
4/14/07		10 of 12	2	0	6 hrs.
5/24/07		8 of 10	3	1	2.25 hrs.
6/28/07		7 of 10	2	2	2.25 hrs.
7/26/07		6 of 10	3	1	2.5 hrs.
8/30/07		8 of 10	3	1	1.25 hrs.
9/27/07		7 of 10	1	0	2.25 hrs.
10/25/07		4 of 9	1	0	2.25 hrs.

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Parks & Recreation Commission

Commission Secretary: Virginia Aiello

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
10/23/06	No	9 of 9	0	0	2
No Meeting	No				
12/4/06	No	9 of 9	0	0	2
1/22/07	No	8 of 9	18	0	3
2/26/07	No	8 of 9	2	0	2.75
3/26/07	No	9 of 9	0	0	2.75
4/23/07	No	7 of 9	1	0	2
5/21/07	No	7 of 9	3	3	2.25
6/25/07	No	7 of 9	13	2	2.75
7/21/07	No	5 of 8	0	0	5
No Meeting	No				
9/24/07	No	7 of 8	25	5	3
10/22/07	No	6 of 8	1	0	2

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Peace & Justice Commission

Commission Secretary: Manuel Hector Jr.

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
12/04/06		9 of 12	3	1	2.75 hrs
01/08/07		10 of 11	3	2	2.75 hrs.
02/05/07		13 of 13	4	4	2 hrs
03/05/07		12 of 13	3	3	2.75 hrs.
04/16/07	Yes – no quorum				
05/07/07		13 of 13	15	12	3 hrs
06/04/07		9 of 11	3	3	2.5 hrs
09/10/07		8 of 14	3	3	3 hrs
10/01/07		10 of 12	15	12	3 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Personnel Board

Commission Secretary: David Hodgkins

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/06/06		7 of 9	0	0	1 hr 15 min
12/04/06	Yes-Lack of Business				--
01/08/07		7 of 8	0	0	2 hrs 10 min
02/05/07		9 of 9	0	0	1 hr 33 min
03/05/04	Yes-Lack of Business				--
04/02/07		5 of 8	0	0	1 hr 55 min
05/07/07		6 of 8	0	0	1 hr 15 min
06/04/07		7 of 8	6	4	2 hrs 38 min
07/02/07		5 of 8	0	0	1 hr 5 min
09/10/07		6 of 8	0	0	1 hr 41 min
10/01/07		6 of 8	0	0	1 hr 3 min

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Planning Commission

Commission Secretary: Jordan Harrison

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/8/06		9/9	8	5	1 hr 40 min
11/29/06		8/9	12	1	2 hrs
12/13/06	Cancelled to consolidate agenda	-	-	-	-
1/10/07		9/9	13	8	2 hrs 15 min
1/24/07		9/9	21	3	1 hr 35 min
2/14/07		9/9	45	7	2 hrs 15 min
2/28/07		9/9	19	14	3 hrs 10 min
3/14/07		9/9	25	8	3 hrs 20 min
3/28/07		9/9	5	3	3 hrs 20 min
4/11/07	Cancelled to consolidate agenda	-	-	-	-
4/25/07		7/9	8	5	3 hrs
5/9/07		9/9	9	3	1 hr 40 min
5/23/07		8/9	5	0	1 hr 55 min
6/13/07		8/9	10	4	2 hrs 40 min
6/27/07	Cancelled to consolidate agenda ed	-	-	-	-
7/11/07	Cancelled to consolidate agenda	-	-	-	-
7/25/07		9/9	50	37	4 hrs 50 min
9/5/07		8/9	40	18	3 hrs 35 min
9/26/07		9/9	21	10	3 hrs
10/10/07	Cancelled to consolidate agenda	-	-	-	-
10/24/07		9/9	10	2	1hr 22 mins

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Police Review Commission

Commission Secretary: Victoria Urbi

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING HRS.	TYPE OF MEETING
1/18/06	Yes – At Chair's request	5	4	3	.6	PRC Meeting
1/12/06		6	2	0	1	Joint & Closed Session
12/13/06		6	4	1	1	PRC Meeting
1/10/07	Yes – No Quorum					PRC Meeting
1/16/07		2	5	2	2	Evidence Theft
1/24/07		4	3	1	.4	PRC Meeting
1/27/07		3	1	0	3.5	Evidence Theft
1/30/07		3	1	0	1.5	Evidence Theft
2/14/07		6	11	6	1.5	PRC Meeting
2/20/07		6	3	1	1.5	Joint & Closed Session
2/21/07		3	4	0	2	Evidence Theft
2/28/07		2	0	0	.5	Criminal Intelligence
2/28/07		6	2	0	2	PRC Meeting
3/8/07		3	3	2	1.2	Evidence Theft
3/12/07		5	0	0	1	Joint & Closed Session
3/14/07		6	2	1	.6	PRC Meeting
3/19/07		3	2	2	1	Evidence Theft
3/28/07		4	2	1	.6	PRC Meeting
3/31/07		3	2	2	2.8	Evidence Theft
4/10/07		3	4	0	1.5	Evidence Theft
4/11/07		6	15	5	2	PRC Meeting
4/16/07		5	0	0	1	Joint & Closed Session
4/19/07		3	4	2	2	Evidence Theft
4/25/07		6	0	2	.8	Closed Session
4/25/07		6	5	2	1.8	PRC Meeting

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING HRS.	TYPE OF MEETING
5/3/07		4	10	2	2.8	Evidence Theft
5/9/07		2	3	3	.9	Criminal Intelligence
5/9/07		6	3	0	1.5	PRC Meeting
5/14/07		5	2	2	.8	Closed Session
5/15/07		3	0	0	.7	Vehicle Pursuit
5/23/07		4	4	1	1	PRC Meeting
5/31/07		1	0	0	.5	Vehicle Pursuit
6/6/07		0	1	0	1.3	Special Meeting w. Chief & Deputy City Manager
6/12/07		2	2	0	2	Evidence Theft
6/13/07	Yes – No Quorum					Evidence Theft
6/26/07		3	1	0	1.5	PRC Meeting
6/27/07	Yes – No Quorum					Evidence Theft
6/27/07		3	2	1	.3	Criminal Intelligence
6/29/07		2	0	0	2	PRC Meeting
7/11/07		5	0	0	.8	Special w. BPA
7/11/07		5	1	0	.8	Closed w. City Attorney
7/16/07		4	0	0	1	PRC Meeting
7/25/07	Yes – No Quorum					Joint & Closed Session
8/22/07		4	5	4	2	PRC Meeting
8/29/07		4	2	0	2.5	Evidence Theft
9/5/07		5	3	1	1	Evidence Theft
9/19/07		4	1	1	1	PRC Meeting
9/25-9/28/07		4			32	NACOLE
10/3/07		3	3	1	2.5	Evidence Theft
10/10/07		7	20	7	1.3	PRC Meeting
10/12/07		3	2	0	1.8	Evidence Theft
10/18/07		2	4	2	2	Evidence Theft
10/24/07		5	15	7	1.5	PRC Meeting
10/30/07		3	2	2	1.5	Criminal Intelligence

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Public Works Commission

Commission Secretary: Jeffrey L. Egeberg

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/02/06		7 of 9	2	1	2.5 hrs
12/02/06		8 of 9	0	0	2.5chs
1/04/07		7 of 8	0	0	2.0 hrs
2/01/07		7 of 8	0	0	2.0 hrs
3/01/07		8 of 8	2	1	2.5 hrs
4/04/07		7 of 8	0	0	2.5 hrs
5/03/07		8 of 8	0	0	1.5 hrs
6/0707	Yes -- no quorum				
7/05/07		6 of 8	2	2	1.5 hrs
9/06/07		8 of 9	3	2	2.5 hrs
10/04/07		9 of 9	1	1	2.5 hrs

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Solano Avenue Business Improvement District Advisory Board

Commission Secretary: David Fogarty

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/28/06		2 of 4	2	1	50 minutes
1/24/07		9 of 9	7	5	70 minutes
2/8/07		8 of 9	1	0	2 hours & 40 minutes
3/21/07		8 of 9	10	4	2 hours & 3 min.
4/15/07		8 of 9	7	6	1 hr. 50 min
5/24/07		7 of 9	3	1	1 hr. 53 min
6/21/07		8 of 9	1	0	1 hr. 25 min
7/3/07		8 of 9	6	3	40 minutes
7/25/07	Yes-no quorum	4? (didn't take note)	0	0	
8/9/07		6 of 9	1	0	30 minutes
10/10/07		5 of 8	2	0	40 minutes

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Transportation Commission

Commission Secretary: Claudette Ford

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
10/19/06	Regular	8 of 9	40+	5	3.5
11/16/06	Regular	6 of 9	2	1	1.5
12/20/06	No Meeting Scheduled	N/A			
1/18/07	Cancelled –Insufficient agenda items				
1/31/07	Joint DAPAC/TC	8 of 8	Unknown	Unknown	3.0
2/15/07	Regular	7 of 8	3	3	2.0
2/22/07	Joint WBPAC/PC/TC	9 of 9	Unknown	Unknown	Unknown
3/14/07	Special Joint PC/TC/LPC	1 of 9	Unknown	Unknown	Unknown
3/15/07	Cancelled -No Quorum	4 of 9	50		N/A
3/21/07	Joint DAPAC/TC	8 of 9	Unknown	Unknown	Unknown
4/19/07	Regular	7 of 9	10	2	2.25
5/24/07	Regular	9 of 9	50	5	4.0
6/6/07	Joint DAPAC/TC	8 of 9	Unknown	Unknown	Unknown
6/21/07	Regular	8 of 9	30	5	3.5
7/19/07	Regular	8 of 9	30	Workshop	3.0
8/07	No Meeting Scheduled	N/A			
9/20/07	Regular	5 of 9	3	1	.9
10/18/07	Cancelled – Insufficient Agenda items				

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Waterfront Commission

Commission Secretary: Ann Hardinger

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/19/06	No Meeting Scheduled				
12/13/06	No	5 of 7	5	2	½ hr
1/07	No Meeting Scheduled				
2/14/2007	No	6 of 7	1	1	2 hrs
3/14/2007	No	5 of 7	4	3	2 hrs
4/11/2007	No	6 of 7	4	1	2 hrs 15 min
5/9/2007	Yes, no quorum				
6/13/2007	No	4 of 7	14	5	1 hr 45min
7/07	No Meeting Scheduled				
8/8/2007	No	5 of 6	3	0	2 hrs 30 min
9/12/2007	No	6 of 6	12	2	2 hrs 30 min
10/10/2007	No	5 of 6	21	5	2 hrs 30 min
11/07	No Meeting Scheduled				

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: West Berkeley Project Area Commission

Commission Secretary: Amber Evans

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LENGTH OF MEETING
11/9/06		7 of 9	5	1	3 hrs.
1/11/07		9 of 9	2	1	2 hrs 30 min
2/6/07	Special meeting, proceeded informationally without quorum, reported as subcommittee	4 of 9	4	4	N/A
2/22/07	Special meeting, Joint meeting with Planning and Transportation	8 of 9	Approximately 20	10	1 hr 45 min
3/8/07		9 of 9	7	4	3 hours
4/12/07	Special Meeting	6 of 9	0	5	2 hours 30 min
5/10/07		7 of 9	0	0	2 hours 20 min
7/12/07		5 of 9	1	0	2 hours 15 min
9/20/07		8 of 9	0	0	2 hours

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Youth Commission

Commission Secretary: Ginsi K. Bryant and Michael Smith

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/13/06	Yes – no quorum	No record	N/a	N/a	N/a
12/18/06	No	10 of 12	None	None	1 hr. 20 min.
1/8/07	No	7 of 12	None	None	1 hr. 30min
2/3/07	Yes – no quorum	3 of 12	N/a	N/a	N/a
3/12/07	No	7 of 12	None	None	1.30min
4/9/07	Yes – no quorum	4 of 10	N/a	N/a	N/a
5/14/07	Yes – no quorum	3 of 11	N/a	N/a	N/a
6/11/07	Youth Commission Break	Break	Break	Break	Break
7/07	Youth Commission Break	Break	Break	Break	Break
8/07	Youth Commission Break	Break	Break	Break	Break
9/10/07	Yes – no quorum	4 of 10	N/a	N/a	N/a
10/15/07	No	8 of 11	2	1	1.30min

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Zero Waste Commission

Commission Secretary: Peter Holtzclaw

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/27/06		7 of 8	8	5	2.25 hours
12/06	Recess				
1/22/07	rescheduled to 1/29 due to expected lack of quorum.				
1/29/07		7 of 8	5	4	2 hours
2/20/07	Special meeting	6 of 8	4	4	2 hours
2/26/07		7 of 8	10	6	1.83 hours
3/26/07		7 of 8	5	4	2 hours
4/30/07		6 of 8	5	5	2.25 hours
5/07	Recess				
6/18/07	Special meeting	6/8	4	2	2 hours
6/25/07		8/8	5	4	2 hours
7/23/07	GHG Workshop	6/8	7	4	1.9 hours
8/27/07		5/8	5	4	2.16 hours
9/24/07	1 <sup>st</sup> meeting, Nava	7/9	8	3	2 hours
10/22/07		7/9	8	2	2.75 hours

*Miyazaki on approved leave October 22 meeting*

# 2007 Annual Commission Attendance Report

Reporting Period: November 1, 2006 through October 31, 2007

Commission: Zoning Adjustments Board

Commission Secretary: Debra Sanderson

SCHEDULED MEETING DATE	CANCELLED? IF YES, PROVIDE REASON	COMMISSIONERS PRESENT	PUBLIC PRESENT	SPEAKERS	LEGNTH OF MEETING
11/09/06	NO	9 of 9	88	3	4.5 HOURS
11/27/06	NO	8 of 9	42	3	4.75 HOURS
12/14/06	NO	7 of 9	45	0	6.75 HOURS
01/11/07	NO	9 of 9	127	10	3.5 HOURS
01/25/07	NO	9 of 9	167	0	4.5 HOURS
02/08/07	NO	9 of 9	45	2	3.5 HOURS
2/22/07	NO	6 of 9	100	0	1.5 HOURS
03/08/07	NO	9 of 9	20	0	1.5 HOURS
03/22/07	NO	9 of 9	35	0	3.5 HOURS
04/12/07	NO	8 of 9	40	1	1.5 HOURS
04/26/07	NO	9 of 9	50	1	2.5 HOURS
05/10/07	NO	9 of 9	40	0	1 HOUR
05/24/07	NO	8 of 9	35	0	3 HOURS
06/14/07	NO	9 of 9	35	1	1 HOUR
06/28/07	NO	8 of 9	80	0	4.75 HOURS
07/12/07	NO	6 of 9	45	4	4.5 HOURS
07/26/07	NO	7 of 9	30	3	3.25 HOURS
08/09/07	NO	7 of 9	40	5	3 HOURS
09/10/07	NO	7 of 9	40	0	3 HOURS
09/27/07	NO	9 of 9	40	0	3 HOURS
10/11/07	NO	8 of 9	60	0	2.75 HOURS
10/25/07	NO	9 of 9	15	0	1.25 HOURS

## 2007 Excused Leaves of Absence by Commission

For the Period November 2006 through October 2007

Excused Leaves of Absence	Commission
-	Board of Library Trustees
-	Citizens Humane Commission
-	Civic Arts Commission
3	Commission on Aging
1	Commission on Disability
7	Commission on Early Childhood Education
4	Commission on Labor
2	Commission on the Status of Women
4	Community Environmental Advisory Commission
9	Community Health Commission
-	Design Review Committee
1	Disaster and Fire Safety Commission
18	Downtown Area Plan Advisory Committee
-	Downtown Berkeley Business Improvement District Advisory Board
-	Elmwood Advisory Board
2	Energy Commission
6	Fair Campaign Practices Commission
2	Homeless Commission
-	Housing Advisory Commission
5	Human Welfare and Community Action Commission
6	Landmarks Preservation Commission
-	Loan Administration Board
-	Mental Health Commission
2	Parks and Recreation Commission
9	Peace and Justice Commission
1	Personnel Board
8	Planning Commission
1	Police Review Commission
5	Public Works Commission
-	Solano Avenue Business Improvement District Advisory Board
3	Transportation Commission
3	Waterfront Commission
2	West Berkeley Project Area Commission
2	Youth Commission
1	Zero Waste Commission
2	Zoning Adjustments Board