

# COUNCIL RULES COMMITTEE MINUTES

## Special Meeting of the Berkeley City Council

TUESDAY, JANUARY 7, 2003

2:30 P.M.

Redwood Conference Room, 2180 Milvia Street, 6<sup>th</sup> Floor

Committee Members: Mayor Tom Bates, Councilmembers Linda Maio and Miriam Hawley

**Roll Call:** 2:33 p.m. All present.

1. **General Public Comment:** L A Wood, Elliott Cohen, and Councilmember Dona Spring.

2. **Preliminary Discussion and Adoption of Procedures for Rules Committee**

**Action:** Moved, seconded, carried (Hawley/Maio) to adopt the following procedures:

a. Public comment on items on the agenda or on general subjects within the Rules Committee's jurisdiction will occur at the beginning of the meeting and will be limited to two minutes per speaker with a maximum of twenty minutes for public comment.

Unless the committee passes a motion to hear from a particular member of the public, such a member may address the Committee only during public comment. Discussion on each item will be confined to councilmembers.

b. It takes two votes of the Rules Committee to take an action. If a motion fails for lack of two votes or there is no quorum at the meeting, agenda items will be placed on the agenda for which they are proposed. The City Manager will determine whether such items are placed in the consent or action sections of the agenda.

c. Any councilmember desiring to place an item on the Rules Committee agenda should forward their request to the Chair.

d. The Rules Committee will recommend to the Council that one Alternate be appointed to the Rules Committee.

3. **Setting Rules Committee Regular Meeting Schedule (Schedule Attached)**  
**Action:** Moved, seconded, carried (Maio/Hawley) to approve the proposed schedule of Rules Committee Meetings for 2003. Meetings are scheduled for 2:30 p.m. in the Redwood Conference Room.
4. **Review of Draft Council Agenda for January 14, 2003 Council Meeting (Summary Attached)**  
**Action:** Action taken on each item on Draft City Council Agenda is noted on the attached summary.
5. **Council Referral from December 17, 2002 Council Meeting**
  - a. **Initiation of 100% Biodiesel Fuel Program for Refuse Trucks and Other Equipment [CF 191-2001 and CF 26-2001] (Report Attached)**  
**Action:** A discussion was held regarding this information item. The Public Works Director explained what was being done and indicated that an implementation plan would be coming back to Council in a month or so. AC Transit and the Berkeley Unified School District are being contacted.
6. **Review City Council Specific Study Session Schedule (Schedule Attached)**  
**Action:** The City Manager stated that the proposed study session schedule will be considered by the Council at its January 14<sup>th</sup> meeting. He indicated that there may be some changes as to which topics are presented at specific study sessions.
7. **Issues to be Scheduled for Future Council Meetings / Council Master Calendar and Scheduling of Items (Schedule Attached)**  
**Action:** The City Manager indicated that this document provides the Committee with advanced notice of major items that are being scheduled for future Council Meetings.

**Adjournment:** 4:10 p.m.