



City Clerk Department

March 8, 2004

To: Agenda Committee
From: Sherry M. Kelly, City Clerk
Subject: CALENDAR AND SCHEDULING OF UPCOMING MATTERS

The Agenda Committee has asked for information on planning and other matters coming before the Council.

Master Calendar (Attachment 1)

The Agenda Committee and the City Manager will be able to review the Master Calendar, including matters already scheduled and matters to be scheduled as a means of better managing the Council's calendar and meeting schedule.

Land Use Matters (Attachment 2)

The City Clerk Department receives a copy of Notices of Decision (NOD) from the Planning Department at the time they are mailed. City Clerk staff enters this information into a NOD database. The attached calendar notes Land Use items where the NOD may still be appealed or the NOD has already been appealed.

City Council Scheduling Calendar
Work Session ~ Council ~ Redevelopment ~ Housing Authority

(Attachment 1)

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, January 6 RECESS			RECESS		
Tuesday, January 13 WS/CC	Work Session	City Manager	Legislative Update		
	Appeal	Planning	2746 Prince Street		
	CF 27-03	Transportation	Residential Preferential Parking	Recommendations	
Tuesday, January 20 RDA/CC-PH	Public Hearing	Information Technology	Franchise Agreement: Cable TV		
	Public Hearing	Planning	1600 Shattuck Avenue	Continued from 10-12-2003	
Tuesday, January 27 WS/CC	Work Session	City Manager	Budget/Ballot Measures		
	Public Hearing	Planning	1600 Shattuck Avenue	Council Discussion	
	CF 26-03	Planning	Planning Commission Review of Zoning Code Provision for 3,000 Sq. Ft. Addition By Right in Mixed Use Zones	Refer to Planning Commission	
	CF 67-03	Human Resources	Berkeley Champions for Kids Volunteer Employee Release Time Policy		
Tuesday, February 3 NO MEETING					
Tuesday, February 10 WS/CC	Work Session	Finance	Revenues, Fees, Ballot Measures		
	CF 61-2003	Public Works	Wheelchair and Pedestrian Safety on Ashby	Status report on wheelchair use on sidewalks and other matters	

CC: City Council
 WS: Work Session
 PH: Public Hearing
 P: Presentation

HA: Housing Authority
 RDA: Redevelopment Agency
 CF: Assigned Council Follow-up

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 Printed: 3/02/04

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City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, February 17 WS/HA/CC- PH	Work Session	Finance	Revenue		
	CF 51-03	Information Technology	Audit: Information Systems General Controls	Report on audit	
	CF 79-03	Planning	Response to Permit Task Force Recommendations	Work Plan	
Tuesday, February 24 WS/CC	Work Session	City Manager	Council Priority Setting		CANCELLED
	CF 59-03	City Attorney	No Smoking in Bus Shelters	Prepare Ordinance	
Thursday, February 26 WS CANCELLED	Work Session		CANCELLED		
Tuesday, March 2 NO MEETING			ELECTION DAY		

City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, March 9 WS/RDA/CC	Work Session	City Manager	Council Priority Setting, March Election Results and Nov Ballot		4:30 p.m.
	CF 70-03	Planning	Compliance with Berkeley Development Projects		
	CF 09-03	City Attorney	Rent Ceiling Ballot Measure		
	Report	City Attorney	Gann Ballot Measure		
	Presentation	HHS	Health Effects of Antennas for Wireless Service		
Tuesday, March 16 WS/HA/CC-PH	Work Session	Planning	Creeks	Presentation	4:30 p.m.
	Work Session	City Manager	Council Priority Setting		4:30 p.m.
	Public Hearing	Housing	Harriet Tubman Terrace TEFRA 2870 Adeline		
	Report	City Clerk	Campaign Contribution Limits		
	Report	City Clerk	Public Financing		
Tuesday, March 23 WS/RDA/CC	Work Session	City Manager	Budget/ November Ballot Measures		
	CF 64-03	HHS	Creation of Homeless Storage Lockers	Report on Homeless Locker Contracts	

City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
	CF 04-04	Housing	Lease: Ocean View Gardens Apartments	Report on code inspections and lease amendments	
	CF 24-03	Planning	Restaurant and Food Service Quota System	To Planning Commission	
	CF 36-03	Planning	Accessory Dwelling Units	To CM and Planning Commission	
	CF 41-03	Planning	Interpretation of Major Residential Additions	Amend Ordinance ZAB and PC	
	CF 46-03	Planning	Interpretation of Major Residential Additions	To Planning and Zoning Commission	
	CF 48-03	Planning	Bed and Breakfast Establishments in Residential Areas	Recommendations on policies	
		City Manager	Commission Activities and Costs		
	CF 08-04	Police	Parking Mitigation -Parking Enforcement Representatives	Criteria and Study re: Parking Enforcement Rep Parking Spaces	
	CF 73-03	Public Works	Transfer Station Cash Receipts/Cash Handling Audit	Audit Update	
		HHS	Citywide Minimum Wage		Meeting with CM to define scope
	CF 68-03	Transportation	Study of Parking Fee Options Center Street Garage		
Tuesday, March 23 WS/RDA/CC (continued)	CF 55-03	Finance	Finance Treasury Cash Receipts/Cash Handling Audit		
	CF 56-03	Finance	Implementation of Customer Service Cash Receipts/Cash Handling Audit		

City Council Scheduling Calendar
Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday March 30 RECESS			RECESS		
Tuesday, April 6 RECESS			RECESS		
Tuesday, April 13 RECESS			RECESS		
Tuesday, April 20 WS/HA/CC-PH	Work Session				
	Public Hearing	Housing	CDBG		
	Public Hearing	City Attorney	Ex-Parte Contact Rule		
	Public Hearings	Various	Fees		
	CF 77-03	Finance	Accounts Payable Audit		
	CF 37-03	Finance	Business License Tax Audit		
	CF 13-04	Public Works	Costs of Traffic Circles		

City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, April 27 WS/CC	Work Session	City Attorney	Ballot Measure Language		
	Report	Housing	CDBG	Adoption	
	CF 53-03	Housing	Rental Housing Safety Program Fees	Report on Revenues/Expenditures	
	CF 200-02	Planning	Gateway Arch Feasibility		
	Appeal	Planning	1862 Euclid Avenue		
	Appeal	Planning	1911 MLK Jr. (ZAB Appeal)		
	Appeal	Planning	1340 Sixth Street (ZAB Appeal)		
Tuesday, May 4 WS/CC	Work Session	City Manager	Proposed Budget		
	CF 63-03	Police	Clarity, Priority and Responsibility for Telegraph Avenue		
	CF 52-03	Transportation	Truck Limit Weights on Residential Streets		
Tuesday, May 11 NO MEETING					
Tuesday, May 18 WS/HA/CC-PH	Work Session		Ballot Measure Language and Public Comment		
	Public Hearing	Various	Fees		
	Public Hearing	City Manager	Budget		

City Council Scheduling Calendar
Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, May 25 WS/CC	Work Session				
	CF 06-04	City Attorney	Time Limits for Spay/Neuter of Feral Cats	Revise Ordinance	
	CF 07-04	Human Resources	Quarterly Report: Employee Safety and Workers' Compensation	Quarterly and Benchmarking reports	
	CF 76-03	Planning	Planning Commission Review of Potential Hotel/Conference Center	Referred to the Planning Commission for Report on Conference Center	
Tuesday, June 1 NO MEETING					
Tuesday, June 8 WS/CC	Work Session	City Attorney	Final review of Ballot Measures and Language		

City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, June 15 WS/HA/CC-PH	Work Session				
	Report	City Attorney	Discussion of Ballot Measures		
	CF 72-03	Public Works	Implementation Status of Fleet Vehicle Management Audit Recommendations	Audit update	
Tuesday, June 22 WS/RDA/CC	Work Session				
	Report	City Manager	Budget Adoption		
	Report	City Clerk	Calling Election and Placing Measures on November Ballot		
	Report	City Clerk	Runoff to be conducted by Mail		
Tuesday, June 29 NO MEETING					
Tuesday, July 6 NO MEETING					

City Council Scheduling Calendar
Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, July 13 WS/CC	Work Session				
	Report	City Attorney	Action on Ballot Measures		
	CF 71-03	Public Works	Public Safety Building Tower Study	Review of monopole design by various commissions	
Tuesday, July 20 WS/HA/CC-PH	Work Session				
	Report	City Attorney	Final Date to Act - Ballot Measure		
	CF 74-03	Housing	Priority Point System for Inclusionary Units	Recommendations	
	CF 02-04	Housing	Housing Ordinance Condominium Sale Price Requirement	Changes requested for inclusionary condo ordinance	
	CF 03-04	Information Systems	Franchise Agreement: Cable TV Rates and Charges	Report on discount for low income, senior, disabled for cable services	
	CF 75-03	Public Works	Appeal: 1326 Allston Way	One way signage and vegetation plan	

City Council Scheduling Calendar
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Meeting Date	Type	Department	Item	Action	Comment
Tuesday, July 27 RECESS			RECESS		
Tuesday, August 3 RECESS			RECESS		
Tuesday, August 9 RECESS			RECESS		
Tuesday August 24 RECESS			RECESS		
Tuesday, September 7 RECESS			RECESS		
Tuesday, September 14 RECESS			RECESS		
Tuesday, September 21 WS/HA/CC-PH	Work Session				
Tuesday, September 28 WS/RDA/CC	Work Session				
	CF 14-04	IT	General Controls Audit Update		

City Council Scheduling Calendar

Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, October 5 WS/CC	Work Session				
Tuesday, October 12 WS/CC	Work Session				
	CF 11-04	Planning	Zoning re Part-time Teachers in Residential Areas		
Tuesday, October 19 WS/HA/CC-PH	Work Session				
	CF 149-02	Finance	Arctic Wildlife Refuge Resolution	Referral for Selective purchasing Resolution	
	CF 183-02	Finance	Environmentally responsible Paper Purchases; Chlorine Process Free Paper and Tree-Free copy paper	(includes CF 92-99 and 48-02) New Paper Policy	
Tuesday, October 26 NO MEETING					

City Council Scheduling Calendar
Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, November 2 NO MEETING			ELECTION DAY		
Tuesday, November 9 WS/CC	Work Session				
	CF 62-03	City Manager	Precautionary Principle Policy	Status on Ordinance	
Tuesday, November 16 WS/HA/CC-PH	Work Session				
Tuesday, November 23 WS/CC	Work Session				
Tuesday, November 30 NO MEETING			ELECTION DAY		

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Work Session ~ Council ~ Redevelopment ~ Housing Authority

Meeting Date	Type	Department	Item	Action	Comment
Tuesday, December 7 WS/RDA/CC	Work Session				
	CF 05-04	Human Resources	Berkeley Champion for Kids Volunteer Employee Release Time Policy (CF 67-03)	Report on release policy and program	
Tuesday, December 14 WS/HA/CC-PH	Work Session				
Tuesday, December 21 RECESS			RECESS		
Tuesday, December 28 RECESS			RECESS		

LAND USE CALENDAR

NODs, Appeals, Public Hearings

Status	Appeal Period	Board/Commission	Address	Decision
NOD	3/17/2004 Planner	Zoning Adjustments Board Gisele Sorensen	2020 Kittredge Street Library Gardens, L.P.	Certifying the Modified Project's Final Subsequent Environmental Impact Report and approving Use Permit # 02-70000039 under Section 23B.56.020.A.8 of the Zoning Ordinance to modify approved Use Permit # 01-10000062 by removing one floor of subterranean parking thereby reducing the number of parking spaces from 455 to 240.
	3/ 9/2004 Planner	Zoning Adjustments Board Lucy Armentrout-Ma	1340 Rose Street	Approved Use Permit # 03-10000122 under Section 23C.04.070.E of the Zoning Ordinance to add 200 square feet of habitable space to a home which is legally non-conforming by reason of residential density (home sits on a parcel with a total of 3 homes where a
	3/ 9/2004 Planner	Landmarks Preservation Commission Gisele Sorensen	3075 Telegraph Avenue	Approves the demolition permit, subject to conditions.
	3/ 9/2004 Planner	Landmarks Preservation Commission Gisele Sorensen	2300 Shattuck Avenue	Approving Structural Alteration Permit #03-40000002 as submitted and that any new window reveals match existing.
	3/ 9/2004 Planner	Landmarks Preservation Commission Gisele Sorensen	45 Oak Ridge Road	Designating 45 Oak Ridge Road, Montgomery House and Garden, and the parcel a City Landmark.

See Next Page for Appeals

LAND USE CALENDAR

NODs, Appeals, Public Hearings

Appeal

3/ 8/2004 Zoning Adjustments Board
Planner Aaron Sage

1911 Martin Luther King Jr.

Scheduled for April 27, 2004

Affirmed Use Permit # 03-2000099 under Section 23C.08.030.B of the Zoning Ordinance to reduce the number of units in an existing building from 5 to 4, thereby bringing the building closer to the original number of units that was present at the time it was first

2/20/2004 Zoning Adjustments Board
Planner Steve Solomon

1340 Sixth Street

Scheduled for April 27, 2004

Denying without prejudice Use Permit #02-1000026: 1) under Section 23E.80.060.D of the Zoning Ordinance to operate a wholesale trade use within one hundred fifty feet of a residential use in an R or MU-R District; 2) under Section 23E.80.050.B of the Zoning Ordinance to construct a building with more than 10,000 square feet of floor area; 3) under Section 23C.08.010 of the Zoning Ordinance to demolish a building containing two dwelling units; 4) under Section 23C.08.050.B of the Zoning Ordinance to demolish a non-residential, accessory building larger than 300 square feet; and 5) under Section 23E.08.080 of the Zoning Ordinance to locate uncovered off-street parking within 20 feet of a street (street side property line).

12/26/2003 Zoning Adjustments Board
Planner Hector Lopez

1862 Euclid Avenue

Scheduled for April 27, 2004

Denied the Use Permit under Section 23E.40.030 of the Zoning Ordinance to allow a 1,972 square foot food service establishment (quick service. Variance under Section 23E.40.080.B of the Zoning Ordinance to waive seven (7) off-street parking spaces.