

## SUMMARY

### BERKELEY HOUSING AUTHORITY SPECIAL MEETING

SEPTEMBER 21, 2004

#### Preliminary Matters

**Roll Call:** 6:00 p.m. All present.

**Public Comment:** One speaker.

#### Consent Calendar

**Action:** Moved, seconded, carried (Maio/Worthington) to adopt the Consent Calendar in one motion except as indicated.

**1. Minutes for Approval**

**From:** Executive Officer

**Recommendation:** Approve the minutes for the Authority meeting of July 20, 2004 (special).

Contact: Sherry Kelly, City Clerk, 981-6900

**Action:** Approved minutes.

**2. Contract: Fire Wall and Attic Ventilation**

**From:** Executive Officer

**Recommendation:** Adopt a Resolution: 1) approving plans and specifications for construction of 1-hour rated fire walls and ventilation of attic spaces of 61 units; 2) accepting the bid of Axkner Construction; and 3) authorizing the Executive Officer to execute a contract and any amendments in an amount not to exceed \$132,000.

**Financial Implications:** Section 108 Loan - \$132,000.

Contact: Stephen Barton, Housing, 981-5400

**Action:** Removed from the Consent Calendar by Authority Member Payne. Moved, seconded, carried (Payne/Maio) to adopt Resolution No. 696.

**3. Contract: Scattered Sites/Window Replacements (to be delivered)**

**From:** Executive Officer

**Recommendation:** Adopt a Resolution: 1) approving plans and specifications to replace the windows or sliding glass doors in 49 units; 2) accepting the base bid of Precision Building & Design in the amount of \$273,517 and 3) authorizing the Executive Officer to execute a contract and any amendments in an amount not to exceed \$477,734.

**Financial Implications:** Section 108 Loan - \$477,734.

Contact: Stephen Barton, Housing, 981-5400

**Action:** Adopted Resolution No. 697.

## Action Calendar – Public Hearing

### 4. FY 2004-2005 Annual Plan Update

**From: Executive Officer**

**Recommendation:** Conduct a public hearing and upon conclusion, adopt a Resolution approving the Housing Authority's Annual Plan Update for FY 2004-2005 and authorizing the Executive Officer to certify and submit the Annual Plan to the U.S. Department of Housing and Urban Development (HUD).

**Financial Implications:** None.

Contact: Stephen Barton, Housing, 981-5400

**Public Testimony:** Authority member Bates opened the public hearing. No speakers. Moved, seconded, carried (Maio/Hawley) to close the public hearing.

**Action:** Moved, seconded, carried (Hawley/Maio) to adopt Resolution No. 698.

## Action Calendar – New Business

### 5. Annual Management Assessment for Public Housing Agencies

**From: Executive Officer**

**Recommendation:** Adopt a Resolution authorizing the Executive Officer to electronically submit the required annual Public Housing Assessment System (PHAS) Management Operations Certification report to the U.S. Department of Housing and Urban Development (HUD) for FY 2004.

**Financial Implications:** None.

Contact: Stephen Barton, Housing, 981-5400

**Action:** Moved, seconded, carried (Maio/Spring) to adopt Resolution No. 695.

## Supplemental Reports and Communications #1

### Item 4: FY 2004-2005 Annual Plan Update

1. Rhiannon

## Adjournment

Adjourned at 6:15 p.m.