

Berkeley Public Library
Board of Library Trustees

Regular Meeting
October 13, 1999

Agenda
7:00 p.m.

South Branch
1901 Russell Street

Items which are starred (*) are included in the packet; (**) Trustees only.

I. Call to Order

II. Swearing-In Ceremony For Laura Anderson, new Board Trustee

III. Public Comments (proposed 10-minute limit, with no more than 5 speakers speaking for 2 minutes each)

IV. Approval of Agenda

V. Report from Berkeley Public Library Foundation

VI. Staff Report – Branch Services (10 minutes)

VII. Consent Calendar

A. From Director of Library Services

- *1. Minutes of Regular Meeting – September 8, 1999
- **2. Resignation of Helen Christophi, Library Aide, General Services
- **3. Resignation of Tung Le, Library Aide, Claremont Branch
- **4. Resignation of Elaine Chen, Library Aide, General Services
- **5. Resignation of Abigail Sims-Evelyn, Library Literacy Program Coordinator, West Branch
- *6. FY 2000 Meeting Dates, Sites and Staff Presentations – Board of Library Trustees
- **7. Contract for Library Security Services with Sentinel Security and Patrol Services for One Year

VIII. Reports for Action/Discussion

A. From Director of Library Services

- 1. Election of Vice-President of the Board of Library Trustees
- **2. Building Projects Update
- 3. Branch ADA Renovation
- **4. Bond Issue for Branch Renovation
- 5. Five-Year Plan for the Berkeley Public Library
- 6. Recommendation that Employee's Suspension be Reduced to One Day
- 7. Library Administration
- 8. Donor Recognition Opportunities
- 9. Foundation Planned Giving Program
- 10. Handling of Foundation Gifts

IX. Reports for Information

A. From Director of Library Service

- **1. Letter of Appreciation from Eleanor Letchaw to the Board of Library Trustees
- *2. BPL Program Announcements: *PSA on "Preserving Your Family Photographs" workshop*
- **3. BPL Staff Newsletter, September 1999

IX. Reports for Information (cont'd)

- *4. BPL Calendar of Events, October 1999
- **5. List of Ergonomic Changes Implemented
- **6. Financial Statement – FY 1998/99
- **7. Resolution 60,174-N.S. Adopted by City Council on 9/14/99 Re: Equity Salary Adjustments: Library Services Manager and Circulation Services Manager
- **8. Letter and donation from Karin Gieson, Outreach Services patron
- **9. Berkeley Alliance Program (Request for Volunteers to assist Berkeley High School Freshmen)
- *10. Article from American Libraries, June/July 1999: *The Library as Place: Cultural Programming for Adults*

X. Addenda To Agenda

- A. Director's Oral Report – BALIS, Foundation, Friends

XI. Agenda Building

Next Meeting: November 10, 1999 at South Branch Library

XII. Adjourn