

Berkeley Public Library  
Board of Library Trustees

Regular Meeting  
May 11, 2005

Minutes  
7:02 p.m.

South Berkeley Senior Center  
2939 Ellis Street

**I. Call to Order**

The regular meeting of May 11, 2005, was called to order at 7:02 p.m.

Present: Trustees Anderson, Kupfer, Lee, Moore, Powell

Absent: None

Also present: Director of Library Services Jackie Griffin, Building Project Manager Elena Engel, Library Financial Manager Beverli Marshall, Administrative Secretary Yvette Gan

**II. Public Comments**

There were 15 speakers.

**III. Approval of Agenda**

**R05-50 Moved by Trustee Moore, seconded by Trustee Kupfer, to approve the agenda as presented.** Motion carried unanimously.

**IV. Consent Calendar**

Trustee Moore asked that Item VI.2 (Approval of Innovative Interfaces, Inc. Contract Amendment) be moved to the Consent Calendar. Director Griffin clarified that Innovative Interfaces is the company that provides the circulation system for the library and it is not part of the RFID system. It is standard practice to extend such contracts for up to a maximum of three years.

**R05-51 Moved by Trustee Moore, seconded by Trustee Lee, to approve the Consent Calendar as amended.** Motion carried unanimously.

**R05-52 Approved Minutes of Regular Meeting – April 27, 2005**

**R05-53 Approved amendment of contract with Innovative Interfaces in a total amount not to exceed \$160,000 and to extend the contract term for one year to June 30, 2006.**

**VI. Reports for Discussion**

1. Continued Discussion of FY 06/07 Budget

Director Griffin explained that there has been no new information on the budget since the previous meeting of the Board. Ms. Marshall noted that the City Council will consider all the tax rate proposals at its June 28<sup>th</sup> meeting, including the Library's proposal for a 4.8% increase. The Library's budget sub-committee will hold a meeting before the Trustees' next meeting in June. A final version of the budget will be presented on June 8<sup>th</sup>.

Director Griffin said that for FY 06 there would be no layoffs or staff reductions. The collection budget will remain stable. Trustee Kupfer asked if the cost-of-living increases would still be implemented, and Ms. Marshall verified that the remaining 3 years of the

contracts negotiated with the unions for cost-of-living increases would be in effect City-wide. Trustee Anderson noted that the budget discussion will be tabled to the next meeting on June 8<sup>th</sup>.

## **VI. Reports for Action**

### 1. Community Forum on RFID and associated ALA resolution

Trustee Anderson noted that a sub-committee of the Board had met to discuss the community forum on RFID and to develop an outline. Trustee Kupfer said the sub-committee had very carefully considered all the concerns that have been raised about RFID and she had categorized them into areas such as health, efficacy, privacy, etc.

The trustees agreed to set a date of June 20<sup>th</sup> for the forum. A location will need to be determined.

Trustee Moore suggested that the Board review the "Best Practices" every two years, and also bring back to the Board a synopsis of what was learned from the community forum. He also felt that having professionals discuss both sides of the argument was important. Trustee Kupfer agreed that the issues should be aired as effectively as possible.

Trustee Moore felt no mandate to adopt the ALA resolution but thought that the Library might create one of its own.

## **VII. Agenda Building**

Next Regular Meeting: 7:00 p.m., June 8, 2005, at the South Berkeley Senior Center, 2939 Ellis Street

Trustee Powell asked that the FY 06/07 Budget be placed on the agenda as an action item, and that all other items be deferred to future meetings.

Items for meetings after June 2005: Meeting Room Policy, closing the Central Library at 9 p.m. on Tuesday nights to allow programming, policy on succession planning for the Board, communication planning, working with the branch libraries to raise community support.

**R05-54 Moved by Trustee Moore, seconded by Trustee Kupfer, to move into closed session.**  
Motion carried unanimously.

## **VIII. Closed Session**

The Trustees moved into closed session at 8:10 p.m. and returned to open session at 9:30 p.m.

**R05-55 Moved by Trustee Moore, seconded by Trustee Kupfer, to submit the satisfactory evaluation of the Library Director.** (Ayes: Anderson, Kupfer, Moore, Powell. Abstain: Lee).

## **X. Adjourn**

The meeting adjourned at 9:30 p.m.