

Berkeley Public Library  
Board of Library Trustees

Regular Meeting  
June 8, 2005

Minutes  
7:08 p.m.

South Berkeley Senior Center  
2939 Ellis Street

**I. Call to Order**

The regular meeting of June 8, 2005, was called to order at 7:08 p.m.

Present: Trustees Anderson, Kupfer, Lee, Moore, Powell

Absent: None

Also present: Director of Library Services Jackie Griffin, Library Financial Manager Beverli Marshall, Administrative Secretary Yvette Gan

**II. Public Comments**

There were 13 speakers.

**III. Approval of Agenda**

**R05-56 Moved by Trustee Moore, seconded by Trustee Powell, to approve the agenda as presented.** Motion carried unanimously.

**IV. Consent Calendar**

**R05-57 Moved by Trustee Moore, seconded by Trustee Kupfer, to approve the Consent Calendar as amended.** Motion carried unanimously.

**R05-58 Approved minutes of regular meeting – May 11, 2005.**

**R05-59 Approved request to close the Central Library at 6 p.m. on the night of the Community Forum on RFID, which is expected to take place on June 20, 2005.**

**V. Reports for Discussion**

1. Community Forum on RFID

Trustee Powell referred to the draft outline for the community forum on RFID, copies of which were available for the public. The forum will focus on two broad areas with experts presenting different issues and viewpoints, to be followed by a question-and-answer session. The event will be held at the South Berkeley Senior Center on June 20, 2005, from 6:30 p.m. through 9 p.m.

Trustee Ying thanked Trustees Powell and Moore for their work on the forum. Trustee Powell added that she is working with library staff to publicize the event in local newspapers, and at senior centers, the various library locations, and as widely as possible through electronic means.

## VI. Reports for Action

### 1. Approval of the FY 06/07 Budget.

Library Financial Manager Beverli Marshall gave a presentation of the FY 06/07 budget. The goals of the budget are to maintain focus on the people that the Library serves; improve fiscal accountability; stabilize the Library Tax fund; implement RFID and track its impacts on services, staff and the budget; and reassess staffing levels for possible increases in future services.

The City Manager will be submitting a recommendation to the City Council to adopt a 4.8% increase in the Library Tax rate for FY 06. The Consumer Price Index is currently listed at 2.18% and the Personal Income Growth Index is at 5.26%. Trustee Moore felt it was important that the public understand that the original library tax measure gave the City Council the option of using either index for the library tax.

Ms. Marshall provided further details of the FY 06 Budget Overview and the 5-year Fund Analysis (both with and without the additional 2.25 FTE in Library Aide positions) and answered several questions from the Trustees.

Trustee Moore asked Director Griffin to return to the Board with an official policy to have the 6% reserve reinstated.

**R05-60 Moved by Trustee Moore, seconded by Trustee Powell, to approve the FY 06/07 budget as presented. The budget would include an additional 2.25 FTE in Library Aide positions (3 staff at 15 hours/week each). In addition, staff are to return to the Board with a proposal to open on Sundays in September.** Motion carried unanimously.

Director Griffin noted that she had hoped to come to the Board in December with a recommendation about re-opening on Sundays. The RFID project will not be fully implemented till August, and library usage usually falls during the summer months. In order to get a better picture of the impact of RFID, she may ask the Board to defer till October so that she could take into consideration the September circulation statistics. She will also provide a monthly report to the Board.

## VII. Agenda Building

Next Regular Meeting: 7:00 p.m., July 13, 2005, at the South Berkeley Senior Center, 2939 Ellis Street

Items for next meeting: Meeting Room Policy and Tuesday night programming, update on hiring for critical vacant positions, update on materials borrowing policy, communication planning, report on Measure L results.

Trustee Powell asked that a sub-committee be formed to work on procedures for public comments. She and Trustee Lee volunteered for this task.

## VIII. Adjourn

**R05-61 Moved by Trustee Moore, seconded by Trustee Powell, to adjourn the meeting at 8:50 p.m.** Motion carried unanimously.