

Berkeley Public Library
Board of Library Trustees

Special Meeting
October 19, 2005

Minutes
2:07 p.m.

4th Floor, Central Library
2090 Kittredge Street

I. Call to Order

The special meeting of October 19, 2005, was called to order at 2:07p.m.

Present: Trustees Anderson, Lee, Kupfer, Moore, Powell

Absent: None

Also Present: Director of Library Services Jackie Griffin, Library Financial Manager Beverli Marshall, Administrative Secretary Yvette Gan

II. Public Comment:

There were 2 speakers.

III. Approval of Agenda

R05-95 Moved by Trustee Powell, seconded by Trustee Moore, to approve the agenda as amended. Motion carried unanimously.

IV. Reports for Discussion

1. Deputy Director interview process

Director Griffin explained that there would be 3 interview panels to interview approximately 8 candidates for the position of Deputy Director on Nov. 2, 2005. There will be a staff panel of 7, a management panel of 5 and a leadership panel of 4 people.

Trustees Powell and Lee volunteered to work together on a list of criteria for the position, and Trustees Moore and Lee volunteered to be included in the leadership panel. Director Griffin requested that the criteria be provided to staff by next week.

Trustee Kupfer noted that there should be a closed session either before or after the regular Board meeting on Nov. 9, 2005, to discuss the selection of the Deputy Director.

V. Closed Session

The Board went into closed session at 2:31 p.m. and returned to open session at 5:50 p.m. No action was taken.

VI. Adjourn

The meeting adjourned at 5:50 p.m.