

Berkeley Public Library
Board of Library Trustees

Regular Meeting
December 21, 2005

Agenda
4:00 p.m.

South Berkeley Senior Center
2939 Ellis

Please refrain from wearing scented products at public meetings.

The Board of Library Trustees may act on any item on this agenda.

I. CALL TO ORDER

II. PUBLIC EMPLOYEE APPOINTMENT – PURSUANT TO GOVERNMENT CODE SECTION 54957

Title: Deputy Director

CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

LIBRARY NEGOTIATOR: JACKIE GRIFFIN, DIRECTOR

CITY NEGOTIATOR UNREPRESENTED EMPLOYEE: DEPUTY DIRECTOR

1. Public comment on public employee appointment
2. **CLOSED SESSION (90 minutes).**
3. Possible appointment of public employee
4. Possible action on appointment of Deputy Director

III. PUBLIC COMMENTS (30 minutes)

(proposed 30-minute limit, with speakers speaking for 3 minutes each)

IV. CEREMONIAL MATTERS (3 - 5 minutes)

1. Appreciation of Laura Anderson for having chaired the Board for the past year.

V. APPROVAL OF AGENDA (3 minutes)

VI. CONSENT CALENDAR

1. Approval of minutes of regular meeting – November 9, 2005
2. Approval of Berkeley Public Library 2006 Holidays
3. Authorization of contract with California State Library for grant award: "Reach Out and Read: Literacy Collaboration Field Grant" for \$3,500.
4. Approval of modification for BOLT Meeting Schedule for 2006 to third Wednesdays each month
5. Approval of request for sabbatical from Library employee from February 13 through April 12, 2006

VII. ACTION ITEMS

1. Rescinding of decision to approve Action Item V.3 from the October 12, 2005, meeting agenda (Adopt recommendations of the Ad Hoc Committee on RFID Forum) based on inadequate notice
 - a. Letter from SuperBOLD dated November 2, 2005 re: Ad Hoc Committee on RFID Forum
 - b. Letter to SuperBOLD dated November 28, 2005 re: Ad Hoc Committee on RFID Forum, confidentiality policy and privacy audit

- c. Letter to SuperBOLD dated December 2, 2005 re: Ad Hoc Committee on RFID Forum
2. Adoption of recommendations of the Ad Hoc Committee on RFID Forum to develop a confidentiality policy and to conduct a privacy audit
3. Approval of process to address issues raised in Public Comment
4. Report of City Council action from their meeting of Nov. 15, 2005, regarding library labor-management committee and consideration of action to be taken **(15 minutes)**
5. Consideration and discussion of American Library Association Resolution on Workplace Speech **(10 minutes)**
6. Formation of a sub-committee for annual performance review of Library Director **(5 minutes)**
7. Reports recommending specific action
8. Reports for discussion and possible action

VIII. REPORTS FOR DISCUSSION

1. Follow-up and carryover process and tracking chart for Board issues
2. Report on RFID, and possible damage to CD/DVD players by donut tags **(15 minutes)**
3. Report from Library employees and unions, discussion of process to share staff issues with Board of Library Trustees **(15 minutes)**
4. Status report on Privacy Audit and Patron Confidentiality Policy Committee **(10 minutes)**
5. Report on Teen Services
6. Director's Report
 - a. Hiring Report
 - b. Costs of special election to be reimbursed to Library
 - c. Outcomes from Organizational Diagnosis process **(10 minutes)**
 - d. Janitorial Contract with Nova Commercial Company, Inc. to continue
 - e. Projects funded by the Friends of the Berkeley Public Library for FY 06
7. Outcome of December 1, 2005, hearing of appeal of patron ban
8. Library News/Press Releases

IX. COMMUNICATIONS - Action cannot be taken on any of these items

1. Letter to Gene Bernardi from City Manager dated October 27, 2005 re: speaker cards
2. Letter from Michael Lissner dated October 28, 2005 re: library problems
3. Letter to Gene Bernardi dated November 1, 2005 re: purchasing rules and regulations
4. E-mail from Peter Teichner dated November 17, 2005, re: RFID. Also a second e-mail re: RFID dated December 6, 2005.
5. Letter from SuperBOLD dated November 21, 2005 re: purchasing rules and regulations
6. Letter to SuperBOLD dated November 28, 2005 re: Ad Hoc Committee on RFID Forum, confidentiality policy and privacy audit
7. Letter to SuperBOLD dated December 2, 2005 re: administrative regulations

X. AGENDA BUILDING (5 minutes)

Next Meeting: January 18, 2005, 7:00 p.m., South Berkeley Senior Center, 2939 Ellis Street, Berkeley.

XI. ADJOURN