

Berkeley Public Library
Board of Library Trustees

Regular Meeting
May 17, 2006

Minutes
7:03 p.m.

South Berkeley Senior Center
2939 Ellis Street

I. CALL TO ORDER

The regular meeting of May 17, 2006, was called to order at 7:03 p.m.

Present: Trustees Laura Anderson, Susan Kupfer, Ying Lee, Darryl Moore (7:15 p.m.), Terry Powell

Absent: None

Also present: Director of Library Services Jackie Griffin, Library Financial Manager Beverli Marshall, Administrative Secretary Yvette Gan

II. PUBLIC COMMENTS

There were 5 speakers, with comments on staffing in the Reference department, fee changes, CD jewel cases, public comment, and corrections to previous public comments.

III. APPROVAL OF AGENDA

R06-26 Moved by Trustee Lee, seconded by Trustee Powell, to approve the agenda as presented. Motion carried unanimously.

IV. CONSENT CALENDAR

Trustee Lee asked that the minutes of April 19, 2006, be deferred to the next meeting. Trustee Kupfer requested that Item IV.4 (proposed changes in fees) be moved to "Reports for Discussion and Possible Action".

R06-27 Moved by Trustee Powell, seconded by Trustee Moore, to approve the Consent Calendar as amended. Motion approved unanimously.

R06-28 Accepted resignation of Deputy Director of Library Services effective May 12, 2006.

R06-29 Approved request for leave of absence without pay for Special Services Coordinator from September 1, 2008, through March 1, 2009.

R06-30 Approved new contract with EBSCO Subscription Services as a sole source to provide periodical subscriptions for calendar year 2007 in an amount not to exceed \$90,000.

V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

1. Adopt proposed changes in fees for lost, damaged or mutilated library materials

Technical Services Manager Trarie Kottkamp answered questions from the Board regarding changes to fees for mutilated, lost or damaged library materials. The Board requested that Ms. Kottkamp provide a report next month on CD jewel cases.

- R06-31 Moved by Trustee Moore, seconded by Trustee Powell, to approve proposed changes in fees as recommended by the Circulation Policy and Procedures Committee for lost, damaged or mutilated library materials.** Motion carried unanimously.

2. Report from Library employees and unions, discussion of staff issues

Eric Brenman, Berkeley Chapter President for Public Employees Union Local 1 spoke to the Board. Local 1 would like to play a constructive role in the organization, and asked that the Library Board address any issues regarding the Memorandum of Understanding (MOU) to the City's Human Resources or City Attorney's departments. He also requested that the Board give clear concise directions to staff through adopted motions.

Andrea Segall and Jane Scantlebury from SEIU Local 535 answered questions from the Trustees regarding SEIU Local 535's budget requests that had been included in the May 10, 2006, agenda packet. Ms. Segall noted that the Shelving Task Force's charge to look at shelving needs was limited in scope.

3. FY06 Budget Status Report and FY 07 Preliminary Budget Discussion

Library Financial Manager Beverli Marshall reported that the Consumer Price Index (CPI) for the Bay area has been set at 3.2%. The Cost of Living Adjustments (COLA) increase that will be implemented on July 1, 2007, is 4.8%. The proposed FY 07 budget now includes six 15 hr/week Library Aides, as the Shelving Task Force strongly recommends that Aides, not Library Assistants, be hired. The 10 budget recommendations listed in Attachment A have also been factored into the budget. The City will be recommending a 1% COLA for FY 09, when the current MOU with the unions expire in 2008.

Given the rising costs of fuel, Trustee Powell felt it would be helpful to have an energy audit.

Trustee Moore felt that a committee should be formed to look at the impacts. Ms. Marshall explained that staff would begin working on a new two-year budget cycle in November or December.

- R06-32 Moved by Trustee Kupfer, seconded by Trustee Lee, to authorize the Director to fill the Supervising Librarian position in the Adult Services department, and to fill in the resulting Librarian II position vacancy.** Motion carried unanimously.

Trustee Lee asked for a list of filled positions that could be compared to the position summary. Her first priority is to make sure that all departments are functioning well before any major changes are effected.

Trustee Moore felt that the FY07 budget was responsible and prudent and given that the Trustees had agreed on the budget priorities at the May 10, 2006, meeting, he felt that the budget should be approved.

- R06-33 Moved by Trustee Powell, seconded by Trustee Moore, to approve the FY07 budget as presented, and to recommend to the City Council that the library tax be increased by the amount of the Personal Income Growth Index of 3.96% for FY07.** Motion carried unanimously.

VI. REPORTS FOR INFORMATION

1. Report on Link+: a resource-sharing and retrieval service for participating public and academic libraries in California and Nevada
2. American Library Association/Young Adult Library Services Association/Oprah's Angel Network grant award: "Great Stories Club" – books awarded to Berkeley Public Library for teen book club.
3. Library events: Fliers and press releases for various library programs

VII. AGENDA BUILDING

Next regular meeting: June 21, 2006, 7:00 pm, South Berkeley Senior Center, 2939 Ellis Street, Berkeley.

1. Tracking chart for follow-up on Board items

VIII. CLOSED SESSION

Public employee performance evaluation: Director of Library Services

IX. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

The Board went into closed session at 9:15 p.m. returned to open session at 11:05 p.m. No action was taken for either closed session.

XI. ADJOURN

R06-34 Moved by Trustee Lee, seconded by Trustee Moore, to adjourn the meeting at 11:05 p.m.
Motion carried unanimously.