

Berkeley Public Library  
Board of Library Trustees

Special Meeting  
September 26, 2006

Agenda  
7:00 p.m.

North Berkeley Senior Center  
1901 Hearst Avenue

**Please refrain from wearing scented products at public meetings.**

**The Board of Library Trustees may act on any item on this agenda.**

**I. CALL TO ORDER**

**II. PUBLIC COMMENTS (30 minutes)**

(proposed 30-minute limit, with speakers speaking for 3 minutes each)

**III. APPROVAL OF AGENDA (3 minutes)**

**IV. CONSENT CALENDAR**

1. Approve minutes of regular meeting – August 16, 2006
2. Approve request for Leave Without Pay for Library Aide, from Aug. 22, 2006 – Nov. 14, 2006
3. Accept grant from Friends of the Berkeley Public Library in the amount of \$88,050 to support library programs for FY 07
4. Adopt a resolution authorizing the Interim Director of Library Services to enter into purchase orders for vendors for FY 07
5. Approve program to forgive teen fines during Teen Read Week (October 15 – 22, 2006)
6. Approve requests for closing:
  - a. the branches at 6 p.m. on Wednesday, November 22, 2006
  - b. the Central Library on Sunday, December 31, 2006
7. Approve purchase of two new public-use microfilm reader printers in a total amount not to exceed \$25,000

**V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION**

1. Adopt amendment to FY07 Adopted Budget
2. Adopt recommendation concerning timing and scope of expansion of hours of service at Central Library and branches for fiscal year 2007 (tabled from August 16, 2006 meeting)
3. Award collection services contract to Unique Management Services Inc. for the period July 1, 2006 through June 30, 2007, in an amount not to exceed \$25,000
4. Award contract to Innovative Interfaces for automated circulation system maintenance services for the period July 1, 2006 through June 30, 2007 in an amount not to exceed \$60,000
5. Adopt City of Berkeley Administrative Regulations covering personnel, payroll, financial and purchasing as Berkeley Public Library Administrative Regulations
6. Oral report from Chair on status of City Attorney review of a Library Grievance and Retaliation Report submitted by SEIU Local 535
7. Report from Library employees and unions, discussion of staff issues **(15 minutes)**
  - Local 535: Staff Workloads and Safety, RFID and Link+ - Functioning Problems and Impacts on Workloads, Retaliations

8. Recommendation from Trustees Lee and Moore for Interview Process for Library Director Candidates

**VI. REPORTS FOR INFORMATION**

1. Summary report from Hatchuel Tabernik and Associates on Community Assessment of South Berkeley Library Needs
2. Monthly report, August 2006, from Interim Library Director Roger Pearson
  - Library Development: PLF Funding Estimates, RFID Privacy Bill, ELF Grant Application
  - Library Programs and Services: Link+, Face of Poetry, Library Card Sign-up month, Solano Stroll
  - Human Resources and Staff Development: Director Recruitment, Assoc. Human Resources Analyst
  - Internal Operations: Internet Task Force, Branch Recarpeting, Bookmobile Research
3. Library events: Fliers and press releases for various library programs

**VII. AGENDA BUILDING (5 minutes)**

Next regular meeting: October 18, 2006, 7:00 pm, South Berkeley Senior Center, 2939 Ellis Street, Berkeley.

1. Tracking chart for follow-up on Board items

**VIII. ADJOURN**