

Berkeley Public Library
Board of Library Trustees

Regular Meeting
October 18, 2006

Agenda
7:00 p.m.

South Berkeley Senior Center
2939 Ellis Street

Please refrain from wearing scented products at public meetings.

The Board of Library Trustees may act on any item on this agenda.

I. CALL TO ORDER

II. PUBLIC COMMENTS (30 minutes)

(proposed 30-minute limit, with speakers speaking for 3 minutes each)

III. APPROVAL OF AGENDA (3 minutes)

IV. CONSENT CALENDAR

1. Approve minutes of special meeting – September 26, 2006
2. Request to authorize the four branches to stay open from 7 a.m. until the closing of the polls on November 7, 2006
3. Adopt resolution authorizing the Interim Director to enter into a purchase agreement with Pitney Bowes to lease two (2) postage meters, an inserting system, scale and related software for sixty-three (63) months in a total amount not to exceed \$57,000
4. Adopt resolution authorizing the Interim Director to enter into a contract with Floor Maintenance Systems to clean and re-glaze the floors in the public and staff restrooms at the Central Library in a total amount not to exceed \$25,000

V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

1. Report from Hatchuel Tabernik Associates (HTA) on the results of the community library needs assessment conducted regarding the South Berkeley branch
2. Adopt City of Berkeley Administrative Regulations covering personnel, payroll, financial and purchasing as Berkeley Public Library Administrative Regulations (2nd reading)
3. Progress report from Trustee Kupfer regarding recruitment for position of Director of Library Services
4. Request to change Accrual Vacation Rates for Director and Deputy Director of Library Services to start at 3 weeks/year for the first five years
5. Renewal of second term for Trustee Powell from January 15, 2007 through January 14, 2011
6. Election of Chair and Vice-Chair of the Board of Library Trustees for one year, till October 2007
7. Oral report from Chair on status of City Attorney review of a Library Grievance and Retaliation Report submitted by SEIU Local 535
8. Report from Library employees and unions, discussion of staff issues **(15 minutes)**
 - Local 535: SEIU 535 will respond to last month's BOLT agenda, including, but not limited to the proposal to extend library hours and the proposal to adopt the city's Administrative Regulations, and also comment on items on the October agenda

VI. REPORTS FOR INFORMATION

1. Report from Trustee Lee on 4 x 2 committee meeting of Oct. 4, 2006
2. Monthly report, October 2006, from Interim Library Director Roger Pearson
3. City of Berkeley Injury and Illness Prevention Policy as requested by Trustee Powell
4. Library events: Fliers and press releases for various library programs

VII. AGENDA BUILDING (5 minutes)

Next regular meeting: November 15, 2006, 7:00 pm, South Berkeley Senior Center, 2939 Ellis Street, Berkeley.

1. Tracking chart for follow-up on Board items

VIII. ADJOURN