

Berkeley Public Library
Board of Library Trustees

Special Meeting
December 6, 2006

Agenda
7:00 p.m.

North Berkeley Senior Center
1901 Hearst Avenue

Please refrain from wearing scented products at public meetings.

The Board of Library Trustees may act on any item on this agenda.

I. CALL TO ORDER

II. PUBLIC COMMENTS (7:00 - 7:20 p.m.)

(proposed 20-minute limit, with speakers speaking for 2 minutes each)

III. APPROVAL OF AGENDA

IV. CONSENT CALENDAR

1. Approve minutes of special meeting – October 18, 2006
2. Approve minutes of regular meeting – October 18, 2006
3. Approve minutes of special meeting – November 18, 2006
4. Approve minutes of special meeting – November 29, 2006
5. Approve Berkeley Public Library 2007 Holidays and Closures
6. Approve 2007 Meeting Schedule for Board of Library Trustees
7. Request for Leave of Absence Without Pay for Librarian II from January 1, 2007 through April 15, 2007
8. Request from Trustee Moore that the Library formally join the Urban Libraries Council
(To be delivered)

V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

1. Adopt City of Berkeley Administrative Regulations covering personnel, payroll, financial and purchasing as Berkeley Public Library Administrative Regulations (1st reading)
2. Adopt policy for Unattended Children in the Library
3. Budget Status Report
4. Appoint two Library Trustees to serve on an ad hoc committee with two members of City Council to work on a more public process for selecting Library Trustees **(To be delivered)**

VI. REPORTS FOR INFORMATION

1. Report on expansion of hours of service at Central Library (2 additional hours per week on Tuesdays from 10 a.m. to 12 p.m.)
2. Report from Library employees and unions, discussion of staff issues **(15 minutes)**
3. Response to request for further information on weeding
4. Monthly report, November 2006, from Interim Library Director Roger Pearson
 - *Library Development:* State Literacy Funding, Prop. 81 follow-up

- *Library Programs and Services*: Berkeley History On-Line, Promoting Your Music on the Internet, Teen Fine Reading Program, Chinese Contemporary Literature, North Branch Quilt Show
 - *Human Resources*: Director Recruitment, Combined Charities Campaign, HR Analyst, Pat Mullan Retires, Mark Morrow Moves On
 - *Internal Operations*: III Millennium Upgrade, Library Gardens Open
5. Oral report from Chair of the Board and discussion regarding selection of Library Director
 6. Library events: Fliers and press releases for various library programs

VII. AGENDA BUILDING

Next regular meeting: 7:00 p.m., Wednesday, January 17, 2007, South Berkeley Senior Center, 2939 Ellis Street, Berkeley

1. Tracking Chart

VIII. PERSONNEL MATTERS

1. CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT – PURSUANT TO GOVERNMENT CODE SECTION 54957

Title: Director of Library Services

CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

Library Negotiator: Susan Kupfer, Chair Board of Library Trustees
Unrepresented position: Director of Library Services

2. OPEN SESSION

Possible action on appointment of Director of Library Services

IX. ADJOURN