



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**

(For Mayor and Council Use Only)

\_\_\_\_\_  
Mayor / Councilmember:

NAME OF APPOINTEE: \_\_\_\_\_

RESIDENCE ADDRESS: \_\_\_\_\_

BUSINESS NAME / ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
Street City / State Zip

EMAIL ADDRESS: \_\_\_\_\_

OCCUPATION / PROFESSION: \_\_\_\_\_

HOME PHONE: (\_\_\_\_) \_\_\_\_\_ BUSINESS PHONE: (\_\_\_\_) \_\_\_\_\_

Check appropriate box:    **New Appointment**        **Reappointment**        **Temporary Appt.**

Please send mail to:                      **Home**                      **Business**

Please indicate the name of the board/commission you are appointing this individual to:

\_\_\_\_\_  
Board/Commission Name

*Please indicate on the space below the special category being fulfilled, if appointment is to any of the following boards/commissions: Community Health Commission, Elmwood Advisory Board, Fire Safety Commission, Human Welfare & Community Action Commission, South Berkeley Community Improvement Plan Advisory Committee, or the West Berkeley Project Area Commission.*

\_\_\_\_\_  
Special Category

From: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor / Councilmember (please print or type)

Signature: \_\_\_\_\_

Mayor / Councilmember

For Mayor/Councilmember and City Use Only:

Date interviewed  
Date appointed  
Date processed  
Date COI received  
Date oath administered