



Office of the City Manager

CONSENT CALENDAR  
December 8, 2008

To: Honorable Mayor and Members of the City Council  
From: *PK* Phil Kamlarz, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance in the Next 30 Days

RECOMMENDATION

Approve the attached new invitation for bid/request for proposal (RFP) that will be, or is planned to be, issued in the next 30 days upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$217,329.**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Police Bomb Robot	010	General Fund	\$217,329
<b>TOTAL:</b>			<b>\$217,329</b>

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager’s purchasing authority. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playground and construction. In addition, on May 6, 2008, Council adopted Ordinance No 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As of June 6, 2008, formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. amending the City Manager's purchasing authority for goods and for playground and construction expenditures and May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations to be Issued Within the Next 30 Days
  - a. Police Bomb Robot, Doug Hambleton, Police

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

Formal Bid Solicitations to be Issued Within the Next 30 Days

**Attachment 1**

a. Police Bomb Robot								
SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
09-10383-C	Police Bomb Robot	12/9/2008	1/29/2009	Remote Controlled Bomb Robot	\$217,329	010-7202-420	Police	Dave Frankel 981-5508
DEPT. TOTAL					\$217,329			

