




Office of the City Manager

CONSENT CALENDAR  
July 13, 2010

To: Honorable Mayor and Members of the City Council  
From:  Phil Kamlarz, City Manager  
Submitted by: Claudette R. Ford, Director, Public Works  
Subject: Contract: Sloan/Vazquez LLC for Assessment of the Solid Waste Management Division

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Sloan/Vazquez LLC to provide an assessment of the Solid Waste Division for an amount not to exceed \$74,500 for the period July 14, 2010 to December 31, 2010.

FISCAL IMPACTS OF RECOMMENDATION

The funding for this study is available in FY 2011 in the Refuse Fund in 820-5601-432-3038. CMS number is SZ3GH.

CURRENT SITUATION AND ITS EFFECTS

A request for proposals (RFP) was sent out to over 20 firms in May 2010. Although we received only two proposals, both were from highly qualified firms with substantial knowledge and experience in the broad areas of expertise we were seeking.

The firms were interviewed on June 14, 2010 by a panel comprised of the following: Public Works Director, Solid Waste and Recycling Manager, Public Works Senior Budget Specialist, and representatives from SEIU Local 1021 and PEU Local 1, the Zero Waste Commission and Alameda County Stop Waste. The panel's overall scoring resulted in the selection of Sloan/Vazquez LLC to be recommended for Council approval.

Client references had high praise for Sloan/Vazquez for their excellent product as well as their ability to work well with all levels of staff and officials. Samples of their reports support the firm's ability to provide high level analysis and sound recommendations.

BACKGROUND

On May 4, 2010, the Public Works Department received Council approval to hire a management consultant for a comprehensive study of the Solid Waste Division to help staff in its effort to reduce the Refuse Fund structural deficit and achieve the City's Zero Waste goals. The consultant will provide an in-depth study with emphasis on, but not

limited to, the following: staffing and organization, program administration, systems analysis, customer service, capital projects and sustainable revenue.

RATIONALE FOR RECOMMENDATION

An outside, subjective analysis of the Solid Waste Division's organization and operations is expected to inform any future rate analyses, revenue enhancements, operational efficiencies, staffing considerations, fleet purchases, route management, etc.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Claudette R. Ford, Public Works Director, 981-6302

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: SLOAN/VAZQUEZ LLC FOR ASSESSMENT OF SOLID WASTE  
DIVISION

WHEREAS, staff seeks a management consultant for a comprehensive study of the Solid Waste Division to help staff in its effort to reduce the Refuse Fund structural deficit and achieve its Zero Waste goals; and

WHEREAS, said consultant is tasked with providing an in-depth study with emphasis on, but not limited to staffing and organization, program administration, systems analysis, customer service, capital projects and sustainable revenue; and

WHEREAS, a request for proposals (RFP) was sent out to over 20 firms in May 2010 and two proposals were received, both were from highly qualified firms with substantial knowledge and experience in the broad areas of expertise being sought; and

WHEREAS, the two firms were interviewed on June 14, 2010 by a panel comprised of the following: Public Works Director, Solid Waste and Recycling Manager, Senior Budget Specialist, SEIU Local 1021 and PEU Local 1 members, and representatives from the Zero Waste Commission and Alameda County Stop Waste; and the panel's overall scoring resulted in the selection of Sloan/Vazquez LLC to be recommended for Council approval; and

WHEREAS, the \$74,500 for this study is available in FY 2011 in the Refuse Fund in 820-5601-432-3038; CMS number SZ3GH.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Sloan/Vazquez LLC to provide an assessment of the Solid Waste Division for an amount not to exceed \$74,500 for the period July 14, 2010 to December 31, 2010.

